

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 7, 2022, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, John Daddario, Bruce Peterson, Thomas Speranza and Scott Smith all being members of the Township Committee. Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; Brian Murphy, Township Engineer; Chad Ott, Public Works Supervisor; and Teresa Warburton, Recording Secretary.

The meeting was called to order by Chairman James Crilley, and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of March 17, 2022. On a motion of Bruce Peterson, seconded by Scott Smith to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 5-0 on a voice vote.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14). The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Bruce Peterson to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the ordinance which permits the budget to have an additional 1% increase in appropriation. There being no public comments, on motion of Bruce Peterson, seconded by Thomas Speranza to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

**INSERT ORDINANCE**

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Amending Chapter 74 and Chapter 287 of Upper Deerfield Township Code. The Clerk read the proposed Ordinance by title. Rocco Tedesco, Solicitor suggested that the ordinance should not be introduced at this time as it needs to be modified.

James Crilley, Chairman called for a resolution entitled Authorizing Awarding of Contract for Spring Activation and fall winterization to Certain Underground Irrigation Systems Within the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson,

seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Tax Collector to Adjust Taxes for a Wartime Service-Connected 100% Disability – O’Hara. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Thomas Speranza, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending the 2022 Temporary Budget of the Township of Upper Deerfield – 2. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending the 2022 Temporary Utility Budget of the Township of Upper Deerfield – 1. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Ambulance Billing Company. The Clerk read the resolution by title. On motion of Thomas Speranza, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Bid for Home Rehabilitation Contract 2021-4 – Pierce Septic Systems. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approving Public Fireworks Display. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician – Watson. The Clerk read the resolution by title. On motion of John Daddario,

seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$176,878.43. On motion of Thomas Speranza, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

#### COMMITTEE COMMENTS

John Daddario reported that Little League has 211 kids signed up, Opening Day is set for April 9th at 9 am. A special meeting of the recreation committee will be held next week to address issues. A clean-up day is set for April 16<sup>th</sup>.

Scott Smith did not have a report this evening.

Bruce Peterson reported that the Environmental Commission will be applying for a grant to create a pollinator garden. He added that there are 3 cases of "This Place Called Home" that could be sold at Community Day for a nominal fee or given away.

Thomas Speranza reported that his family had a need for the Upper Deerfield EMS and they did an outstanding job. The State Police reported that Upper Deerfield has been quiet.

James Crilley reported that the developer has been clearing land on Laura Court for housing construction. The mayor reported on the ACMJIF's elected officials training that he completed on-line. The CDC continues to have discussions on animal sheltering with all the municipalities as well as the county. The senior center opening has gone well, and the participants are glad to back. A couple of individuals have pledged to donate a tree on Veterans Drive. The planning for the 100<sup>th</sup> Anniversary is proceeding.

#### ADMINISTRATOR'S REPORT

The Committee unanimously approved making part-time EMS employee Tina Taylor a full-time employee effective May 1<sup>st</sup>. A request was made by Dallas Peterson for his commercial property on Old Deerfield Pike to be reduced from 2 DCU's to 1 DCU. On motion of Bruce Peterson, seconded by Scott Smith the committee unanimously approved the DCU reduction on a 5-0 roll call vote. State financial disclosures are due by April 30<sup>th</sup>. There are only 2 residential tax appeals for this year. The 100<sup>th</sup> anniversary newsletter is 36 pages and received \$17,460 in ad revenue.

#### ENGINEER'S REPORT

Mr. Murphy reported that the contractor should be beginning construction on the Nitrate Treatment building at Love Lane. An asphalt contractor reached out to him about completing the paving at Mill Creek. The Township received the inspection report for the Love Lane Water Tower and there are a number of items that will need to be maintained. Two lights still need to be repaired at Mill Creek.

## SOLICITOR'S REPORT

Rocco Tedesco, Solicitor stated that the sub-committee met to discuss the liquor license bid packages. Suggestions will be brought back to the full committee for review. Revised terms and conditions will then be able to be advertised for bid. An email from the Bristol Ponds developer has asked for changes in the commercial phasing. The Committee wants to keep the commercial phasing in place. The solicitor stated he has been reviewing the state storm water regulations and concluded that this not an easy problem to solve. Need to find a global solution with a comprehensive plan that will deal with residential basins as well as commercial basins.

At this time James Crilley, Chairman opened the meeting for additional public comments. Roy Spoltore stated that the Township has been awarded a \$400,000 Small Cities Facilities grant to fund Phase IV of the ADA recreation compliance plan. The Township also received a \$163,000 Small Cities Home Rehabilitation grant.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn at 8:01 pm, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk