

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 2, 2023 AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, John Daddario, Scott Smith, Thomas Speranza and Joseph Spoltore, all being members of the Township Committee. Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Janeen Rossi, Deputy Clerk; Amy Colaneri, CFO; and Brian Murphy, Township Engineer.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Joseph Spoltore.

At this time James Crilley, Chairman opened the meeting for public comment. There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of October 19, 2023. Thomas Speranza made a motion, second by, John Daddario to dispense with the reading of the minutes and to accept the minutes as received, unanimously carried 5-0 on a roll call vote.

Chairman Crilley called for Resolutions 23-163 through 23-173 to be combined as a consent agenda and voted upon as one item. Motion by John Daddario, seconded by Joseph Spoltore, to combine as a Consent Agenda Resolutions 23-163 to 23-173, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Scott Smith, seconded by Thomas Speranza, Resolutions 23-163 to 23-173 were unanimously approved by a roll call vote of 5-0.

Resolution 23-163 – Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

Resolution 23-164 – Approving of Housing Rehabilitation Policies and Procedures Manual.

INSERT RESOLUTION

Resolution 23-165 – Small Cities Grant to Provide rehabilitation Loans to Low and Moderate- Income Homeowners to Repair their Homes Throughout Upper Deerfield Township.

INSERT RESOLUTION

Resolution 23-166 – Approving Public Facilities Grant Management Plan

INSERT RESOLUTION

Resolution 23-167 – Small Cities Facilities Grant to Conduct Hildreth Track- Phase1.

INSERT RESOLUTION

Resolution 23-168 – Identifying Small Cities Fair Housing and Equal Opportunity Officer.

INSERT RESOLUTION

Resolution 23-169 –Adoption of State Model Citizen Participation Plan for DCA Small Cities Program.

INSERT RESOLUTION

Resolution 23-170 –Awarding Professional Service Contract to Mark Blauer- DBA/ Blauer Associates.

INSERT RESOLUTION

Resolution 23-171 –Providing and Delivering Various Traffic and Sign Materials Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

Resolution 23-172 –Providing Collision Repair and Vehicle Painting Services Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

Resolution 23-173 –Providing Roadside Tire Service Through a Cooperative Price Contract with the County of Cumberland.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing release of Performance Bond Land Partners of New Jersey LLC. No action was taken by the Committee until Land Partners maintenance bond is submitted in an acceptable format for the solicitor.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Appointing traffic Engineer- Horner & Canter Associates. Joseph Spoltore made a motion, second by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution 2023 Budget Transfer. John Daddario made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Appointing a Part Time Deputy Zoning and Housing Officer- Anthony Lamanteer Jr. Thomas Speranza made a motion, second by Joseph Spoltore, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution of the Township of Upper Deerfield, in the County of Cumberland, State of New Jersey, Determining the Form and Other Details of its “ Note Relating to the

Construction Financing Program of the New Jersey Infrastructure Bank. (F/K/A New Jersey Environmental Infrastructure trust)”, to be Issued in the Principal Amount of up to \$3,700,000. (In One Or More Series) and Providing for the Issuance and Sale of Such Note (In One Or More A Series) to the New Jersey Infrastructure Bank, and Authorizing the Execution and Delivery of Such Note (In One Or More Series) by the Township of Upper Deerfield in Favor of the New Jersey Infrastructure Bank, All Pursuant to the New Jersey Infrastructure Bank Construction Financing Program. Thomas Speranza made a motion, second by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Determining the Form and Other Details of not Exceeding \$3,700,000 General Obligation Bonds of the Township of Upper Deerfield, in the County of Cumberland, New Jersey, and Providing for Their Sale to the New Jersey Infrastructure Bank and the State of New Jersey Pursuant to the Water Bank Financing Program of the New Jersey Infrastructure Bank and Authorizing the Execution and Delivery of Certain Loan Agreements and an Escrow Agreement in Connection Therewith. On motion of Joseph Spoltore, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Providing for The Insertion of Special Item of Revenue in Budget Pursuant to NJSA 40A:4-87. On motion of John Daddario, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing the Sale of Public Property On-Line through an Auction Service-Govdeals.com. On motion of Joseph Spoltore, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Payment of Bills in the amount of \$ 2,577,441.00 The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario reported that all Political Signs should be removed from Township Properties. The playgrounds look great and bring a lot of children to the facilities. He noted that he was concerned about social media stating Upper Deerfield is not a safe community.

Scott Smith stated that the playgrounds look great.

Joseph Spoltore stated the Environmental Commission had its meeting and is logging in hours for the grant.

Thomas Speranza stated that the parameters for the Food Truck Ordinance need significant review. No other local municipality has a Food Truck Ordinance; existing brick and mortar should be a priority. Rocco Tedesco added that a concept for an urban area versus a rural area will have different considerations.

Mayor Crilley reported that the Playground encourages a safe environment for residents to come together, be more engaged, thus providing a thriving community. The Veterans Day ceremony is Saturday at 10 and he reminded everyone to vote on Tuesday.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator stated the Township has had energy audits done in the past and recently representatives went through the buildings again. Two heating and cooling systems qualified under the Atlantic City Electric program are the EMT building boiler and Senior Center AC and Heaters on the original building. The estimated cost to replace the EMT unit is \$12,000, and the Senior Center estimated cost to replace the (4) systems would be \$62,000. We are looking at other vendors proving cost estimates as the EMT building was at a 20% match and the Senior Center was at a 60% match. Trinity Solar has filed a single individuals peddlers license application and is seeking the committee's approval. The permit is only good for one year and expires December 31, 2023. The committee approved the peddler's license. Based on the budget spending through October 31st, the Township is around \$200,000 less than last year and there probably will not be any budget funds returned to surplus at the end of the year. The Committee agreed to switch the election day holiday to December 26th. Fralinger Engineering will be asked to provide a proposal for the W. Dawson, Acorn, Oak Hill and Colonial Road reconstruction project.

ENGINEER'S REPORT

Brian Murphy, Township Engineer stated the project schedule for the Water Tower is tentatively set to begin January 15, 2024. Mr. Murphy anticipates the final Playground pieces to be received next week and the facility is currently 99% completed. The new bathrooms are ready to go except for the walkways. The Pavilions are all completed except for the concrete pad. The specifications of the generator for the Senior Center should be available shortly. He is currently working on the sewer and water phasing for the Hildreth Tract. He has been talking with the engineer for Sika about tying into the sewer line. WRT is revising their five-year contract for radium removal at both water plants which would begin January 1, 2024, Bristol Ponds has received the letter of no interest from DOT and Shropshire Traffic Engineers have signed off on the traffic plans. The only item remaining is the approval to construct a water line under the rail line on Laurel Heights Drive. Mr. Murphy is working with Fulton Bank about closing out the Jack's Crossing development as it nears completion.

SOLICITOR'S REPORT

Rocco Tedesco asked if the Township was involved with the utility program referred to as LWAP. The Township has received utility payments under the program. He has asked the professionals to review the performance guarantee ordinances as the Township's have not taken into account the revisions the state has imposed. Mr. Tedesco added he will be attending the NJLM and the Liquor License update course.

PUBLIC COMMENT

Margarethe Jespersen of Northville Road stated she is concerned about the loud jake breaks at 77 and Parsonage Road. Dean Hawk of Merritt Avenue asked if there is any concern about the liability with the new playgrounds. Mr Tedesco stated that the Township is covered by the JIF and is given covered as long as the Township was aware of an unsafe aspect of the playground and did not repair it.

With no other public comments and no further business to come before the Committee, on a motion by Joseph Spoltore, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Janeen Rossi, Township Deputy Clerk

Roy J. Spoltore, Township Clerk