

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, APRIL 16, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson, and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer; Amy Colaneri, CFO; and Chad Ott, Public Works Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"A regularly scheduled public meeting of the Upper Deerfield Township Committee is being held pursuant to P.L. 2020, Ch. 11, the meeting will be conducted via teleconference. A call-in number, meeting ID and access code to listen to the meeting for the public was provided on the Township website and on the rear door of township municipal building. **THE MUNICIPAL BUILDING IS NOT OPEN TO THE PUBLIC.** Public comment will be held according to the agenda in the usual manner via teleconference. The agenda is posted on the Township website under "Public Records". This meeting is being held in accordance with the "Open Public Meetings Act". Notice of the meeting has been provided and published as required by law in the Daily Journal, and the Press, Cumberland County Edition. Notice has also been posted in the municipal building. The Clerk shall enter this statement in the minutes of this meeting.

James Crilley gave an invocation followed by the flag salute led by James Crilley.

At this time James Crilley, Chairman asked for a Roll Call and opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of April 2, 2020. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 4-0 with John Daddario abstaining.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Ordinance No. 683, Authorizing Participation in the Joint Municipal Court Known as the Cumberland-Salem Regional Municipal Court, Amending Ordinance No. 729 Authorizing Downe Township to join CS Regional Municipal Court and Authorizing an Amendment to the Agreement for the Operation of a Joint Municipal Court Between the Township of Deerfield, Township of Downe, Township of Greenwich, Township of Hopewell, Township of Lawrence, Township of Pittsgrove, Borough of Shiloh, Township of Stow Creek and Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of by Scott Smith, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to make copies available to those present. Chairman Crilley stated that the positive reputation and financial savings of the regional court makes it appealing to other municipalities. There being no public comments, on motion of Bruce Peterson, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt proposed ordinance, unanimously carried 5-0, on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing the Reading of the 2020 Municipal Budget and 2020 Utility Budget by Title. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

RESOLUTION 20-81

AUTHORIZING THE READING OF THE 2020 MUNICIPAL BUDGET AND 2020 UTILITY BUDGET BY TITLE

WHEREAS, a resolution of the Mayor and Township Committee is required per N.J.S.A. 40A:4-8.1-2 in order to read the 2020 Budget by title; and

WHEREAS, all the requirements have been met to read the 2020 Budget by title;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper Deerfield, County of Cumberland to read the 2020 Budget by title.

Chairman James Crilley called for a public hearing on the 2020 Municipal Budget and 2020 Utility Budget. On motion by Scott Smith, seconded by John Daddario to open the meeting for a public hearing, and unanimously carried. Chairman Crilley stated that this was a good budget and thanked everyone for their involvement. Nancy Ridgway of Irving Avenue asked about the costs associated with the convenience center and the parks. Roy Spoltore explained the budget amounts for 2020 and the actual expenses for 2019 for the two departments. Wayne Sabota of Quail Ridge Drive asked about capital improvements at the parks. Roy Spoltore, stated that there are capital improvement funds for the parks in this year's budget and the Township is looking into having left over Small Cities Grant funds for additional playground equipment There being no other public comments, on motion of John Daddario, seconded Bruce Peterson to close the public hearing and unanimously carried.

James Crilley, Chairman called for a resolution entitled Adoption of the 2020 Municipal Budget and 2020 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

RESOLUTION 20-82

THE ADOPTION OF THE 2020 MUNICIPAL AND UTILITY BUDGET

**SECTION 2 – UPON ADOPTION FOR YEAR 2020
(Only to be included in the Budget as Finally Adopted)**

Be it resolved by the Township Committee of the Township of Upper Deerfield, County of Cumberland that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- | | | |
|-----|------------------------|---|
| (a) | \$ <u>1,043,182.00</u> | (Item 2 below) for municipal purpose, and |
| (b) | \$ _____ | (Item 3 below) for school purpose in Type I School Districts only (N.J.S. 18A:9-2) to be raised |
| (c) | \$ _____ | (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school Districts only (N.J.S 18A:9-3) and certification to the county Board of Taxation of the following |
| (d) | \$ _____ | revenues and appropriations. |

Recorded vote	Ayes{	Nays{	Absent{	Abstained{
James Crilley	X			
John O'Neill	X			
Bruce Peterson Motion	X			
John Daddario	X			
Scott Smith Second	X			

**MUNICIPAL BUDGET
SUMMARY OF REVENUES**

1. General Revenues			
Surplus Anticipated		08-100	1,409,690.06
Miscellaneous Revenues Anticipated		13-099	2,620,510.56
Receipts from Delinquent Taxes		15-499	420,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (ITEM 6(A), SHEET 11)		07-190	1,043,182.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 43	07-195		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191		
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only			
To Be Added to the certificate for amount to be raised by taxation for schools in type II school districts only			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)		07-191	
TOTAL REVENUES		13-299	5,493,382.62

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	3,110,610.00
(e) Deferred Charges and Statutory	34-209	244,597.00
Expenditures - Municipal		

(g) Cash Deficit	46-885	
Excluded from "CAPS"	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
(a) Operation – Total Operations Excluded from "CAPS"	34-305	1,112,456.30
(c) Capital Improvements	44-999	390,000.00
(d) Municipal Debt Service	45-999	
(e) Deferred Charges – Municipal	46-999	90,000.00
(f) Judgments	37-480	
(n) Transferred to Board of Education for Use of Local School (N.J.S.40:48-17.1&17.3)	29-405	
(g) Cash Deficit	46-885	
(k) For Local District School Purposes	29-410	
(m) Reserve for Uncollected Tax (Include Other Reserves if Any)	50-899	545,719.32
6. SCHOOL APPROPRIATIONS – TYPE I SCHOOL DISTRICTS ONLY (N.J.S 40A:4-13)	07-195	
Total Appropriations	34-499	5,493,382.62

Utility Budget

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated		08-501	139,950.00
Sewer Rents		08-503	964,000.00
Water Rents		08-504	878,000.00
Additional Water Rents		08-504	
Fire Suppression Fees		08-508	61,000.00
Miscellaneous Revenue		08-507	54,000.00
Reserve for Debt Service		08-506	
TOTAL REVENUES		08-599	2,096,950.00

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
Excluded from "CAPS"	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
(a) Operation – Total Operations Excluded from "CAPS"		1,685,350.00
(c) Capital Improvements		100,000.00
(d) Municipal Debt Service		293,000.00
(e) Deferred Charges – Municipal		
(g) Statutory Expenditures		18,600.00

TOTAL APPROPRIATIONS		2,096,950.00
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It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing body on the 16th day of April 2020.

It is hereby certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2020 approved budget and all amendments thereto,

If any, which have been previously approved by the Director of Local Government Services.

James Crilley, Chairman called for a resolution entitled Authorizing Tonnage Grant Application to the NJ Dept of Environmental Protection. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

RESOLUTION 20-83

AUTHORIZING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, the Mandatory Source separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, a resolution authorizing this Township to apply for such tonnage grants for the calendar year 2018 will memorialize the commitment of this Township to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the Township and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper Deerfield that the Township of Upper Deerfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Ron Campbell to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

James Crilley, Chairman called for a resolution entitled Amending Certification of Certain Employee Salaries - EMT's. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

RESOLUTION 20-84

AMENDING CERTIFICATION OF CERTAIN EMPLOYEE SALARY

WHEREAS, employee salaries were established on January 2, 2020 by Resolution 20-4.

WHEREAS, the Township Committee of the Township of Upper Deerfield is desirous of establishing the minimum starting salary for an EMT at \$13.50 per hour effective May 1, 2020.

NOW, THEREFORE, BE IT RESOLVED that the hourly salary for the following EMT's be amended, effective May 1, 2020 with a term to expire on December 31, 2020 as follows:

Derik Wright	\$16.82
Brian Marks	\$17.15
Kimberley Frisbee-Carter	\$16.31
Wayne Paollili	\$16.63
Alyce Serlick	\$16.31
Mark Couch	\$16.31
Brianna Moreno	\$14.60
Jeremy Algarin	\$14.60
Amanda Jefferies	\$14.60
Adam Akers	\$14.10
Tyler Cain	\$14.10
Nick Butcher	\$14.10

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$149,105.47. The Clerk read the resolution by title. On motion of John Daddario, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

RESOLUTION 20-85

PAYMENT OF BILLS

WHEREAS, vouchers have been received as per the attached bill list, and

WHEREAS, all charges listed thereon have been approved for payment, and

WHEREAS, the goods/services shown therein have been received by the Township of Upper Deerfield,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper Deerfield, County of Cumberland and State of New Jersey, that the attached bills in the amount \$1,238,280.96 be paid, and

BE IT FURTHER RESOLVED that the Finance Officer is hereby authorized and directed to issue checks in payment of same.

COMMITTEE COMMENTS

John Daddario stated there was minimal damage from the storm.

Scott Smith did not have a report this evening.

Bruce Peterson did not have a report this evening

John T. O'Neill, Sr. did not have a report this evening.

Chairman Crilley stated that Russ Vanella has offered to resign from the Economic Development and Industrial Commission and that Bruce Vittorini was interested in becoming a member who lives on Rosenhayn Avenue. On motion of Bruce Peterson, seconded by John Daddario, to appoint Bruce Vittorini to the Economic Development/Industrial Commission and unanimously carried 5-0 on a roll call vote. Upper Deerfield now has 13 cases of COVID-19.

ADMINISTRATOR'S REPORT

Roy Spoltore reported that Chad Ott received prices to demolish the old state police barracks on Highway 77. Prices received were from Tony Brago at \$16,450, Ray Harvey at \$20,000 and Redoak Disposal at \$30,000. The cost of the demo may be less as the Township should be eligible for 150 tons of waste disposal through the CCIA's derelict housing program. The approval should be viewed as a not to exceed amount due to the CCIA program. On motion of Bruce Peterson, seconded by Scott Smith Tony Brago Excavating was awarded the demolition in an amount not to exceed \$16,450 and, unanimously carried 5-0 on a roll call vote. Mr. Spoltore reported that the draft of the newsletter should be available for review shortly, departmental reports for March were emailed and he has been working with Clark Caton Hintz on the annual fair share housing report. Nitrate results from the last two years were discussed and Seabrook water is now 4 consecutive quarters under the nitrate level and Love Lane is 3 consecutive quarters under the nitrate level.

ENGINEER'S REPORT

Brian Murphy reported that officials from Pappas have been great to deal with during the Nitrate issue. He added he is working on plans for an ion exchange system to remove nitrates. WRT is preparing to remove the media from the radionuclide treatment at Love Lane. Mr. Murphy is preparing specifications to go out to bid for phase II of the ADA compliant walk paths through the recreation complex.

SOLICITOR'S REPORT

Rocco Tedesco reported that based on the efforts of the Mayor, the professional engineers Ray Ferrera from the Township and Pennoni for the CCUA had a teleconference regarding the nitrate removal issue. The Solicitor will be sending a confidential status report to the Township committee after he hears from Mr. Ferrera. There may be a need to have a special meeting with Mr. Ferrera to discuss the status.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgway asked about the status of Bostwick Lake. Mr. Tedesco informed her that the Townships are working on dissolving the Commission. Ms. Ridgway added that the CCUA stated at their meeting this afternoon that there permit does not permit taking Upper Deerfield's backwash for nitrate removal. Wayne Sabota stated that one of the Quail Ridge Street Signs is missing and that there are a number of ATV's in and around his neighborhood.

With no further public comments and no further business to come before the Committee James Crilley, Chairman called for a motion to adjourn. Bruce Peterson made the motion, seconded by John O'Neill to adjourn, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore
Township Clerk