

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 18, 2019, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Brian Murphy, Township Engineer, Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; and Teresa Warburton, Recording Secretary. Bruce Peterson was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no other public comments James Crilley Chairman called for the approval of minutes for the Meeting of April 4, 2019. On a motion of Scott Smith, seconded by John T. O'Neill Sr., to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 4-0.

Chairman James Crilley called for a public hearing on an ordinance entitled, Vacating Deerfield Drive, Pearson Road, Vilms Street, and Ichisaka Way as Public Roads to Become Private Roads Controlled and Maintained by the Property Owners of Block 804, Lot 1, Block 809, Lot 1, Block 810, Lot 1, Block 810, Lot 1, Block 811, Lots 1 & 2 and Block 812, Lot 1 as Shown on Tax Map 8.02 pf the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion by John Daddario, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of John Daddario, seconded John T. O'Neill, Sr., to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 4-0, on a roll call vote.

**INSERT ORDINANCE**

James Crilley, Chairman called for a resolution entitled Authorizing the Reading of the 2019 Municipal Budget and 2019 Utility Budget by Title. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Confirming Compliance with N.J.A.C. 5:30-7; Conducting Local Examination of 2019 Annual Municipal Budget Township of Upper Deerfield, County of Cumberland. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a public hearing on the 2019 Municipal Budget and 2019 Utility Budget. On motion by John T. O'Neill, Sr., seconded by John Daddario to open the meeting for a public hearing, and unanimously carried. Dean Hawk asked why there was a large reduction in the operating budget at the recycling center. Roy Spoltore explained that with the purchase of the roll-off container truck the Township no longer has to budget money for an outside vendor to haul the containers from the recycle center. Sandy Acevedo asked what impact the new budget will have on the tax rate. Roy Spoltore, Clerk stated that the local tax rate will go up 4/10ths of a cent with approximately 3/10<sup>ths</sup> of a cent going toward operating costs and 1/10<sup>th</sup> of a cent going to capital improvements. Mrs. Acevedo asked why the defined contribution pension line item increased. Roy Spoltore, Clerk explained that new employees, primarily part time employees are entered into this type of pension based on state statutes. Nick Petroni, Auditor commented that it is a good budget with the tax rate increasing 4/10ths of one cent. He added that this is the first budget that was required to comply with the 2% levy cap. There being no other public comments, on motion of John Daddario, seconded Scott Smith to close the public hearing and unanimously carried.

James Crilley, Chairman called for a resolution entitled Adoption of the 2019 Municipal Budget and 2019 Utility Budget. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Part Time Custodial Position for Public Works Employment. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding of Contract for Spring Activation and Fall Winterization to Certain Underground Irrigation Systems. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Tonnage Grant Application to the NJ Department of Environmental Protection. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC for Planning Services. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,122,712.84. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining on payment to JEM Print.

## INSERT RESOLUTION

## COMMITTEE COMMENTS

John Daddario reported that NC Little League has around 175 children participating and the recreation fields are in good shape.

Scott Smith stated that the municipal grounds are in good shape and we need to determine how to upgrade the playgrounds.

John T. O'Neill, Sr. asked Brian Murphy to update the committee on the nitrate issue. Mr. Murphy explained that he has been having conversations with DEP and the CCUA about the backwash from an Ion exchange system to remove the nitrates. He added he is looking at how the backwash is handled at other facilities throughout the country that utilize an ion exchange system and will be seeking guidance from DEP as they regulate both the water and sewer treatment.

James Crilley announced that the spring clean-up day on Saturday has been cancelled due to the weather reports and reminded everyone of Community Day on April 27th.

## ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that Lisa Kinkade who purchased property from the Township will be complying with their September 30<sup>th</sup> deadline to demolish the improvement on the property but will need until May 30<sup>th</sup> to obtain the necessary utility disconnections and demolition permit. The recreation sub-committee will meet with the solicitor prior to May 16<sup>th</sup> meeting so the Committee can discuss a proposed amendment to the recreation ordinance. The departmental reports for March and the NJLM advisories are contained in this evening's packet.

DEPARTMENTAL MONTHLY REPORTS: March 2019

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

ENGINEER’S REPORT

Brian Murphy informed the committee that Silver Lake lost water again for a couple of hours and then the Lake leveled. Mr. Murphy believes the vents in the syphon dam need a good cleaning. Mr. Tedesco requested that the County Engineer and Counsel be kept in the loop on any issues or concerns at Silver Lake and maintain a financial accounting of any costs paid for by the Township. Mr. Murphy reported that he should be receiving a permit to construct the water tower from DEP very soon.

SOLICITOR’S REPORT

Rocco Tedesco, Solicitor reported that the he has asked the Fire Marshall to provide him with state statutes that would permit the changes in the fire safety ordinances he is requesting.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgway stated that the state is changing fire codes and the County Board of Appeals has heard complaints pertaining to parking tickets due to an individual parking in a fire zone.

There being no comments or further business to come before the Committee, on motion of John Daddario, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk