

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JUNE 29, 2023 AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, John Daddario, and Scott Smith, all being members of the Township Committee. Also present were Roy Spoltore, Township Administrator/Clerk; Janeen Rossi, Deputy Clerk; Amy Colaneri, CFO and Chad Ott, Public Works Supervisor. Thomas Speranza and Joseph Spoltore were unable to attend.

The Special meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This Special meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment. There being no public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of June 15, 2023. Scott Smith made a motion, second by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, on a roll call vote of 3-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Authorizing the Expenditure of Capital reserve Funds for Improvements to Recreation Facilities. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of John Daddario, seconded by Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 3-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution Awarding Bid to Green Lane Contractors for the Installation of Playground Equipment at Sunset Lake Park. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Awarding Bid to Think Pavers LLC for the Installation of Playground Equipment at the Municipal Complex. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Rejecting Bids for Installation of Pavilions at Municipal Recreation Complex. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Amending Shared Service Agreement with the Cumberland County Improvement Authority – Construction of Pole Barn. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Payment of Bills in the amount of \$ 931,363.49 The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario did not have a report.

Scott Smith did not have a report.

Mayor Crilley requested approval for Marion Higbee and Patti Turkali to attend a conference for continuing education credits in the amount of \$100.00. Scott Smith seconded the motion, and a unanimous roll call vote was recorded. Countryside Village will hold a National Night Out on August 1, 2023. On July 12th Senator Durr will be visiting the Senior Center to answer any questions residents might have. Mayor Crilley stated that Senator Durr and his office have been instrumental in assisting the Township.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator stated the Community Food Bank will be in the municipal parking lot on Friday June 30th at 9:00 am. Municipal Prosecutor, Niki Arbittier has been appointed as Superior Court Judge. The resolution at the beginning of the year listed the conflict solicitor as Jacki Vigilante from her office. An email was sent to the Court Committee notifying them of the appointment and the Committee response was to utilize Jacki Vigilante and her firm as the prosecutor for the remainder of the year. Preliminary numbers with the JIF adjustors for the Convenience Center building total \$332,345.00 with another \$17,000.00 still needs to be completed. The value of the Backhoe and Skid Steer at the time of their destruction still needs to

be added into the total. The State ABC just issued a license for Keshav Liquors plenary distribution license. The license will need to be renewed for 2023-2024. The playground equipment is scheduled for delivery from various vendors. Byler Builders has provided a price of \$46,000 to install the two pavilions at the municipal complex. Since the bids for the installation of the pavilions have been rejected twice due to the cost exceeding the budgeted amount, the Township can negotiate a price with a vendor for the installation. The price from Byler Builders is \$12,000 less than the lowest bid previously received. The Committee unanimously agreed to pursue a contract with Byler Builders to install the pavilions.

PUBLIC COMMENT

With no public comments and no further business to come before the Committee, on a motion by John Daddario, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Janeen Rossi, Township Deputy Clerk

Roy J. Spoltore, Township Clerk