

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY DECEMBER 21, 2023 AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, John Daddario, Scott Smith, Thomas Speranza and Joseph Spoltore, all being members of the Township Committee. Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Janeen Rossi, Deputy Clerk; Amy Colaneri, CFO; and Chad Ott, Public Works Supervisor.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment. There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of December 7, 2023. Joseph Spoltore made a motion, second by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously carried 3-0, with John Daddario and Thomas Speranza abstaining.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Bond Ordinance Providing for the Purchase of an Ambulance and Equipment In and By the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$440,000 Therefor and Authorizing the Issuance of \$418,000 Bonds or Notes of the Township for Financing the Cost Thereof. On motion of Scott Smith, seconded by Thomas Speranza to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments on the motion of Joseph Spoltore, seconded by Scott Smith, to close the public hearing and unanimously carried. On motion of Thomas Speranza seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

**INSERT ORDINANCE**

James Crilley, Chairman called for a resolution Authorizing Release of Performance Bond Land Partners of New Jersey LLC. Solicitor Tedesco stated that Brian Murphy has signed off on all the improvements to be completed and the solicitor has approved the maintenance bond language. Thomas Speranza made a motion, second by Joseph Spoltore, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution Awarding Bid for Home Rehabilitation contract 2022-7. John Daddario made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution Authorizing Interlocal Service Agreement Between the Township of Upper Deerfield and Borough of Shiloh with Respect to the Provision of Construction Code Services. Thomas Speranza made a motion, second by Joseph Spoltore to approve and adopt said resolution, unanimously carried 4-0-1 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Charging 2023 Capital Utility Budget Line items and Turning them over to the Utility Capital Account. Joseph Spoltore made a motion, second by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling Appropriations From 2023 Utility Fund Budget to Utility Fund Balance. Thomas Speranza made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0-1 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Charging 2023 Utility Budget Line Items and applying them to Ordinance 826. Joseph Spoltore made a motion, second by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling Certain Outstanding Checks for Cumberland Salem Regional Municipal Court Bail Account. Thomas Speranza made a motion, second by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling Certain Outstanding Checks for Cumberland Salem Regional Municipal Court. John Daddario made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Payment of Bills in the amount of \$ 474,433.32. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Thomas Speranza , to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario stated he received a lot of compliments on the new playgrounds. Public Works has done a good job with leaf pickup.

Scott Smith stated that trucks are lining up around 5 am at the sand plant on Fox Road.

Joseph Spoltore reported that trash trucks are picking up trash in neighborhoods between 4:30 and 5:00 am. The zoning officer will need to look into this matter.

Thomas Speranza stated that the State Police will be enforcing DUI stops with extra patrol officers during the holidays. Mr. Speranza has asked if the State Police can submit an annual report for Upper Deerfield.

Mayor Crilley reported that the Seniors had their annual Christmas Party, and it was a nice event. Sherrie Dixon did a good job organizing the event. Parking in the Fire Zone at the shopping centers needs to be addressed. Its an ongoing problem for residents to obey the Law. John Daddario agreed that the fire officials need to address the parking of vehicles in the Fire Zone. The committee discussed if the ordinance permits other officials to be designated to write tickets.

#### ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator stated the Township received notice from the County Health Department for a Rabies Clinic on Saturday, March 30, 2024, 2-4 pm at Fire Company #3. The committee agreed to host the event in 2024. Bridgeton Rotary has requested a 50/50 raffle and an on-premises raffle License for an event on February 2<sup>nd</sup> at the Seabrook Fire Hall. The committee agreed to approve the licensing request. The 2022 small cities facilities grant close out meeting was held today with State Officials, Amy Colaneri, Roy Spoltore and Mark Blauer. State officials recommended that the Township apply for the projects that were not able to be funded at Sunset Lake Park utilizing state funds that have not been spent. Mark Blauer has submitted the 2024 grants for both the Hildreth Track and Home Rehabilitation grant for next year. The annual JIF report noted that the State legislation having Covid illnesses covered under workman's compensation has cost the ACMJIF over \$2.5 million dollars and Workman's Compensation reopeners have cost the MEL millions of dollars, which are some of the reasons why insurance premiums are increasing. Clark Caton Hintz have completed the annual affordable housing reports, and they are located on the Township website. The Cumberland County Utilities Authority has agreed to a 5 DCU capital connection fee for the backwash at the Nitrate removal plant at the Love Lane Water Plant. Departmental reports for November are in the agenda packets.

#### SOLICITOR'S REPORT

Rocco Tedesco stated he wishes everyone a Merry Christmas and a Happy New Year.

#### PUBLIC COMMENT

Dallas Peterson, of Shadow Brook Drive stated that the Convenience Center is being inundated by inadequate recycling methods by many residents.

With no other public comments and no further business to come before the Committee, on a motion by Thomas Speranza, seconded by Joseph Spoltore to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Janeen Rossi, Township Deputy Clerk

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Roy J. Spoltore, Township Clerk