

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 3, 2022, AT 7:00 P.M. IN THE MUNICIPAL BUILDING, 1325
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario Bruce Peterson, Thomas Speranza and Scott Smith, all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer and Amy Colaneri, CFO.

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment. Nancy Ridgway of Irving Avenue and Dean Hawk of Merritt Avenue congratulate Jim Crilley on receiving the Bridgeton Chamber of Commerce Francis "Bink" Sharp Award. Ms. Ridgway stated that the streetlight was out at the entrance of the parking lot on Highway 77.

There being no further public comment, James Crilley, Chairman called for the approval of the minutes for the meeting of October 20, 2022. On a motion of John Daddario, seconded by Scott Smith to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 5-0.

Chairman Crilley called for Resolutions 22-174 through 22-181 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Daddario, to combine as a Consent Agenda Resolutions 22-174 to 22-181, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith, Resolutions 22-174 to 22-181 were unanimously approved by a roll call vote of 5-0.

Resolution 22-174 – Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

Resolution 22-175 – Approving of Housing Rehabilitation Policies and Procedures Manual.

INSERT RESOLUTION

Resolution 22-176 – Small Cities Grant to Provide Rehabilitation Loans to Low and Moderate Income Homeowners to Repair Their Homes Throughout Upper Deerfield Township.

INSERT RESOLUTION

Resolution 22-177 – Approving Public Facilities Grant Management Plan.

INSERT RESOLUTION

Resolution 22-178 – To Construct Phase V ADA Project at the Seabrook Recreational Complex.

INSERT RESOLUTION

Resolution 22-179 – Identifying Small Cities Fair Housing and Equal Opportunity Officer.

INSERT RESOLUTION

Resolution 22-180 – Adoption of State Model Citizen Participation Plan for DCA Small Cities Program.

INSERT RESOLUTION

Resolution 22-181 – Awarding Professional Service Contract to Mark Blauer – DBA/Blauer Associates.

James Crilley, Chairman called for a resolution entitled Appointment of Cumberland Salem Regional Municipal Court Conflicts Judge – Teri L. Giordano. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0-1 on a roll call vote with Bruce Peterson abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Part Time Position for Public Works Employment – Ryan Davis. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order #2 for the Contract to Quad Construction Company to Construct a Building Addition and Install WRT Nitrate Removal Components for the Love Lane Water Treatment Facility. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Payment of Accumulation of Sick Time as Per Personnel Policy – Steven Smith. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$2,417,623.81. On motion of Thomas Speranza, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario stated that he attended the Bridgeton Chamber Awards Dinner where Mayor Jim Crilley was honored for his community service. Mr. Daddario read the Township's proclamation and noted that the Township is lucky to have Jim.

Scott Smith reported that he was told of a pothole on Silver Brook Drive near Fantini's home.

Bruce Peterson did not have a report this evening.

Thomas Speranza reported that the NJSP began arresting individuals responsible for the car burglaries that have been occurring in South Jersey.

Mayor Crilley thanked everyone for the congratulations on the award. He reminded everyone that the Veterans Day ceremony will take place on November 5th at 10 am at the Veterans monument. It should be concluded within an hour and the local school music ensemble will be part of the program.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator reported that the state issued a Best Practice Survey Report for the municipalities to complete. Upper Deerfield scored a total of 33.50 points, anything above a score of 24 allowed the municipality to receive 100% of their state aid. The report was available for review. The committee was reminded that NJLM conference will be held November 15-17. The Committee agreed to pursue a shared service agreement with Pittsgrove Township for trash hauling services as long as Upper Deerfield had the personnel and equipment available. The Committee will discuss the need to solicit RFP's for the professionals at their next meeting. The CCUA will hold a 2023 budget meeting on Nov. 17th. DEP issued a report on Silver Lake Dam requiring three items to be completed prior to the next inspection. Three draft ordinances (Curbside Trash Containers, Ambulance Fees, Rental and Housing Registration Fees) were included in this evening's packet to be discussed at the Nov. 17th meeting

ENGINEER'S REPORT

Brian Murphy, Township Engineer reported that the asphalt work at Mill Creek is completed, and the stop signs are in place. The ADA walkway connecting soccer to football has begun and should be completed by the end of next week. The de-chlorination portion of the nitrate removal system should be operational in early December. The October nitrate reading at Love Lane was 9.1 and at Seabrook was 7.7, they will not need to be tested again until January. The Chipotle application to the state for a road opening onto 77 and sewer line under 77 has been submitted by the developer. The Township is looking at what may be causing an inflow of storm water when it rains to the CCUA. The CCUA is completing their review of the TWA application for the Bristol Ponds project. Rocco Tedesco asked Mr. Murphy to check the status of the traffic light for the Bristol Ponds project.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor did not have a report this evening.

PUBLIC COMMENT

Wayne Sabota of Quail Ridge Drive asked about who is responsible for the completion of the performance guarantee improvements at the Jack's Crossing development and when will they be done. Fulton Bank is responsible for the performance bond requirements and typically the roads are

given their final layer of asphalt when the project is completed. Mr. Sabota asked who is responsible for the maintenance of the clothing containers at the shopping centers. The shopping centers are responsible, and they have recently had them removed due to the trash being deposited in front of them. He also asked about the status of the home on Concord Court that had a fire earlier in the year. This will need to be investigated in order to provide an answer. Ms. Ridgway of Irving Avenue asked about the new buildings on Irving Avenue on property owned by Ed's Body Shop. This will also need to be investigated.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore, Township Clerk