

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 15, 2022, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, Bruce Peterson, Thomas Speranza and Scott Smith all being members of the Township Committee; Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; Chad Ott, Public Works Supervisor; and Teresa Warburton, Recording Secretary; John Daddario was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith

At this time James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgeway of Irving Avenue stated that the streetlight at the entrance of the parking lot on Highway 77 is still out. Chad Ott reported that he has contacted Atlantic Electric and the lighting fixture needs to be replaced.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of December 1, 2022. Scott Smith made a motion, second by Bruce Peterson to dispense with the reading of the minutes and accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a resolution authorizing an Interlocal Service Agreement between the Township of Upper Deerfield and Township of Deerfield with Respect to the Provision of Construction Code Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution authorizing an Interlocal Service Agreement Between the Township of Upper Deerfield and Stow Creek Township with Respect to the Provision of Construction Code Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution authorizing a Shared Service Agreement with Pittsgrove Township for CFO Services. The Clerk read the resolution by title. On motion of Scott

Smith, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution authorizing Professional Service Agreement with Schedule Planning Solutions, LLC for Planning Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution authorizing Tax Collector to Adjust Taxes for a Wartime Service- Connected 100 % Disability- Fallick. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Charging 2022 Budget Line Items and Turning them over to the General Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled 2022 Budget Transfer. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Contract to CXT Precast Concrete Products for the Purchase of Two Concrete Restrooms. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

Scott Smith reported that Public Works is doing a good job with the Leaf pick up and the Planning Board approved a bulk variance. Chad Ott stated that leaf pick up will end on January 13th.

Bruce Peterson reported that he and Mayor Crilley went out to Love Lane to see the new nitrate removal treatment system today. Mayor Crilley stated that the system is currently operating manually.

Mayor Crilley reported that the Senior Center's holiday lunch will be held tomorrow Friday, December 16th from 11 am to 2 pm. Lunch will be served at 12:00 noon. The Reorganization meeting will be held on January 5th, everyone is welcome to attend. The finance committee reviewed year end budget items and preliminary 2023 budget plans. The intent is to maintain no increase in local taxes.

Thomas Speranza did not have a report this evening.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator reported that Chad Ott finally received the dump truck that was ordered February 2021 for public works. The integrated electronic components are still being resolved and are not completed at this time for the new nitrate removal system. The nitrate system will cost \$1,063,000. 763,000 is being paid by the American Rescue Plan and the township budgeted \$50,000 for Love Lane capital improvements which has been applied to cost, leaving \$250,000 to be paid by the Township. A bond ordinance in the amount of \$600,000 approved with a \$30,000 down payment. The Township will borrow the \$220,000 from itself and pay it back within ten years. Committeeman Daddario and the administrator met with local school officials, at their request, to look at their expansion plan. Bruce Peterson suggested that the schools look at installing solar arrays on their property. November departmental reports, treasurer's report, revised appointment list for 2023 and a draft reorganization agenda are contained in this evening's packet.

DEPARTMENTAL MONTHLY REPORTS: November 2022

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor reported that Bristol Ponds developer's attorney intends to have the redevelopers and financial agreements scheduled for discussion at the January 19th meeting. He added that he gave them a list of items to submit. Mr. Tedesco reviewed contract law in New Jersey and determined that there are limits of contracts for durational goods not to exceed five years. Mr. Tedesco suggested that the CFO and Administrator review current contracts and make sure they are in compliance.

PUBLIC COMMENT

Sandy Acevedo of Old Burlington Road asked about the warehouse approval from a previous planning board meeting. Roy Spoltore, Administrator explained that it was a use variance approval showing a conceptual idea. The owner will need to get site plan approval from the planning board if the owner finds a user to construct a building consistent with the use variance approval. She also asked

where the 100-acre Ott property for potential local school expansion was located. Bruce Peterson explained it is located before Martin Drive and behind the schools. She added that the CCUA board members approved a \$500 increase in salary for the board members. Nancy Ridgway of Irving Avenue expressed her sincere appreciation to Bruce Peterson for his involvement, input and dedication while serving on the Committee and the Township over many years. She wished everyone a happy holiday.

With no further public comments and no further business to come before the Committee Chairman James Crilley, called for a resolution Authorizing Closed Session to discuss Cohansey Soccer litigation, potential litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, and seconded by Thomas Speranza to approve and adopt resolution, and unanimously carried.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion by Bruce Peterson, seconded by Thomas Speranza and unanimously carried.

With no public comments and no further business to come before the Committee, on a motion by Bruce Peterson, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk