

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, APRIL 2, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer; Amy Colaneri, CFO; and Chad Ott, Public Works Supervisor. John Daddario was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"A regularly scheduled public meeting of the Upper Deerfield Township Committee is being held pursuant to P.L. 2020, Ch. 11, the meeting will be conducted via teleconference. A call-in number, meeting ID and access code to listen to the meeting for the public was provided on the Township website and on the rear door of township municipal building on Wednesday afternoon, April 1st. **THE MUNICIPAL BUILDING IS NOT OPEN TO THE PUBLIC.** Public comment will be held according to the agenda in the usual manner via teleconference. The agenda is posted on the Township website under "Public Records". This meeting is being held in accordance with the "Open Public Meetings Act". Notice of the meeting has been provided and published as required by law in the Daily Journal, and the Press, Cumberland County Edition. Notice has also been posted in the municipal building. The Clerk shall enter this statement in the minutes of this meeting.

James Crilley gave an invocation followed by the flag salute led by James Crilley.

At this time James Crilley, Chairman asked for a Roll Call and opened the meeting for public comment.

Nancy Ridgway asked if the Planning Board meeting on April 13th will be taking place. Roy Spoltore explained that the meeting will be held via Zoom and final details are being worked out.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of March 19, 2020. On a motion of Bruce Peterson, seconded by John O'Neill, to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Establishing the Position of Utility Technician. The Clerk read the proposed Ordinance by title. On motion of by Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded Scott Smith, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt proposed ordinance, unanimously carried 4-0, on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Amending Ordinance No. 683, Authorizing Participation in the Joint Municipal Court Known as the Cumberland-Salem Regional Municipal Court, Amending Ordinance No. 729 Authorizing Downe

Township to join CS Regional Municipal Court and Authorizing an Amendment to the Agreement for the Operation of a Joint Municipal Court Between the Township of Deerfield, Township of Downe, Township of Greenwich, Township of Hopewell, Township of Lawrence, Township of Pittsgrove, Borough of Shiloh, Township of Stow Creek and Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John O'Neill to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 16, 2020 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing Professional Contract with Kleinfelder. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$149,105.47. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

Scott Smith thanked the EMS, Rescue and Fire squads for their efforts during the pandemic.

Bruce Peterson did not have a report this evening

John T. O'Neill, Sr. did not have a report this evening.

Chairman Crilley stated that the County has been conducting teleconferences every Tuesday and Friday on COVID-19. Upper Deerfield had its first case of COVID-19. There is concern about the ability of the public to make tax payments due to economic hardship the virus has placed on the citizens.

ADMINISTRATOR'S REPORT

Roy Spoltore reported that the Drop Box has been installed by the back ramp for residents to make tax and utility payments, pay court fines and drop off construction permits and fees, and documents. The Building will be locked down to the public beginning on Monday and staff has been reduced to two individuals per department per day. The State Financial Disclosures are due by April 30th. Ralph Brownlee has sent in a letter of resignation effective May 1st as he will be moving out of state. The Computers have all been upgraded to Windows 10. The Seabrook Redevelopment Area has been approved by the State. The rescheduling of the Free Rabies Clinic will occur on Sundays when permitted.

ENGINEER'S REPORT

Brian Murphy stated that the Seabrook East development will be moving forward. WRT has wrapped up their pilot study and a report will be provided in the future.

SOLICITOR'S REPORT

Rocco Tedesco did not have a report this evening.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgway commented that the Committee is doing a good job.

With no further public comments and no further business to come before the Committee James Crilley, Chairman called for a motion to adjourn. Bruce Peterson made the motion, seconded by John O'Neill to adjourn, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore
Township Clerk