

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JULY 16, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Brian Murphy, Engineer; Amy Colaneri, CFO and Roy Spoltore, Township Administrator/Clerk.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman opened the meeting for public comment. Dave Rivera a contractor from Millville complained that the construction office provided a five hour time period for an inspection of his work. Mr. Rivera felt that the inspector should have been able to contact him to provide a time that he thought he would be at his job site. The Committee stated that the Administrator will talk to the Office Manager to see what could be done in the future. There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of June 18, 2020. Scott Smith made a motion, seconded by Bruce Peterson, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 5-0.

James Crilley, Chairman called for Resolutions 20-104 through 20-125 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Daddario to adopt as a Consent Agenda Resolutions 20-104 to 20-125, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith Resolutions 20-104 to 20-125 were unanimously approved by a roll call vote of 5-0.

Resolution 20-104 – Imposing Lien on Block 901, Lot 23 – 1202 First Avenue – Acevedo & Matias & Perez.

INSERT RESOLUTION

Resolution 20-105 – Imposing Lien on Block 915, Lot 1 – 1812 Fourth Ave - Baker

INSERT RESOLUTION

Resolution 20-106 – Awarding Contract for Providing Bottled Water to the Township

INSERT RESOLUTION

Resolution 20-107 – Awarding Contract for Providing IT Support

INSERT RESOLUTION

Resolution 20-108 – Awarding Contract for Providing Electrical Services.

INSERT RESOLUTION

Resolution 20-109 – Awarding Contract for Township Employee and Volunteers Physicals.

INSERT RESOLUTION

Resolution 20-110 – Awarding Contract for Providing Yearly Fire Extinguisher Maintenance.

INSERT RESOLUTION

Resolution 20-111 – Awarding Contract for Occasional Hauling of Containers from the Upper Deerfield Township Convenience Center to Cumberland County Solid Waste Complex & Giordano Vineland Scrap & Metal.

INSERT RESOLUTION

Resolution 20-112 – Awarding Contract for Providing Heating & Air Conditioning General Maintenance.

INSERT RESOLUTION

Resolution 20-113 – Awarding Contract for Providing Heating Oil #2.

INSERT RESOLUTION

Resolution 20-114 – Awarding Contract for Providing Off Road Ultra Low Sulfur.

INSERT RESOLUTION

Resolution 20-115 – Awarding Contract for Providing Overhead Door Repairs and Maintenance.

INSERT RESOLUTION

Resolution 20-116 – Awarding Contract for Providing General Plumbing Repairs and General Maintenance.

INSERT RESOLUTION

Resolution 20-117 – Awarding Contract for Supplying Chemicals to the Water Plants

INSERT RESOLUTION

Resolution 20-118 – Awarding Contract for Providing Jetting & Vassing Pipes.

INSERT RESOLUTION

Resolution 20-119 – Awarding Contract for Providing Lift Stations Pump Outs.

INSERT RESOLUTION

Resolution 20-120 – Awarding Contract for Providing Repairs of Control and Alarm Systems at Lift Stations.

INSERT RESOLUTION

Resolution 20-121 – Awarding Contract for Providing Repairs of Flow Meters.

INSERT RESOLUTION

Resolution 20-122 – Awarding Contract for Providing Repairs or Replacement of Lift Station Pumps.

INSERT RESOLUTION

Resolution 20-123 – Awarding Contract for Supplying Stationary Services.

INSERT RESOLUTION

Resolution 20-124 – Awarding Contract for Supplying DGA Material to Various Locations in the Township.

INSERT RESOLUTION

Resolution 20-125 – Awarding Contract for Providing Routine Services of Trees within the Township.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Sale of Township Property. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Tax Collector – Janeen Rossi. On a motion of Bruce Peterson, seconded by John O’Neill, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Contract with Kleinfelder. On a motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC for Planning Services. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Revising the Agreement for Bostwick Lake Commission. On a motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Providing and Delivering Various Toner Cartridges Through a Cooperative Price Contract with the County of Cumberland. On a motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$549,121.73. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario reported that Little League is working with other Leagues to have games in the fall. Mr. Daddario stated that public works did a good job with the road work around Fire Company 3. He requested copy of letter to prohibit people from cutting trees in the Sunset Lake open space

Scott Smith agreed that public works did a good job at Fire Company 3.

Bruce Peterson stated that there are number of Township Roads that parking should be regulated due to the narrowness of the roadways. Victory, Fern and Liberty will need to be coordinated with the City of Bridgeton to not allow parking on either side of the street. Abbey Road, Johns Way and the Hildreth Tract roads should be considered as one side only parking. The Engineer and Public Works Supervisor will review the roads to see what should be recommended.

John T. O'Neill, Sr. stated that it is difficult to get in touch with state employees due to furloughs and the COVID-19 virus.

James Crilley reported that the Veteran's Day Ceremony will be scaled down this year due to the coronavirus. The tax bill letter will be mailed to all committee members for their input as the tax bills will be going out in the next couple of weeks. A meeting with the State Police Commander has been set up for next week.

ADMINISTRATOR'S REPORT

The Committee discussed a request from Shiloh Borough to utilize the zoning officer for a conflict case. The Committee agreed that Shiloh should just hire the individual for the conflict case and be paid by Shiloh. The Committee discussed plans by County Public Works to improve the parking areas and driveway aprons at Bostwick Lake. The Committee agreed that the expenditure of county funds did not need to be expended to improve the parking area. The Committee agreed to have Mark

Blauer move forward with applications for Home Rehabilitation and a Facilities Grant for Phase III ADA pathways and playground features. The nitrate water tests for the third quarter at Love Lane was 9.61 and at Seabrook 5.74. The County Health Department is planning to hold rabies clinics in August at the County Fair Grounds because social distancing could be done. The draft audit showed that there would not be any recommendations for 2019. The Primary election had 4 people vote on the machine and 97 provisional ballots were cast at the one polling location. A request from the US Homes HOA, and the June Departmental Reports were included in this evening's packet.

DEPARTMENTAL MONTHLY REPORTS: June 2020

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

ENGINEER'S REPORT

Brian Murphy reported that he has asked DEP officials to remove the Seabrook water facility from the safe drinking list for nitrates as the facility only had one test that exceeded the limits in all the time that water samples have been taken. The last 5 quarterly tests have all been below the limits. Mr. Murphy sent out RFP's to have the water towers inspected. Homes are being built at Seabrook East. The Small Cities facilities project is almost complete for review by the State. Design work is continuing for an Ion Exchange system at Love Lane.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor informed the Committee that two new state tax appeals were filed for Wawa and Lidl. Mr. Tedesco informed the Committee that he had previously done work for Wawa, and the Committee will need to have another attorney handle the appeal case.

The Committee accepted the Treasurer's report.

With no further public comments and no further business to come before the Committee James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on Potential Litigation, Contract matter, Personnel and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Roy J. Spoltore
Township Clerk