

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JANUARY 2, 2020, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, and John T. O'Neill, Sr. all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk, Brian Murphy, Township Engineer; Amy Colaneri, CFO, Chad Ott, Public Works Supervisor and Teresa Warburton, Recording Secretary.

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"In compliance with the "Open Public Meetings Act", written advance notice of the time, date and place of the meeting, has been given at least forty-eight (48) hours before the meeting by mailing same to the News of Cumberland County and The Press, Cumberland County Edition, by posting the notice in the Municipal Building at Seabrook, New Jersey, and by filing such notice with the Township Clerk, in compliance with said Act." In compliance with State Fire Safety Statutes, Mr. Crilley instructed those present how to exit the room in an emergency.

Invocation was given by Reverend Carmen Daddario, and the flag salute was led by John T. O'Neill, Sr.

Roy J. Spoltore, Township Clerk presented John Daddario to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2022. Mr. Daddario was sworn in to his three year term of office as Committeemen by Rocco Tedesco, Solicitor and assumed his position as a member of the Township Committee.

Roy J. Spoltore, Township Clerk presented Bruce Peterson to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2022. Mr. Peterson was sworn in to his three year term of office as Committeemen by Rocco Tedesco, Solicitor and assumed his position as a member of the Township Committee.

A motion was made by Mr. Daddario, seconded by Mr. O'Neill, Sr. and unanimously carried that the Clerk assume the position as Temporary Chairman for the purpose of selecting a Chairman of the Township Committee for 2020.

Roy J. Spoltore, Township Clerk assumed the position as Temporary Chairman and requested nominations for permanent Chairman for 2020. On a motion of Mr. Daddario and seconded by Mr. Peterson, James P. Crilley was selected as Chairman of the Township Committee of Upper Deerfield for the year 2020, unanimously carried 4-0 on a roll call vote.

Chairman Crilley assumed the chair, and called for nominations for Vice Chairman.

On a motion of Mr. Peterson, seconded by Mr. Daddario, that John T. O'Neill, Sr. serve as Vice-Chairman of the Township Committee and serve as Acting Chairman for the year 2020 during the absence or disability of the Chairman unanimously carried 4-0 on a roll call vote.

Chairman Crilley called for Resolutions 1 through 48 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Daddario, seconded by Mr. O'Neill, Sr., to adopt as a Consent Agenda Resolutions 1 to 48, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a

motion by Mr. Peterson, seconded by Mr. O'Neill, Sr., Resolutions 1-48 were unanimously approved by a roll call vote of 4-0.

Resolution 20-1 – Appointing Township Solicitor – Rocco Tedesco, Esq.

INSERT RESOLUTION

Resolution 20-2 - Adopting a Temporary Budget – Township.

INSERT RESOLUTION

Resolution 20-3 - Adopting a Temporary Dedicated Sewer & Water Utility Budget.

INSERT RESOLUTION

Resolution 20-4 - Appointing Township Officials.

INSERT RESOLUTION

Resolution 20-5 - Appointing Municipal Engineer & Utilities Engineer – Brian J. Murphy, PE.

INSERT RESOLUTION

Resolution 20-6 - Appointing Township Auditor – Nick L. Petroni, CPA.

INSERT RESOLUTION

Resolution 20-7 - Appointing Assistant Solicitor & Conflict Solicitor – Rebecca Bertram, Esq.

INSERT RESOLUTION

Resolution 20-8 - Appointing a Commissioner and Deputy Commissioner to the Atlantic County Municipal Joint Insurance Fund. – Roy Spoltore and Vicky Vagnarelli.

INSERT RESOLUTION

Resolution 20-9 - Appointing Township Treasurer – Ruth Moynihan.

INSERT RESOLUTION

Resolution 20-10 - Appointing Public Agency Compliance Officer – Roy J. Spoltore.

INSERT RESOLUTION

Resolution 20-11 - Cash Management Plan.

INSERT RESOLUTION

Resolution 20-12 - Designating Depository for Municipal Funds – Ocean First Bank.

INSERT RESOLUTION

Resolution 20-13 - Authorizing Signing of Checks for General and Sewer & Water Utility Accounts.

INSERT RESOLUTION

Resolution 20-14 - Authorizing the Clerk's Office to Maintain a Petty Cash Fund in the amount of \$50.00.

INSERT RESOLUTION

Resolution 20-15 – Authorizing Change Funds.

INSERT RESOLUTION

Resolution 20-16 - Newspapers to receive Notice of Meetings.

INSERT RESOLUTION

Resolution 20-17 - Designating Official Newspaper –Daily Journal.

INSERT RESOLUTION

Resolution 20-18 - Setting Interest and Penalty on Property Taxes.

INSERT RESOLUTION

Resolution 20-19 - Setting Interest and Penalty on Sewer & Water Utility Charges and Rents.

INSERT RESOLUTION

Resolution 20-20 - Authorizing Mayor and Engineer to Sign NJDEP forms.

INSERT RESOLUTION

Resolution 20-21 - Designating Meeting Dates.

INSERT RESOLUTION

Resolution 20-22 - Authorizing Cancellation of Property Tax Refund or Delinquency of Less than \$10.00.

INSERT RESOLUTION

Resolution 20-23 - Authorizing Animal Shelter Contract – South Jersey Regional Animal Shelter.

INSERT RESOLUTION

Resolution 20-24 - Authorizing Contract for Animal Control Services with Shore Animal Control.

INSERT RESOLUTION

Resolution 20-25 - Authorizing Tax Assessor the authority to file tax appeals and tax complaints.

INSERT RESOLUTION

Resolution 20-26 - Authorizing Professional Service Agreement with DM Medical Billings.

INSERT RESOLUTION

Resolution 20-27 - Authorizing Contract with Cumberland Development Corporation.

INSERT RESOLUTION

Resolution 20-28 - Setting Forth Regulations Regarding Convenience Center Stickers.

INSERT RESOLUTION

Resolution 20-29 - Appointing Staff for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 20-30 - Authorizing Contractual Services for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 20-31 - Appointing Public Defender and Conflict Public Defenders for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 20-32 - Appointing Prosecutor and Conflict Prosecutor for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 20-33 - Appointing Planning Board Solicitor – Theodore Ritter & Matthew Ritter, Esq.

INSERT RESOLUTION

Resolution 20-34 - Appointing Planning Board Planner – Randall Scheule.

INSERT RESOLUTION

Resolution 20-35 - Appointing Planning Board Engineer – Fralinger Engineering, PA.

INSERT RESOLUTION

Resolution 20-36 - Appointing Temporary Fire Sub Code Official – Chuck Hughes.

INSERT RESOLUTION

Resolution 20-37 - Appointing Housing Official – Anthony Lamanteer.

INSERT RESOLUTION

Resolution 20-38 - Appointing Fire Safety Code Officials – Chris Williams.

INSERT RESOLUTION

Resolution 20-39 – Appointing Municipal Housing Liaison – Roy J. Spoltore.

INSERT RESOLUTION

Resolution 20-40 – Appointing Township Physician – Dr. Robert Patitucci.

INSERT RESOLUTION

Resolution 20-41 – Appointing Registrar of Vital Statistics.

INSERT RESOLUTION

Resolution 20-42 – Appointing Deputy Registrars of Vital Statistics.

INSERT RESOLUTION

Resolution 20-43 – Appointing Risk Management Consultant for Atlantic County Municipal Joint Insurance Fund BCA Insurance Group.

INSERT RESOLUTION

Resolution 20-44 - Authorizing Purchase of Materials, Supplies or Equipment under State Contract.

INSERT RESOLUTION

Resolution 20-45 - Authorizing the Execution of the Contract with Seabrook Educational and Cultural Center to Provide for the Support and Maintenance of the Seabrook Educational and Cultural Center Exhibit and Museum.

INSERT RESOLUTION

Resolution 20-46 - Appointing Surveyor for Tax Map Maintenance – Fralinger Engineering, PA.

INSERT RESOLUTION

Resolution 20-47 - Appointing Conflict Engineer – Thomas J. Tedesco, Jr.

INSERT RESOLUTION

Resolution 20-48 - Appointing Township Administrator – Roy Spoltore.

INSERT RESOLUTION

James Crilley, Chairman called for Resolution 20-49 entitled Payment of Bills in the amount of \$1,342,261.30. The Clerk read the resolution by title. On motion of Mr. Peterson, seconded by Mr. O’Neill, Sr. To approve and adopt resolution, unanimously carried on a roll call vote, 4-0.

INSERT RESOLUTION

Mayor Crilley Called for Appointment of Members of the Township Committee to Serve as Committeemen-in-Charge of Various Subcommittees and Divisions of Municipal Government for the Year 2020.

INSERT COMMITTEE APPOINTMENTS

Chairman Crilley called for appointments to the various Boards, Commissions and Committees with consent of the Committee.

Recreation Commission
Planning Board
Industrial Commission/Economic Development Committee
Historical Commission
Environmental Commission
Agricultural Advisory Committee
Senior Center Advisory Committee

Chairman Crilley asked for a Motion to approve appointments to Commissions, Boards & Committees, on motion by Mr. O'Neill, Sr., seconded by Mr. Daddario the appointments were unanimously approved 4-0 on a roll call vote.

INSERT APPOINTMENTS

COMMITTEE COMMENTS

John Daddario stated that the Township Committee works together for the betterment of the residents, there are no personal agendas. He identified all of his family members present in the audience. Mr. Daddario added that the Township has great volunteers and the volunteers make Upper Deerfield the best Township.

Bruce Peterson congratulated Mr. Daddario on his appointment to Township Committeemen and recognized his wife in the audience. Mr. Peterson stated that he has been in public service for over 30 years and this committee works the best of all the groups he has been associated. He recognized the professionalism of the staff, public works, EMTs, Boards and volunteers and noted that the Township has set the bar for other municipalities to attain.

John T. O'Neill, Sr. introduced his wife and stated that the Township has a reputation for doing things right around the county. The committee knows what has to be done and works with groups or individuals to get things done. Mr. O'Neill added that he enjoys talking with the public about the township.

Mayor Crilley recognized his fiancé and stated that he is very proud to be selected as mayor again for 2020. He congratulated Mr. Daddario and Mr. Peterson on their re-election and Mr. O'Neill on his selection as Vice Chairman and Deputy Mayor.

Mr. Crilley stated that in 2019, over \$700,000 dollars in grants and Township funds were spent to repave the second phase of roads around Sunset Lake. \$138,000 was awarded or spent consisting of Small Cities home rehab, 10,000 for recycling tonnage, and over \$500,000 has been awarded to repave the Township roads in Pleasant Acres and Merlin Drive. The Township is involved in various shared service agreements that provide savings for all participants, including the CS Regional Court which has nine participating municipalities; there are six municipalities utilizing the Township's Construction Code offices; the Township is one of 41 municipalities in a joint insurance fund, utilizing Millville's Tax

Assessor plus many other shared service agreements with a municipality or governmental entity. The Township continues to provide funds to help offset expenses for recreational leagues, maintains the grounds of the 100 acre park and anticipates making improvements to the Township's tot lots.

EMS handled over 1,800 calls in 2019 and the three fire companies handled hundreds of calls over the past year. The Convenience Center added two new compactors, with one compactor handling clean cardboard. Public Works contains to take on various projects that save the Township money. The Planning Board continues to implement recommendations from the Master Plan Re-Examination. The Township received Superior Court approval on an Affordable Housing Plan, the only municipality in Cumberland County. The Environmental Commission holds seminars and maintains the Rain Garden by the Senior Center. The Senior Center continues to provide activities and programs under the direction of Sherrie Bragg, Director and the senior advisory committee. Davita Dialysis and Fresenius will be opening in early 2020. Construction on Mavis Tire should begin in the spring and Pebbles will be closing but reopening as Gordman's in February. He added that the Township should be receiving bids this year for the liquor licenses. Mayor Crilley recognized Brian Murphy, township Engineer for the work he has being doing with the water plants. The Township continues to be prudent and operates the local government services with less than 5% of the tax dollars collected. Township representatives will continue to do local business visits and the Township newsletter will continue in 2020. Our Township employees continue to recognize that they are here to serve the township residents. The Township has the best staff and group of dedicated volunteers. The Mayor concluded by wishing everyone a healthy and Happy New Year.

At this time, Mayor Crilley asked if there were any comments from the public.

Nancy Ridgway of Irving Avenue wished everyone a Happy New Year and commented that she is a 40 year resident of Upper Deerfield and has been watching the Township for a while now. Ms. Ridgway congratulated the newly sworn in Members of the Township Committee and invited the audience to come out to all the Township Meetings.

There being no further business to come before the Committee, on motion of Mr. Peterson, seconded by Mr. Daddario, to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk