

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY APRIL 18, 2024 AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, John Daddario, Scott Smith, Thomas Speranza and Joseph Spoltore, all being members of the Township Committee. Also, present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Janeen Rossi, Deputy Clerk; Amy Colaneri, CFO; Brian Murphy, Township Engineer and Chad Ott, Public Works Supervisor.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Joseph Spoltore.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of April 4, 2024. Scott Smith made a motion, second by Joseph Spoltore to dispense with the reading of the minutes and to accept the minutes as received, were unanimously approved by a roll call vote of 5-0.

James Crilley, Chairman called for a resolution Authorizing the Reading of the 2024 Municipal Budget and 2024 Utility Budget by Title. The Clerk read the resolution by title. On motion of John Daddario, second by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a voice vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution Confirming Compliance with NJAC 5:30-7; Conducting Local Examination of 2024 Annual Municipal Budget Township of Upper Deerfield, County of Cumberland. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a for a public hearing on an ordinance entitled, 2024 Municipal Budget and 2024 Utility Budget. On motion of Joseph Spoltore, seconded by Thomas Speranza to open the meeting for a public hearing on the proposed budget, and unanimously carried. The Chairman instructed the Clerk to distribute copies of the budget to those present. Auditor Mike Garcia from the firm Ford Scott Associates presented an overview of the proposed 2024 budget. Mr. Garcia stated the budget is in compliance with state regulations and is \$34,000 below the 2% expenditure cap and \$321,000 below the levy tax cap. The budget shows a 1.3 cent local tax increase for 2024 which will add \$13.00 for the year to a home assessed at \$100,000. Nancy Ridgway of Irving Avenue asked if there was enough funds in the budget to cover the increasing cost of fuels. There being no other comments from the public, the public hearing was closed on a motion of Joseph Spoltore, seconded by Scott Smith and unanimously carried.

James Crilley, Chairman called for a resolution Adoption of the 2024 Municipal Budget and 2024 Utility Budget. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Tonnage Grant Application to the NJ Dept of Environmental Protection. The Clerk read the resolution by title. On motion of Josphe Spoltore, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Dedication by Rider for a Lead Hazard Control Assistance Fund (N.J.S.A. 52:38D-437.4) The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Approval of Change Order #2 for the Contract to TKT Construction Inc. to Construct the Replacement of the Seabrook Water Tower – Project No. 0613004-002 Through Funding Provided by the New Jersey Water Bank. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Awarding Bids for Home Rehabilitation Contracts 2022-5 Through 2022-10. On motion of Joseph Spoltore, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Payment of Bills in the amount of \$ 1,412,922.36 The Clerk read the resolution by title. On motion of Thomas Speranza seconded by Scott Smith, to approve and adopt said resolution, 5-0 on a roll call vote with Joseph Spoltore abstaining from payment to Cumberland Regional.

#### INSERT RESOLUTION

### COMMITTEE REPORTS

John Daddario reported Little League and Soccer had their opening days with 198 children registered for Little League and Soccer registration is also doing well.

Scott Smith did not have a report this evening.

Joseph Spoltore stated that he and Mayor Crilley will be attending a meeting with Hopewell to discuss Bostwick Lake.

Thomas Speranza stated that there are plans of actions being discussed about ATV's and dirt bikes on public roads by the enforcement agencies. Sheriff officers have been providing addressing speeders on some local streets.

Mayor Crilley stated that all of the fields were busy last Saturday and reminded everyone that Community Day is Saturday April 27, 2024 – 10 am to 4 pm with a rain date for Sunday April 28<sup>th</sup> from noon to 5 pm. Countryside Village will be hosting a National Night Out celebration in July. The Senior Center will be hosting a pinochle tournament on Thursday, April 25<sup>th</sup>. The Bridgeton Chamber of Commerce had an economic update meeting to discuss developments in the western municipalities. The Mayor and Roy Spoltore provided an update on Upper Deerfield. The Township has a lot of activity in various stages of development.

#### ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator stated that the Township received a report from DEP stating that the water facilities are in compliance after their annual evaluation and inspection. Rocco stated that the affordable housing plan approved several years ago remains beneficial to the Township. The new water tower construction should begin the first week of May. Seabrook and Love Lane facilities were both tested for nitrates at the beginning of the month, the results were a 5.1 for Seabrook and 5.3 for Love Lane. Seabrook will remain on an annual test and Love Lane is still on quarterly testing. Concrete work for Hoover Road is nearing completion and then the road will be repaved. The spring newsletter will be sent for design this weekend. Departmental reports for March and the Treasurer's report are contained in this evening's packet.

Mr. Spoltore explained that he received an outline of the steps that will be necessary for the Township to take for Round Four Affordable Housing Compliance from Clark Caton Hintz. The first steps will need to begin in the next month and will continue into 2025. Mr. Tedesco suggested the township continue to utilize the affordable housing plan initiated by Clark Canton Hintz, and comply with their outline. James Crilley, Chairman called for a resolution Authorizing Clark Canton Hintz, PC. to continue with the affordable housing work that's required by the new state legislation. On motion of Joseph Spoltore, seconded by John Daddario, to approve and authorize resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

On a motion of Thomas Speranza, seconded by Joseph Spoltore and unanimously approved, the Township Committee meeting was temporarily adjourned for the meeting of the Upper Deerfield Township Redevelopment Entity.

On a motion of John Daddario, seconded by Thomas Speranza and unanimously approved, the Township Committee meeting was re-opened.

#### SOLICITOR'S REPORT

Rocco Todesco, Township Solicitor reported that he prepared an amended fence ordinance to be sent to the Planning Board for their review. Mr. Tedesco informed the Committee that he developed a standard performance bond template for the requirements imposed by new state legislation for the various forms of surety.

#### PUBLIC COMMENT

With no public comments and no further business to come before the Committee, on a motion by Joseph Spoltore, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

---

Janeen Rossi, Township Deputy Clerk

---

Roy J. Spoltore, Township Clerk