

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MARCH 21, 2019, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson, and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Brian Murphy, Township Engineer, Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, CFO; Randall Schuele, Township Planner and Teresa Warburton, Recording Secretary.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgway resident of Irving Avenue asked if there were supposed to be additional ordinances for public hearings.

There being no other public comments James Crilley Chairman called for the approval of minutes for the Meeting of February 21, 2019. On a motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved, 5-0. Since the March 7, 2019 did not have a quorum Township Committee members present, the statement that was read after a roll call was taken, is being entered into the record as follows: "There being less than three members of Committee present, John T. O'Neill Sr., Vice-Chairman declares there to be a lack of quorum and the meeting cannot go forward. All business will be carried to the meeting of March 21, 2019 at 7:00 pm. No notice of matters previously published will re-published, and this announcement is notice to the public that all matters appearing on the agenda for March 7, 2019 will be carried until the March 21, 2019 meeting."

Chairman James Crilley called for a public hearing on an ordinance entitled, Adopting Redevelopment Plan and Report and Recommendation of the Planning Board of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of by John T. O'Neill, Sr., seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Randall Scheule, Township Planner gave an overview of Ordinance 798 Redevelopment Plan for Bristol Ponds which was reviewed and recommended for approval by the Planning Board on 11/19/2018. Mr. Scheule responding to questions by the Township Solicitor stated that the designation does not approve any specific project but sets a framework for a developer by establishing regulations. Mr. Scheule added that the plan calls for commercial applications in the front 7 acre portion of the property and residential development on 21 acres to the rear of the property, which will leave approximately 21 acres for open space. Bob Washburn, an attorney for a potential developer stated that the ordinance

should also show a portion of lot 8 should be included in the designation, Mr. Scheule and Tedesco concurred. There being no public comments, on motion of Bruce Peterson, seconded John Daddario, to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt proposed ordinance, unanimously carried 5-0, on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a public hearing on an ordinance entitled, Amending Section 405-3 and Section 405B of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of by Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Mr. Scheule, Township Planner was present to answer any questions as he informed the committee that the Planning Board determined the ordinance to be consistent with the Township Master Plan at the Board's March 11th meeting. There being no public comments, on motion of Scott Smith, seconded Bruce Peterson, to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt proposed ordinance, unanimously carried 5-0, on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Ordinance 749 and 757 – Fixing Salaries of Certain Officials of the Township of Upper Deerfield in County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 4, 2019 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley, called for a discussion and introduction of an ordinance entitled, Amending Chapter 7 of the Code of the Township of Upper Deerfield with Respect to Claims Approval. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 4, 2019 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley, called for a discussion and introduction of an ordinance entitled, Amending Chapter 396 of the Code of the Township of Upper Deerfield with Respect to Water Use and Fees. The Clerk read the proposed Ordinance by title. Bruce Peterson commented that doing water treatment in State of New Jersey is not going to be cheap anymore. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 4, 2019 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley, called for a discussion and introduction of an ordinance entitled, Vacating Deerfield Drive, Pearson Road, Vilms Street and Ichisaka Way as Public Roads to become Private Roads Controlled and Maintained by the Property Owners of Block 804, Lot 1, Block 809 Lot 1, Block 810, Lot 1, Block 811 Lots 1 & 2, and Block 812 Lot 1 as Shown on Tax Map 8.02 of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Roy Spoltore stated that the Countryside Village management had requested these roads be turned over to the complex. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 18, 2019 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Introduction of 2019 Municipal Budget and 2019 Utility Budget. The Clerk read the resolution by title. Mayor Crilley asked the administrator to provide an overview. Mr. Spoltore reported that the 2019 budget is essentially \$21,000 more in capital improvement spending and the general operating budget is essentially the same as 2018 when grants and shared service agreement spending is taken into account. The budget calls for a four tenths of a cent tax increase. The 2019 utility budget is \$6,000 higher than the 2018 utility budget. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending CFO Position and Certifying Salary. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Certification of Certain Employee Salary. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Certification of Certain Employee Salary. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Lease of Certain Land(s) Owned by the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,739,944.08. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstained on Jem Print.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario commented that the Township Parks need to be updated as they are starting to fade and could rust in the future if something is not done. He suggested looking into grants and begin replacing equipment at both toddler parks. James Crilley added that the fence in Sunset Lake Park is in need of repair. Mr. Daddario stated that the rental registration fees should be reviewed and the Planning Board should look at the requirements for a variance if the conditions for parking and other elements for a change of use are similar. The Solicitor suggested that there be a change of use review with a minimal application fee that would put certain requirements of the applicant on the record.

Scott Smith stated that the playgrounds are in need of upgrading.

Bruce Peterson suggested that the playground upgrades should be included in future budgets as capital improvements as it is too late for this year.

John T. O'Neill, Sr. requested approval for CEU's for Patty Turkali and Marion Higbee at a cost of \$109.00. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson and unanimously approved on a roll call vote of 5-0.

James Crilley apologized for not making last meeting due to a death in the family. The mayor attended the Cumberland Regional High School Budget presentation and they are facing tough decisions as CC Technical is taking students and the state money with them. Mayor Crilley suggested Brent Bodine and Anthony Lamanteer be appointed as Alternate #4 and Class 2 on the Planning Board. On a motion of Bruce Peterson, seconded by John Daddario and unanimously carried on a roll call vote of 5-0, Brent Bodine was appointed as Alternate #4 and Anthony Lamanteer was appointed at Class 2 member on the Planning Board.

ENGINEER'S REPORT

Brian Murphy informed the committee that Silver Lake lost two feet of water in a couple of hours in a day. After notifying the county and inspecting the site Mr. Murphy spoke with the DEP. He added that the dam is a siphon dam which worked well as the vents must have been clogged, which caused the water to drop until it got below the vent level and then the level stabilized. DEP was very helpful and the county cleaned the vents the next day. Mark Blauer, Roy Spoltore and Brian meet with DCA to discuss an extension of grant for replacing the Seabrook Water Tower. Information requested by DCA is being gathered. Mr. Murphy reported that he should be receiving a permit to construct the

water tower from DEP very soon. He added he met with a nitrate removal contractor today and an RFP will be sent out soon. Bostwick Lake will be discussed at the April meeting

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the newsletter is completed and Community Day will be held on April 27th. February departmental reports, NJLM updates and the Planner magazine are included in this evening's packet along with the Path to Progress from Senator Sweeney's office to review. Cumberland Regional has requested that any interest on late payments of utility bills be waived. On a motion of Bruce Peterson, seconded by Scott Smith and unanimously approve 5-0 on a roll call vote, the interest charges will be waived from Cumberland Regional High School as long as they are received within 90 days of the billing. The state almost has the financial disclosure form ready to be filed for 2019.

DEPARTMENTAL MONTHLY REPORTS: February 2019

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor reported that the sewer service area map for the county has been updated and can forward the link for the proposed map to see if any areas are being excluded by DEP in Upper Deerfield. Someone could also reach out to Bob Brewer at Cumberland County Planning to see what info he may have. The solicitor reported that he and Ted Baker and Rocco Tedesco have been continuing discussions on Silver Lake issues.

At this time James Crilley, Chairman opened the meeting for additional public comments.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk