

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY DECEMBER 7, 2023 AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, Scott Smith, and Joseph Spoltore, all being members of the Township Committee. Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Janeen Rossi, Deputy Clerk; Amy Colaneri, CFO, Brian Murphy, Township Engineer; and Chad Ott, Public Works Supervisor. John Daddario and Thomas Speranza were unable to attend.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment. There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of November 16, 2023. Scott Smith made a motion, second by, Joseph Spoltore to dispense with the reading of the minutes and to accept the minutes as received, unanimously carried 3-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Bond Ordinance Providing for the Purchase of an Ambulance and Equipment in and by the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$440,000 Therefor and Authorizing the Issuance of \$418,000 Bonds or Notes of the Township for Financing the Cost Thereof. The Clerk read the proposed Ordinance by title. On motion of Scott Smith , seconded by Joseph Spoltore to approve and adopt proposed ordinance on first reading and setting the date for Public Hearing on December 21, 2023 at 7:00 pm and was carried on a 3-0 roll call vote. The Chairman instructed the Clerk to . The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution Authorizing the Tax Collector to Adjust Taxes for a Wartime Service-Connected 100% Disability- Bailey. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Tax Payment to be Refunded. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Canceling Certain Outstanding Checks for Upper Deerfield Township Recreation Fund. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Professional Service Agreement with Schedule planning Solutions, LLC for Planning Services. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Approval of Change Order #1 for the Contract to Think Pavers Inc. for the Installation of Playground Equipment at the Municipal Complex. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Awarding Engineering Services to Fralinger Engineering PA to Prepare Engineering Field Survey, Design, Construction Inspection, and Contract Administration for the Reconstruction of West Dawson Drive, Oak Hill Drive and Colonial Terrace. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Awarding Bid for Home Rehabilitation Contract 2022-6. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling Municipal Alliance Grant. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling the Appropriations of Ordinance Number 826. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Cancelling Certain Outstanding Checks for Upper Deerfield Township Current Fund. Joseph Spoltore made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Charging 2023 Budget Line Items and Turning them Over to the General Capital Account. Scott Smith made a motion, second by Joseph Spoltore, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Payment of Bills in the amount of \$ 279,300.92. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Joseph Spoltore, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

Scott Smith did not have a report this evening.

Joseph Spoltore did not have a report this evening.

Mayor Crilley reported that the Cumberland Salem Regional Court Committee met; the budget and the professionals for 2024 were approved and the 2023 annual review of the court took place.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator stated the JIF announced the dividend for 2023, the Township will be receiving is \$8,415.00 and recommended that the dividend be applied toward the Township's premium for next year. Joseph Spoltore made a motion to apply the dividend to the Township's premium for next year, which was seconded by Scott Smith and unanimously carried 3-0 on a roll call vote. The Borough of Shiloh has agreed to continue the Construction office shared service agreement for 4 more years. Lawrence Township has agreed to continue the Zoning/Housing shared service agreement for 2024. In the agenda packet is a draft re-organization agenda. The Traffic Consultant for the proposed warehouse project will be meeting with officials next week to review the project.

ENGINEER'S REPORT

Brian Murphy reported that he has been working with Mark Blauer on the competition of the grant proposal for Phase I of the Hildreth Tract water and sewerage project. The Playgrounds are completed, and the bathrooms are almost done. The electricity and water will be turned on to the bathrooms in the spring. The Seabrook Water Tower is moving forward, and construction should begin in early 2024.

SOLICITOR'S REPORT

Rocco Tedesco stated he has reviewed the maintenance bond for Mill Creek and is recommending that the release of performance bond resolution be placed on the agenda for December 21st.

PUBLIC COMMENT

Nancy Ridgeway of Irving Avenue suggested that the residents be made aware that the Township water is safe to drink. She believes that some don't know that the water is safe and are still buying bottled water. Sandy Acevedo of Old Burlington Road asked why the municipal allegiance grant was being cancelled. She was informed that the program ended in June of 2023.

With no other public comments and no further business to come before the Committee, on a motion by Joseph Spoltore, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Janeen Rossi, Township Deputy Clerk

Roy J. Spoltore, Township Clerk