

TOWNSHIP OF UPPER DEERFIELD

RESOLUTION 18-29

**AUTHORIZING PROFESSIONAL SERVICE AGREEMENT
WITH DM MEDICAL BILLINGS**

WHEREAS, there exists a need for professional services to provide third party emergency medical services billing in conjunction with the emergency medical services provided by the Upper Deerfield Township's paid staff; and

WHEREAS, DM Medical Billings in Voorhees, New Jersey will assist and guide the Township in preparing all necessary paperwork to establish transport billing procedures for the emergency medical services to be provided; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper Deerfield as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute an agreement with DM Medical Billings based on a collection fee of no greater than nine percent of what is collected if manually transmitted and a fee not greater than seven and one half percent if the data is collected via downloads from hand held computers.
2. That the aforesaid contract is awarded pursuant to competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because N.J.S.A.40A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids, all of which classification the aforesaid contract falls within.
3. The contract will begin January 4, 2018 and expire on January 4, 2019.
4. A copy of the agreement has been filed with the Township Clerk and is available for public inspection in the office of the Township Clerk during normal business hours.
5. The prorated amount of the professional fees contained within the aforementioned contract are included within the temporary budget and the continuation of any potential additional fees for the year will be included within the adopted 2018 budget to be certified by the Chief Financial Officer upon adoption of the 2018 budget.
6. The Business Entity Disclosure Certification shall be placed on file with this Resolution.
7. That a copy of the specific items pertaining to the award of this contract shall be published in a Notice of Award in the Daily Journal as required by law within ten (10) days of the Resolution authorizing same

BE IT FURTHER RESOLVED that the Mayor and Clerk be and are hereby authorized to enter into a contract with DM Medical Billings in a form satisfactory to the Township Solicitor of the Township of Upper Deerfield; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Upper Deerfield that this professional service agreement is awarded pursuant to and in compliance with the provisions of Pay to Play legislation, N.J.S.A. 19:44A-20.4, et seq.

Moved By: Bruce Peterson

Seconded By: Scott Smith

VOTING

James P. Crilley
John L. Daddario
John T. O’Neill, Sr.
Bruce T. Peterson
Scott Smith

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
X			
X			
X			
X			
X			

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Township Committee of the Township of Upper Deerfield, in the County of Cumberland, at a meeting thereof held January 4, 2018

Roy J. Spoltore, Township Clerk