

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, DECEMBER 30, 2020, AT 3:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Scott Smith, and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; and Teresa Warburton, Recording Secretary. Bruce Peterson was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley, Chairman gave the invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 17, 2020. On motion of Scott Smith, seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 4-0.

Chairman Crilley announced that the Committee would now hold public hearings on each of the RFP'S that were advertised and due by December 9, 2020. The Committee will adopt a nomination for each position this afternoon and memorialize the appointment for 2021 at the Township Committee reorganization meeting on January 7, 2021.

James Crilley, Chairman called for nominations for the position of Township Solicitor for 2021. One RFP from Rocco Tedesco, Esq., Law office of Rocco Tedesco, Esq. was received. Rocco Tedesco, current solicitor left the podium and sat in the audience. John Daddario made a motion to nominate Rocco Tedesco, Esq as Township Solicitor for 2021, seconded by Scott Smith. With no other nominations, the nominations were closed. Scott Smith made a motion, seconded by John Daddario to open the meeting for a public hearing on the nomination, and unanimously carried. John Daddario stated that Mr. Tedesco has done a good job. Nancy Ridgway of Irving Avenue added that it is a good idea to reappoint Mr. Tedesco. There being no additional comments, on motion of John O'Neill, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario, to approve the appointment of Rocco Tedesco, Esq. as the Township Solicitor for 2021, unanimously carried 4-0, on a roll call vote. Rocco Tedesco, Esq resumed his seat on the podium.

James Crilley, Chairman called for nominations for the position of Township Engineer for 2021. One RFP from Brian Murphy, PE, MV Engineering LLC was received. John O'Neill made a motion to nominate Brian Murphy, PE as Township Engineer for 2021, seconded by John Daddario. With no other nominations, the nominations were closed. John Daddario made a motion, seconded by

Scott Smith to open the meeting for a public hearing on the nomination, and unanimously carried. Nancy Ridgway of Irving Avenue stated that Mr. Murphy has done a great job. There being no additional comments, on motion of John Daddario, seconded John O'Neill, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario, to approve the appointment of Brian Murphy, PE. as the Township Engineer for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Auditor for 2021. One RFP from Nick Petroni, RMA, Petroni & Associates LLC was received. John Daddario made a motion to nominate Nick Petroni, RMA as Township Auditor for 2021, seconded by Scott Smith. With no other nominations, the nominations were closed. John O'Neill made a motion, seconded by Scott Smith to open the meeting for a public hearing on the nomination, and unanimously carried. Nancy Ridgway of Irving Avenue stated that the employees make their job easier. There being no additional comments, on motion of John Daddario, seconded John O'Neill, to close the public hearing and unanimously carried. On motion of John O'Neill, seconded by John Daddario, to approve the appointment of Nick Petroni, RMA. as the Township Auditor for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Planning Board Solicitor for 2021. One RFP from Matthew Ritter, Esq., Ritter Law Office was received. Scott Smith made a motion to nominate Matthew Ritter, Esq. as Township Planning Board Solicitor for 2021, seconded by John O'Neill. With no other nominations, the nominations were closed. John O'Neill made a motion, seconded by Scott Smith to open the meeting for a public hearing on the nomination, and unanimously carried. Maria DiSalvatore, zoning officer stated they have been very helpful. There being no additional comments, on motion of John Daddario, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario, to approve the appointment of Matthew Ritter, Esq. as the Township Planning Board Solicitor for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Planning Board Engineer for 2021. One RFP from J. Michael Fralinger, Jr., PE., Fralinger Engineering PA was received. John O'Neill made a motion to nominate J. Michael Fralinger, Jr., PE as Township Planning Board Engineer for 2021, seconded by Scott Smith. With no other nominations, the nominations were closed. John O'Neill made a motion, seconded by Scott Smith to open the meeting for a public hearing on the nomination, and unanimously carried. Maria DiSalvatore, zoning officer stated he did a good job. There being no additional comments, on motion of John O'Neill, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of John Daddario, seconded by Scott Smith, to approve the appointment of J. Michael Fralinger, Jr., PE as the Township Planning Board Engineer for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Planning Board Planner for 2021. One RFP from Randall Scheule, PP, Scheule Planning Solutions LLC- was received. John Daddario made a motion to nominate Randall Scheule, PP as Township Planning Board Planner for 2021, seconded by Scott Smith. With no other nominations, the nominations were closed. Scott Smith made a motion, seconded by John Daddario to open the meeting for a public hearing on the nomination, and unanimously carried. Maria DiSalvatore, zoning officer stated he did a good job. There being no additional comments, on motion of John O'Neill, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario, to approve the appointment of Randall Scheule, PP as the Township Planning Board Planner for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Zoning Officer for 2021. Two RFP's were received, one from Maria DiSalvatore and the other from Anthony Lamanteer. John Daddario made a motion to nominate Anthony Lamanteer as Township Zoning Officer for 2021, seconded by Scott Smith. With no other nominations, the nominations were closed. John Daddario made a motion, seconded by Scott Smith to open the meeting for a public hearing on the nomination, and unanimously carried. Nancy Ridgway of Irving Avenue stated that Mr. Lamanteer has served the Township for a number of years. There being no additional comments, on motion of John Daddario, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario, to approve the appointment of Anthony Lamanteer as the Township Zoning Officer for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Animal Shelter for 2021. One RFP from South Jersey Animal Shelter was received. Scott Smith made a motion to nominate South Jersey Animal Shelter as Township Animal Shelter for 2021, seconded by John Daddario. With no other nominations, the nominations were closed. John O'Neill made a motion, seconded by John Daddario to open the meeting for a public hearing on the nomination, and unanimously carried. There being no comments, on motion of John Daddario, seconded John O'Neill, to close the public hearing and unanimously carried. On motion of John O'Neill, seconded by John Daddario, to approve the appointment of South Jersey Animal Shelter as the Township Animal Shelter for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for nominations for the position of Township Animal Control Officer for 2021. One RFP from Shore Animal Control was received. John O'Neill made a motion to nominate Shore Animal Control as Township Animal Control Officer for 2021, seconded by John Daddario. With no other nominations, the nominations were closed. John Daddario made a motion, seconded by John O'Neill to open the meeting for a public hearing on the nomination, and unanimously carried. There being no comments, on motion of John Daddario, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of John O'Neill, seconded by John Daddario, to approve the appointment of Shore Animal Control as the Township Animal Control Officer for 2021, unanimously carried 4-0, on a roll call vote.

James Crilley, Chairman called for a resolution entitled Charging 2020 Capital Budget Line Items and Turning Them Over to the General Capital Account. On motion of John Daddario, seconded by Scott Smith. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Charging 2020 Capital Budget Line Items and Turning Them Over to the Utility Capital Account. On motion of Scott Smith, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancelling Appropriations from 2020 Current Fund Budget to Fund Balance. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancelling Appropriations from 2020 Utility Fund Budget to Fund Balance. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Certification of EMT Salary - Bowe. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled 2020 Budget Transfer -2. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Canceling Certain Outstanding Checks for Cumberland Salem Regional Municipal Court. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Canceling Certain Outstanding Checks for Cumberland Salem Regional Municipal Court – Bail Account. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Canceling Certain Outstanding Checks for the Current Fund. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$732,315.56. On motion of John O'Neill, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario commented the convenience center operation the day after Christmas went very well. Public Works employees do a great job.

Scott Smith commented that Public Works does a good job.

John T. O'Neill, Sr. did not have a report this afternoon.

Mayor Crilley thanked everyone for a successful year and services were maintained throughout this challenging year. Taxes are a burden on everyone. Finance is going well, Amy and Roy are doing a great job. We are up for the Challenge in 2021. He thanked everyone for their input and dedication.

#### ADMINISTRATOR'S REPORT

Roy Spoltore reported that a spreadsheet showing the remaining balances as of December 29<sup>th</sup> and a draft agenda for the reorganization meeting were in the packet. The Committee agreed to include \$140,000 in the temporary budget for the purchase of a new 39,000 pound dump truck. The Committee approved the hardship request for a convenience center sticker for Mr. Heisroth.

#### SOLICITOR'S REPORT

The meeting with CCUA was productive and is optimistic that there may be a favorable outcome in the near future. The Solicitor has had discussions with an attorney representing a potential developer of Bristol Ponds. A meeting will be set up after the first of the year to discuss a few items in the redevelopment plan for Bristol Ponds.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgway wished everyone a Happy New Year. Ms. Ridgway asked if anyone knew what was happening on South Burlington Road with the removal of trees?

With no other public comments and no further business to come before the Committee, on a motion of John Daddario, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk