

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MARCH 5, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: John T. O'Neill, Sr., Bruce Peterson, John Daddario, and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; and Teresa Warburton, Recording Secretary.

The meeting was called to order by Vice-Chairman John T. O'Neill, Sr. and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

John T. O'Neill, Sr. gave an invocation followed by the flag salute led by John Daddario.

At this time John T. O'Neill, Sr., Vice Chairman opened the meeting for public comment.

Lisa Kincaid of Centerton Road reported that 465 Centerton Road has been demolished and cleanup is underway. Dean Hawk of Merritt Avenue asked if someone could use a metal detector on Township property. Rocco Tedesco, Solicitor advised that a the individual would need to sign a document assuming all risk to be on Township property with the Township Clerk.

There being no other public comments John T. O'Neill, Sr. Vice Chairman called for the approval of minutes for the Meeting of February 20, 2020. On a motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 4-0.

John T. O'Neill, Sr., Vice Chairman called for a public hearing on an ordinance entitled, Amending Chapter 341 of the Upper Deerfield Township Code Entitled – "Solid Waste". The Clerk read the proposed Ordinance by title. On motion of by Bruce Peterson, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore stated that this would make the ordinance conform to the handouts that are given for the Recycling Center. There being no public comments, on motion of Bruce Peterson, seconded John Daddario, to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt proposed ordinance, unanimously carried 4-0, on a roll call vote.

INSERT ORDINANCE

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled Authorizing Coin Drop for Upper Deerfield Cumberland Midget Football League. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC for Planning Services. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Appointing Fire Subcode Official – Teresa Warburton. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Appointing Fire Subcode Inspector – Charles Hughes. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Appointing Construction Official – Teresa Warburton. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Appointing Part – Time Security for CS Regional Municipal Court – Billy Riggins. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Sr., Vice Chairman called for a resolution entitled Payment of Bills in the amount of \$146,050.14. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining on the payment for JEM Print.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the Recreation Committee will have a table at Community Day. North Cumberland Little League had around 165 children sign up this year.

Scott Smith stated that Public Works is moving along and has begun spring cleanup.

Bruce Peterson commented that the Front End Loader should have the Township Logo on them for identification.

John T. O'Neill, Sr. reported that the utilities have had a smooth month.

ADMINISTRATOR'S REPORT

Roy Spoltore reviewed the budget bullet points for the draft general and utility budgets and the draft six-year capital improvement spreadsheet. The Committee agreed to introduce the budget at the next meeting. The Township has taken ownership of five properties through tax foreclosure, one of them being the old State Police Building. Demolition price quotes have been solicited. The committee was asked whether construction permit fees should be charged on the Small Cities Home Rehabilitation projects. After a discussion, the permit fees are to be charged. A Committee reviewed a revised handout for the users of the Convenience Center. The Committee wants the sticker to be visible by the staff when a resident enters the ramp area, address the use of the facility by non-township residents, and make sure that construction debris is not disposed of at the facility.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor commented that Cedar Carll's Corner tax appeal has been resolved for 2017, 2018, 2019 & 2020, with appraisals done on both parties. 2017 has been withdrawn, 2018 and 2019 have had the assessed values modified for those years resulting in a credit of \$215,000. The revised assessment number for 2020 was modified for this year's Assessor's book. KMT Brrr and Walmart have filed tax appeals for 2019 and 2020, and we are currently waiting on proposal.

At this time John T. O'Neill, Sr., Vice Chairman opened the meeting for additional public comments.

With no public comments and no further business to come before the Committee John T. O'Neill, Sr., Vice Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on Potential Litigation, Contract matter and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk