

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JULY 21, 2022, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, Bruce Peterson Thomas Speranza and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Brian Murphy, Engineer; Amy Colaneri, CFO and Roy Spoltore, Township Administrator/Clerk.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement. "This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

ACMJIF Executive Municipal Strategist Paul Miola and Program Director Kamini Patel, presented an overview of the municipal insurance plan and how the Township has benefited from being a member of the fund. Mr. Miola informed the Committee that the Township is up for its three-year renewal to the fund in 2023. John Daddario asked about coverage on a current situation. Mr. Miola stated he will provide information on status. Bruce Peterson explained that the Township joined the fund at a time when it was difficult to get insurance for a municipality and the taxpayers have done well by being a member.

At this time James Crilley, Chairman opened the meeting for public comment. Nancy Ridgway of Irving Avenue stated that she saw a list of the worst places to live and Seabrook was identified. The Committee has not seen any such report. There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of June 15, 2022. Bruce Peterson made a motion, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for Resolutions 22-110 through 22-128 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Speranza, seconded by Mr. Peterson to combine as a Consent Agenda Resolutions 22-110 to 22-128, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith, Resolutions 22-110 to 22-128 were unanimously approved by a roll call vote of 5-0.

**Resolution 22-110** – Awarding Contract for Supplying Portable Toilets in Upper Deerfield Township

**INSERT RESOLUTION**

**Resolution 22-111** – Awarding Contract for Providing IT Support

INSERT RESOLUTION

**Resolution 22-112** – Awarding Contract for Providing Electrical Services.

INSERT RESOLUTION

**Resolution 22-113** – Awarding Contract for Township Employee and Volunteers Physicals.

INSERT RESOLUTION

**Resolution 22-114** – Awarding Contract for Providing Yearly Fire Extinguisher Maintenance.

INSERT RESOLUTION

**Resolution 22-115** – Awarding Contract for Occasional Hauling of Containers from the Upper Deerfield Township Convenience Center to Cumberland County Solid Waste Complex & Giordano Vineland Scrap & Metal.

INSERT RESOLUTION

**Resolution 22-116** – Awarding Contract for Providing Heating & Air Conditioning General Maintenance.

INSERT RESOLUTION

**Resolution 22-117** – Awarding Contract for Providing Heating Oil #2.

INSERT RESOLUTION

**Resolution 22-118** – Awarding Contract for Providing Off Road Ultra Low Sulfur.

INSERT RESOLUTION

**Resolution 22-119** – Awarding Contract for Providing Overhead Door Repairs and Maintenance.

INSERT RESOLUTION

**Resolution 22-120** – Awarding Contract for Providing General Plumbing Repairs and General Maintenance.

INSERT RESOLUTION

**Resolution 22-121** – Awarding Contract for Supplying Chemicals to the Water Plants

INSERT RESOLUTION

**Resolution 22-122** – Awarding Contract for Providing Jetting & Vassing Pipes.

INSERT RESOLUTION

**Resolution 22-123** – Awarding Contract for Providing Lift Stations Pump Outs.

INSERT RESOLUTION

**Resolution 22-124** – Awarding Contract for Providing Repairs of Control and Alarm Systems at Lift Stations.

INSERT RESOLUTION

**Resolution 22-125** – Awarding Contract for Providing Repairs of Flow Meters.

INSERT RESOLUTION

**Resolution 22-126** – Awarding Contract for Providing Repairs or Replacement of Lift Station Pumps.

INSERT RESOLUTION

**Resolution 22-127** – Awarding Contract for Supplying Stationary Services.

INSERT RESOLUTION

**Resolution 22-128** – Awarding Contract for Supplying DGA Material in Upper Deerfield Township.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician - Couch. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Senior Center Yoga Instructor. On a motion of Bruce Peterson, seconded by Thomas Speranza to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,063,965.83. On motion of Thomas Speranza, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

## COMMITTEE REPORTS

John Daddario reported that SJ Futbol Club has held three instructional sessions with over 100 kids participating each night. The last little league team with representatives from Upper Deerfield were eliminated from the regional tournament. There are a lot of residents utilized the walk paths through the recreation complex.

Scott Smith stated that the Planning Board will have a business site plan on their agenda on August 8th.

Bruce Peterson reported that Bostwick Lake Dam inspection report has received approval from DEP. Mr. Peterson added that the owners of lakes should be informed if neighboring properties are requesting water allocation approval from DEP.

Thomas Speranza reported that the individual who had been stealing senior citizen cars has been caught, otherwise it has been quiet in the Township. Sixteen new recruits will soon be assigned to the Bridgeton barracks.

James Crilley reminded everyone that the senior center is a cooling center.

#### ADMINISTRATOR’S REPORT

The Administrator reviewed the playground plan for the Small Cities Facilities Grant. The Committee authorized purchasing the playground equipment through state contract. The Township will bid the installation of the equipment at a later date. Public Works will be checking for convenience center stickers on August 2, 12 and 20. The senior center will have a cookout on Wednesday August 31<sup>st</sup>. The tax bills have been mailed with payment due by August 22<sup>nd</sup>. The Township will receive an additional \$70,679 in state aid after the State’s budget was adopted. The second and final payment for the American Rescue Plan was received. The July nitrate tests showed Seabrook at 5.7 and Love Lane less than 1. Chad Ott has requested that Gary Edwards be appointed as a full-time employee with benefits as he is planning to take a full time job somewhere else. On motion of John Daddario, seconded by Scott Smith, Gary Edwards was approved as a full-time employee, unanimously approved 5-0 on a roll call vote. The Committee reviewed a request from an individual to have yoga classes on the recreational fields and to charge a fee for the class. The Committee unanimously denied the request as they believed the recreational fields should not be used for an individual to make a profit. The proposed redevelopment ordinance amendment from the Planning Board for the AB and EI redevelopment zones was included in the evening’s packets along with the June Departmental and Treasurer Reports. The Committee accepted the Treasurer’s report.

#### DEPARTMENTAL MONTHLY REPORTS: June 2022

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

#### ENGINEER’S REPORT

Brian Murphy reported that the Township has been moved to a Tier A storm water management municipality from a Tier B. Mr. Murphy noted that this will require a significant increase in the amount of management of storm water in the Township. The changes could include street sweeping of roads, education of school children, webpage dedication, new ordinances, salt storage practices, storm pipe inventory and other additional activities. The Solicitor said there is a time period to appeal the reassessment and the Township may consider discussing with other municipalities about challenging the action to the State Council on Local Mandates. The Nitrate removal system is nearing completion, it may be ready to test within two weeks. A punch list of items to be repaired has been sent to Land Developers for the Mill Creek Development. Mr. Murphy is adding one more document to the water tower application for NJEIT. The Administrator will reach out to Bert Lopez regarding the two streetlights that are not working.

## SOLICITOR'S REPORT

Rocco Tedesco, Solicitor informed the Committee that he has received a revised redeveloper agreement for Bristol Ponds that he will be reviewing. The Solicitor has reviewed the proposed solar project on the old Township Landfill. He will discuss under contracts in closed session. The complaint filed by Cohansey Soccer Club required the services of Testa, Heck, Testa and White as assistant counsel. Mr. Tedesco requested a resolution be approved. On motion of Bruce Peterson, seconded by John Daddario to hire Testa, Heck, Testa and White as assistant counsel, and unanimously carried 5-0 on a roll call vote.

At this time James Crilley, Chairman opened the meeting for public comment. Sandy Acevedo of Old Burlington Road stated that the Lidl property on Pearl Street needed to be maintained. Ms. Acevedo asked if there was still money available from Clean Communities to clean up areas of the Township. Amy Colaneri responded that the Township still provides funds for non-profit organizations to clean up areas. Dean Hawk of Merritt Avenue suggested that the Township inform the public through the newsletter what the State is requiring the Township to do reading Storm water management. Nancy Ridgway of Irving Avenue stated that she though street sweeping is only required where there is curbing. She added that she read that the old solar panels are having issues being disposed once they have completed their useful life.

With no further public comments and no further business to come before the Committee, James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss litigation, contracts, personnel and other matters requiring attorney client privileged confidential communications. At such time that the matters have been resolved, the minutes will be provided. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0.

### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Roy J. Spoltore  
Township Clerk