

TOWNSHIP OF UPPER DEERFIELD

RESOLUTION 18-195

**AMENDING POLICY NUMBERS 3.07
OF THE PERSONNEL MANUAL OF THE TOWNSHIP OF UPPER DEERFIELD**

WHEREAS, the Township of Upper Deerfield has a Personnel Policy and Procedure Manual which has heretofore been in place; and

WHEREAS, the Township Committee of the Township of Upper Deerfield is desirous of amending the following attached policies in the Personnel Policy and Procedure Manual of the Township of Upper Deerfield; and

3.07 – Open Public Meetings

WHEREAS, a copy of the Personnel Policy and Procedure Manual revisions through September 15, 2016, has been made available to the employees of the Township of Upper Deerfield and is on file for inspection with the Clerk of the Township of Upper Deerfield; and

WHEREAS, terms of the Personnel Policy and Procedure Manual together with changes thereto through September 20, 2018, are incorporated herein by reference as if fully set forth; and

WHEREAS, the Township Committee of the Township of Upper Deerfield is desirous of adopting the Personnel Policy and Procedure Manual together with all amendments to the same;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Upper Deerfield that the Personnel Policy and Procedure Manual together with any changes thereto through September 20, 2018, be and the same is hereby adopted as the Personnel Policy and Procedure Manual on behalf of the Township of Upper Deerfield; and

BE IT FURTHER ORDAINED by the Township Committee of the Township of Upper Deerfield that a copy of the Personnel Policy and Procedure Manual effective with changes to September 20, 2018, be on file with the Clerk of the Township of Upper Deerfield for inspection; and

BE IT FURTHER ORDAINED that a copy of the Personnel Policy and Procedure Manual adopted herein together with any changes thereto through September 20, 2018, be disseminated to all employees of the Township of Upper Deerfield and a copy be made available to any union requesting a copy of the same.

BE IT FURTHER ORDAINED by the Township Committee of the Township of Upper Deerfield that in all other respects the provisions of the Personnel Manual of the Township of Upper Deerfield shall remain as heretofore and unaltered by the provisions hereof;

Moved By: Bruce T. Peterson

Seconded By: Scott Smith

VOTING

James P. Crilley
John L. Daddario
John T. O'Neill, Sr.
Bruce T. Peterson
Scott Smith

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
X			
X			
X			
X			
X			

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Township Committee of the Township of Upper Deerfield, in the County of Cumberland, at a meeting thereof held September 20, 2018.

Roy J. Spoltore, Township Clerk