

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JANUARY 6, 2021, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were James Crilley, Bruce Peterson, John Daddario, Scott Smith, and Thomas Speranza. all being members of the Township Committee. Also present were Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk, Amy Colaneri, CFO, and Teresa Warburton, Recording Secretary.

The meeting was called to order by Committeeman James Crilley, and he read the following public meeting announcement.

"In compliance with the "Open Public Meetings Act", written advance notice of the time, date and place of the meeting, has been given at least forty-eight (48) hours before the meeting by mailing same to the News of Cumberland County and The Press, Cumberland County Edition, by posting the notice in the Municipal Building at Seabrook, New Jersey, and by filing such notice with the Township Clerk, in compliance with said Act." In compliance with State Fire Safety Statutes, Mr. Crilley instructed those present how to exit the room in an emergency.

Invocation was given by James Crilley, and the flag salute was led by Bruce Peterson.

Amy Colaneri, Township CFO, presented Scott Smith to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2024. Mr. Smith was sworn in to his three-year term of office as Committeemen by Rocco Tedesco, Solicitor and assumed his position as a member of the Township Committee.

Amy Colaneri, Township CFO, presented Thomas Speranza to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2024. Mr. Speranza was sworn in to his three-year term of office as Committeemen by Rocco Tedesco, Solicitor and assumed his position as a member of the Township Committee.

A motion was made by Mr. Smith, seconded by Mr. Speranza and unanimously carried that the CFO assume the position as Temporary Chairman for the purpose of selecting a Chairman of the Township Committee for 2022.

Amy Colaneri, Township CFO, assumed the position as Temporary Chairman and requested nominations for permanent Chairman for 2022. On a motion of Mr. Daddario and seconded by Mr. Smith, James P. Crilley was selected as Chairman of the Township Committee of Upper Deerfield for the year 2022, unanimously carried 4-0-1 with Mr. Crilley abstaining on a roll call vote.

Chairman Crilley assumed the chair of the Committee and called for nominations for Vice Chairman.

On a motion of Mr. Speranza, seconded by Mr. Peterson, that John Daddario serve as Vice-Chairman of the Township Committee and serve as Acting Chairman for the year 2022 during the absence or disability of the Chairman unanimously carried 4-0-1 with Mr. Daddario abstaining on a roll call vote.

Chairman Crilley called for Resolutions 1 through 48 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Daddario, seconded by Mr. Peterson, to adopt as a Consent Agenda Resolutions 1 to 48, and unanimously carried. On a motion by Mr. Daddario, seconded by Mr. Smith, Resolutions 1-48 were unanimously approved by a roll call vote of 5-0.

Resolution 22-1 – Appointing Township Solicitor – Rocco Tedesco, Esq.

INSERT RESOLUTION

Resolution 22-2 - Adopting a Temporary Budget – Township.

INSERT RESOLUTION

Resolution 22-3 - Adopting a Temporary Dedicated Sewer & Water Utility Budget.

INSERT RESOLUTION

Resolution 22-4 - Appointing Township Officials.

INSERT RESOLUTION

Resolution 22-5 - Appointing Municipal Engineer & Utilities Engineer – Brian J. Murphy, PE.

INSERT RESOLUTION

Resolution 22-6 - Appointing Township Auditor – Ford Scott Associates, LLC.

INSERT RESOLUTION

Resolution 22-7 - Appointing Assistant Solicitor & Conflict Solicitor – Rebecca Bertram, Esq.

INSERT RESOLUTION

Resolution 22-8 - Appointing a Commissioner and Deputy Commissioner to the Atlantic County Municipal Joint Insurance Fund. – Roy Spoltore and Amy Colaneri.

INSERT RESOLUTION

Resolution 22-9 - Appointing Township Treasurer – Amy Colaneri.

INSERT RESOLUTION

Resolution 22-10 - Appointing Public Agency Compliance Officer – Roy J. Spoltore.

INSERT RESOLUTION

Resolution 22-11 - Cash Management Plan.

INSERT RESOLUTION

Resolution 22-12 - Designating Depository for Municipal Funds – Ocean First Bank.

INSERT RESOLUTION

Resolution 22-13 - Authorizing Signing of Checks for General and Sewer & Water Utility Accounts.

INSERT RESOLUTION

Resolution 22-14 - Authorizing the Clerk's Office to Maintain a Petty Cash Fund in the amount of \$50.00.

INSERT RESOLUTION

Resolution 22-15 – Authorizing Change Funds.

INSERT RESOLUTION

Resolution 22-16 - Newspapers to receive Notice of Meetings.

INSERT RESOLUTION

Resolution 22-17 - Designating Official Newspaper –Daily Journal.

INSERT RESOLUTION

Resolution 22-18 - Setting Interest and Penalty on Property Taxes.

INSERT RESOLUTION

Resolution 22-19 - Setting Interest and Penalty on Sewer & Water Utility Charges and Rents.

INSERT RESOLUTION

Resolution 22-20 - Authorizing Mayor and Engineer to Sign NJDEP forms.

INSERT RESOLUTION

Resolution 22-21 - Designating Meeting Dates.

INSERT RESOLUTION

Resolution 22-22 - Authorizing Cancellation of Property Tax Refund or Delinquency of Less than \$10.00.

INSERT RESOLUTION

Resolution 22-23 - Authorizing Animal Shelter Contract – South Jersey Regional Animal Shelter.

INSERT RESOLUTION

Resolution 22-24 - Authorizing Contract for Animal Control Services with Shore Animal Control.

INSERT RESOLUTION

Resolution 22-25 - Authorizing Tax Assessor the authority to file tax appeals and tax complaints.

INSERT RESOLUTION

Resolution 22-26 - Authorizing Professional Service Agreement with DM Medical Billings.

INSERT RESOLUTION

Resolution 22-27 - Authorizing Contract with Cumberland Development Corporation.

INSERT RESOLUTION

Resolution 22-28 - Setting Forth Regulations Regarding Convenience Center Stickers.

INSERT RESOLUTION

Resolution 22-29 - Appointing Staff for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 22-30 - Authorizing Contractual Services for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 22-31 - Appointing Prosecutor and Conflict Prosecutor for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 22-32 - Appointing Public Defender and Conflict Public Defenders for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 22-33 - Appointing Planning Board Solicitor – Matthew Ritter, Esq. & Theodore Ritter, Esq.

INSERT RESOLUTION

Resolution 22-34 - Appointing Planning Board Planner – Randall Scheule.

INSERT RESOLUTION

Resolution 22-35 - Appointing Planning Board Engineer – Fralinger Engineering, PA.

INSERT RESOLUTION

Resolution 22-36 - Appointing Emergency Management Official – Chad Ott.

INSERT RESOLUTION

Resolution 22-37 - Appointing Electrical Subcode Official – Stacy Davis.

INSERT RESOLUTION

Resolution 22-38 - Appointing Plumbing Subcode Official – John Lamanteer.

INSERT RESOLUTION

Resolution 22-39 - Appointing Fire Safety Code Officials – Chris Williams.

INSERT RESOLUTION

Resolution 22-40 – Appointing Municipal Housing Liaison – Roy J. Spoltore.

INSERT RESOLUTION

Resolution 22-41 – Appointing Chief Financial Officer – Amy Colaneri.

INSERT RESOLUTION

Resolution 22-42 - Authorizing Purchase of Materials, Supplies or Equipment under State Contract.

INSERT RESOLUTION

Resolution 22-43 - Authorizing the Execution of the Contract with Seabrook Educational and Cultural Center to Provide for the Support and Maintenance of the Seabrook Educational and Cultural Center Exhibit and Museum.

INSERT RESOLUTION

Resolution 22-44 - Appointing Surveyor for Tax Map Maintenance – Fralinger Engineering, PA.

INSERT RESOLUTION

Resolution 22-45 - Appointing Conflict Engineer – Thomas J. Tedesco, Jr.

INSERT RESOLUTION

Resolution 22-46 – Authorizing Shared Service Agreement with Lawrence Township – Zoning/Housing Office.

INSERT RESOLUTION

Resolution 22-47 – Certifying Salaries for Shared Service Agreements.

INSERT RESOLUTION

Resolution 22-48 – Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission.

INSERT RESOLUTION

James Crilley, Chairman called for Resolution 22-49 entitled Payment of Bills in the amount of \$1,373,363.91. The Clerk read the resolution by title. On motion of Mr. Peterson, seconded by Mr. Daddario to approve and adopt resolution, unanimously carried on a roll call vote, 5-0.

INSERT RESOLUTION

Mayor Crilley Called for Appointment of Members of the Township Committee to Serve as Committeemen-in-Charge of Various Subcommittees and Divisions of Municipal Government for the Year 2022.

INSERT COMMITTEE APPOINTMENTS

Chairman Crilley called for appointments to the various Boards, Commissions and Committees with consent of the Committee.

Recreation Commission
Planning Board
Industrial Commission/Economic Development Committee
Historical Commission
Environmental Commission
Agricultural Advisory Committee
Senior Center Advisory Committee

Chairman Crilley asked for a Motion to approve appointments to Commissions, Boards & Committees, on motion by Mr. Speranza, seconded by Mr. Daddario the appointments were unanimously approved 5-0 on a roll call vote.

INSERT APPOINTMENTS

COMMITTEE COMMENTS

John Daddario welcomed Scott Smith back to the Committee and Thomas Speranza as a new member of the Committee Mr. Daddario looks forward to your ideas.

Scott Smith thanked everyone and welcomed Thomas Speranza to the Committee. Mr. Smith stated he was looking forward to working with everyone.

Bruce Peterson congratulated Scott Smith and Thomas Speranza on their appointments to Township Committee.

Thomas Speranza stated he was glad to be on the Committee and looked forward to working with everyone. Mr. Speranza added that he has a lot to learn and big shoes to fill.

Mayor Crilley reported that the Committee will honor John T. O'Neill, Sr. at their January 20, 2022 meeting. Mr. Crilley stated that Thomas Speranza was a great selection to replace Mr. O'Neill and welcomed Scott Smith back. The mayor added that Upper Deerfield Township has the best employees and volunteers. He reminded everyone that the Township will have their 100th Anniversary Celebration on April 23, 2022.

At this time, Mayor Crilley asked if there were any comments from the public. Sandy Acevedo of Old Burlington Road congratulated Mr. Smith and welcomed Mr. Speranza. She asked how the Township handles the removal of waste. Amy Colaneri replied that the Township has a dedicated driver to remove the household and bulky waste to the County Landfill and the Township pays the CCIA two times a month based on the tonnage disposed. Ms. Acevedo asked what the CCIA advisory committee does? Mayor Crilley gave an overview of what the advisory committee does and that they do not make any decisions they are strictly an advisory committee. Nancy Ridgway of Irving Avenue added that the CCIA Advisory Committee mostly deals with solid waste and recyclable issues. Ms. Ridgway congratulated the newly sworn in members of the Township Committee and invited the audience to come out to all the Township meetings.

There being no further business to come before the Committee, on motion of Mr. Peterson, seconded by Mr. Smith, to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk