

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, MARCH 19, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Amy Colaneri, CFO; Roy Spoltore, Township Administrator/Clerk; and Chad Ott, Public Works Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment. There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of March 5, 2020. Bruce Peterson made a motion, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 4-0, with James Crilley abstaining.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Establishing the Position of Utility Technician. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 2, 2020 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

**INSERT ORDINANCE**

James Crilley, Chairman called for a resolution entitled Introduction of 2020 Municipal Budget and 2020 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Amending the 2020 Temporary General Budget of the Township of Upper Deerfield. On a motion of John O'Neill, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Amending the 2020 Temporary Utility Budget of the Township of Upper Deerfield. On a motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Directing the Upper Deerfield Township Planning Board to Conduct a Study to Determine Whether the Property Known as Block 1205, Lots 1, 1.01, 1.02, 1.03, 2, 3.01, and 4 as Shown on the Upper Deerfield Township Tax Map Meets the Requirements for a Declaration for Area in Need of Redevelopment. On a motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Township Planner to Prepare a Redevelopment Plan as to Block 807, Lots 1-6; Block 808, Lots 1-15; Block 906, Lots 1-8; Block 907, Lots 1-12; Block 908, Lots 1-16; Block 909, Lots 1-24; Block 910, Lots 1-16; Block 911, Lots 1-24; Block 912, Lots 1-16; Block 913, Lots 1-24; Block 914, Lots 1-8; Block 915, Lots 1-12. On a motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,317,131.26. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

## COMMITTEE REPORTS

John Daddario reported that the Athletic Leagues have been shut down by the Coronavirus.

Scott Smith did not have a report this evening.

Bruce Peterson requested the zoning officer visit properties at Dawson and Button Mill and a home on Parsonage. Chairman Crilley added he has been receiving complaints about the Blue bungalow on Button Mill

John T. O'Neill, Sr. stated that the water plans are moving forward and the issues with the CCUA are still being reviewed.

James Crilley informed the committee that access to the Municipal Building has been reduced to keeping the three payment windows open and closing off access to the remainder of the building due to the coronavirus. The Mayor informed the committee that Community Day has been cancelled for 2020. The CS Regional Court Committee met and approved the admission of Commercial Township as a member of the regional court. Each municipality will have to adopt an ordinance prior to July 1<sup>st</sup> to authorize and amend the court agreement.

## ADMINISTRATOR'S REPORT

The Committee agreed to extend the dog license registration date until after the County is able to conduct the free Rabies Clinics that have postponed due to the Coronavirus on a motion of Mr. Peterson, seconded by Mr. Smith and unanimously approved. The Township website has been updated to include the latest cancellations or postponements of events due to the health concerns. A document called save the trip to Town Hall was included on the website to show the services that are available to

residents without them coming to the Municipal Building. The portable toilets on the recreational fields will be locked until the health restrictions have been lifted. The Construction Office Inspectors are primarily doing external inspections at this time. Seabrook East developers have begun putting in the base coat of McArthur Drive. Brian Murphy sent a formal request to DEP to remove the need to construct a nitrate removal system at Seabrook Water facility. Departmental reports for February 2020 and the Planner Magazine are enclosed in this evenings packet.

DEPARTMENTAL MONTHLY REPORTS: February 2020

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

SOLICITOR'S REPORT

The Solicitor did not have a report this evening.

At this time James Crilley, Chairman opened the meeting for additional public comments. There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Roy J. Spoltore  
Township Clerk