

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, AUGUST 6, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor, Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Chad Ott, Chief of EMS, Amy Colaneri, CFO, and Teresa Warburton, Recording Secretary.

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave the invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman opened the meeting for public comment. There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of July 16, 2020. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved 5-0.

Chairman Crilley called for Resolutions 20-135 through 20-142 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Daddario, to adopt as a Consent Agenda Resolution 20-135 to 20-142, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Daddario, seconded by Mr. Smith. Resolutions 20-135 through 20-142 were unanimously approved by a roll call vote of 5-0.

Resolution 20-135 – Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

Resolution 20-136 – Approving Of Housing Rehabilitation Policies and Procedures Manual.

INSERT RESOLUTION

Resolution 20-137 – Small Cities Grant to Provide Rehabilitation Loans to Low and Moderate Income Homeowners to Repair Their Homes Throughout Upper Deerfield Township.

INSERT RESOLUTION

Resolution 20-138 – Approving Public Facilities Grant Management Plan.

INSERT RESOLUTION

Resolution 20-139 – To Construct Phase III ADA Project at the Seabrook Recreational Complex.

INSERT RESOLUTION

Resolution 20-140 – Identifying Small Cities Fair Housing and Equal Opportunity Officer.

INSERT RESOLUTION

Resolution 20-141 – Adoption of State Model Citizen Participation Plan for DCA Small Cities Program.

INSERT RESOLUTION

Resolution 20-142 – Awarding Professional Service Contract to Mark Blauer – DBA/Blauer Associates.

INSERT RESOLUTION

Resolution 20-143 James Crilley, Chairman called for a resolution entitled The Annual Report of Audit for the Year 2019. The Clerk read the resolution by title. James Crilley thanked the Township Staff for another satisfactory audit. Bruce Peterson, commented that being on the committee and to get a perfect audit since 2009, I commend the staff for an audit with no findings. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Resolution 20-144 – James Crilley, Chairman called for a resolution entitled Amending Agreement between County of Cumberland and Township of Upper Deerfield Regarding the Alliance for Substance Abuse Prevention. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Resolution 20-145 - James Crilley, Chairman called for a resolution entitled Amending Certification of Certain Employee Salary – Anthony Lamanteer. The Clerk read the resolution by title. James Crilley commented that Anthony Lamanteer is doing a great job out there. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Resolution 20-146 - James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technicians. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$2,299,884.65. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that he will be speaking with the Fire Companies for consolidation purposes.

Scott Smith reported that Public Works did a great job with Storm cleanup.

Bruce Peterson reported that he called public works about a tree down on Sentry Drive and it was cut up quickly.

John T. O'Neill, Sr. reported that Brian Murphy, Township Engineer has been discussing blending with DEP to reduce the amount of backwash with an Ion Exchange System.

James Crilley reported that Andrea Penny retired after serving the Township for 17 years and Jeanie Rossi is taking her place, so far the transition has been seamless. Roy Spoltore and I met with a company who is looking at a location in Upper Deerfield Township which could be a good ratable. They are in the fact finding stage at this point. Last evening an informal meeting with the trustees of the John's Way Homeowners Association (HOA) was held to review the issues they have with the HOA. The Township Senior Center is designated as a cooling center for the storm, let us know if anyone that needs this service.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator commented that Hopewell Township provided a sample resolution to mandate high speed internet service for the rural areas. The Committee will place the resolution on the agenda for the next meeting since the schools are going virtual learning now due to the pandemic. The County Planning Board meeting did amend the subdivision approval for the Steliga Properties so that the road improvements are no longer required. At the last meeting the sale of the Township owned Seabrook Railroad Line property was to be held on August 20th. Since Rocco Tedesco, Township Solicitor has a scheduling conflict that evening, the sale needs to be moved to September 3rd. On motion of John Daddario, seconded by Bruce Peterson to move the sale of the Township owned Railroad Property to September 3rd, 2020 unanimously approved 5-0 on a roll call vote. The Committee made decision to open the Municipal Building up to the public beginning next week. The public will have access to the Tax Window, First Court Window and Construction Office Window, the public hallways and restrooms will remain closed. The building will remain closed to the public on Virtual Court Days. Employees will be required to wear masks in the common areas and hallways. Maria DiSalvatore, Zoning Officer has been receiving complaints from residents about neighbor's noise in the evenings. Rocco Tedesco, Township Solicitor commented that State Regulations supersede local ordinance and would need to have someone certified with proper decibel equipment to enforce. Mr. Peterson asked for a list of where the complaints were coming from.

ENGINEER'S REPORT

Brian Murphy, Township Engineer reported that he has had discussions with DEP about blending treated and untreated water for the nitrate removal system and has received a verbal approval. We are still trying to find out from NJEIT about funding for the new Seabrook water tower and if there are any outstanding items needed by NJEIT. Seabrook East – D.R. Horton is moving quickly. Mr. Murphy is working with Mark Blauer on the ADA project for additional walkways around the recreation center.

SOLICITOR'S REPORT

Rocco Tedesco, Township Solicitor stated that he replied to TC Tech/Ad Edge that the Township is declining their Biotta nitrate removal system due to a number of variables, but will be pursuing an Ion Exchange System. The solicitor asked if they would be interested in submitting a proposal on an Ion Exchange System. Brian Murphy will send them an RFP when it is prepared. The Resolution for Moorestown that was supplied by WRT, allows for the Committee to award a contract based on the RFP rather than going through the traditional bid process. The Solicitor updated the Committee that the Township has reached the midpoint in the Affordable Housing requirements and Clark Caton Hintz prepared the necessary documents. Hollyview was the only entity that submitted an objection to the documents. Clark Caton Hintz is providing guidance through process. The Walmart tax appeal has been settled with credits to be issued. The Township will be saving money by not having to get an appraisal completed.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk of Merritt Avenue stated that Homeowners Associations are terrible, and hopefully the township can help these people out. Rocco Tedesco, Township Solicitor replied that with the state Storm Water Management regulations require the runoff to be maintained in a development. The HOA is responsible to maintain that lot.

With no further public comments and no further business to come before the Committee Chairman James Crilley, called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to discuss Contracts and matters requiring attorney client privileged confidential communications . The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

With no public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk