

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, NOVEMBER 19, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John T. O'Neill, Sr., Scott Smith, and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Chad Ott, Chief of EMS, Amy Colaneri, CFO and Teresa Warburton, Recording Secretary

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley. Chairman called for the approval of the minutes for the meeting of November 5, 2020. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician – Macrino. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Appointing Roy J. Spoltore. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Local Government Emergency Fund (CRF) Grant. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Imposing Lien on Block 406 Lot 5 – 592 Old Deerfield Pike – HSBC Bank. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Imposing Lien on Block 915, Lot 1 – 1812 Fourth Avenue - Baker. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Requests for Qualifications and Proposals for Various 2021 Municipal Contracts and Positions. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Bids for Home Rehabilitation Contracts 2019-1 through 2019-3, 2019-5, and 2020-1 through 2020-5. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,291,796.72. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

## COMMITTEE REPORTS

John Daddario stated that a lot of leaves have fallen and public works is moving along well with the pick-up.

Scott Smith added that the public works crew is doing a great job on the leaf pickup.

Bruce Peterson asked the Committee if they wanted to continue using a sticker for the vehicles using the convenience center or if they would like to switch to a hanging tag that would have the license plate number written on the tag. Chad Ott is recommending switching to the hanging tag. The tag can be taken down when not in use. The Committee agreed to move forward with the hanging tag.

John T. O'Neill, Sr. did not have a report this evening.

Mayor Crilley reported that the Cumberland Development Corporation is asking its members if they want to utilize shared service funds allocated to Cumberland County to conduct a shared service study for animal control services. The study would only pertain to CDC members. The newsletter is in packet for your review. A scaled down Veteran's Day Ceremony was held on the 7<sup>th</sup> due to Covid 19 restrictions. The ceremony was very nice.

## ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator reported that the Township received word today that transportation trust grant was awarded in the amount of \$279,100.00 for the paving of Love Lane from the Railroad Tracks to Highway 77 and the paving of Midway Avenue and Maple Avenue around the Wawa. Currently Merlin Drive, Woodmont Circle, Roberts Avenue, Charles Avenue and Pleasant Drive are being repaved. An issue occurred on Pleasant Drive where a property had an invisible dog fence, was damaged by the contractor when they were installing new curbing. The Committee will see if the contractor will repair or whether the Township will pay half of the repair bill. The Newsletters were mailed out today. Brian Murphy has been receiving emails from NJEIT for the construction of a new water tower in Seabrook. The Township application has received an additional 25 points for its water valve testing program. An application for Dilisi Restaurant was received from the ABC asking if there are any comments to establish a Winery Sales/Tasting Room for Cedar Rose Winery in their restaurant. The Committee discussed the re-organization meeting on January 7<sup>th</sup> and determined that they would ask the appointees to send back their Oath of Office rather than attend the meeting due to Covid 19 restrictions and they would cancel the after meeting hospitality. This evening's packets include a review of the remaining Budget Balances - the items in red will need to have a budget transfer, the current County Covid summary, the 2020 Census summary for the county and Departmental reports for October. At the next meeting will need to adjust appointment lists for reorganization discussions.

## SOLICITOR'S REPORT

Rocco Tedesco, Solicitor did not have a report this evening. Asked if the professionals request for proposals include conflict or assistant solicitors?

## PUBLIC COMMENT

Dean Hawk of Merritt Avenue asked about the Covid 19 summary report. Mayor Crilley replied that Cumberland County has a virtual meeting every Tuesday with the Mayors and the Health Department gives an update on the Covid 19 status. In addition the County sends the latest covid results for every municipality on a daily basis. Nancy Ridgway of Irving Avenue stated that all schools are going virtual learning on Monday. She added that the scheduled Cumberland County Utilities Authority zoom public hearing meeting on sewer rule changes was tabled until next month. Changes are to be introduced on the website. Doug VanSant resigned and a new board member Smith Bey has taken his place.

With no additional public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk