

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JULY 19, 2018, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John T. O'Neill, Sr., John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer; and Amy Colaneri, CFO.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time Chairman James Crilley opened the meeting for public comment.

Liz Martinez informed the Committee that she and her husband have been trying to have the Upper Deerfield Cumberland Midget Football League sign a waiver to allow their two sons to play in Bridgeton. Last year the League allowed their sons to sign a waiver to play in Pittsgrove. Ms. Martinez explained that she has had issues with coaches and other representatives of Cumberland Midget Football that she did not want her sons playing on the Cumberland team. Jose Martinez stated that the Tri-County League, which Cumberland Midget is a member, says it is up to the local organization regarding waivers. Al Beverly, president of Cumberland Midget stated that the local organization has a requirement that a team would need to have 25 children sign up before they would sign a waiver. Committee members felt that a waiver would be the appropriate action. Rocco Tedesco, solicitor stated that there should be a League rule for a waiver and an appeal process in the By-Laws of Tri-County. He added that this is a League matter and not a Township matter. Dean Hawk asked to identify the names of the businesses who are being awarded annual contracts.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the meeting of June 21, 2018. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 4-0 with James Crilley abstaining.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Bond Ordinance Providing for the purchase of a Public Works Vehicle in and by the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$90,000.00 Therefor and Authorizing the Issuance of \$85,000.00 Bonds or Notes of the Township for Financing the Cost Thereof. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith, to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by John O'Neill, Sr. to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 234 of the Code of The Township of Upper Deerfield Entitled “Grass, Brush, Weeds and Debris” Accumulations Prohibited. The Clerk read the proposed Ordinance by title. On motion of John O’Neill, Sr., seconded by Scott Smith, to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway asked if the ordinance would apply to the County after their side arm mower goes down a street. A copy of the ordinance will be provided to the County. There being no other public comments, on motion of Bruce Peterson, seconded by John Daddario to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by John O’Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 405-3 of the Code of The Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Scott Smith, seconded by John O’Neill, Sr., to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by John O’Neill, Sr. to close the public hearing and unanimously carried. On motion of John O’Neill, Sr., seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for Resolutions 18-137 through 18-144 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith to adopt as a Consent Agenda Resolutions 18-137 to 18-144, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith, Resolutions 18-137 to 18-144 were unanimously approved by a roll call vote of 5-0.

Resolution 18-137: Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

Resolution 18-138: Approving Of Housing Rehabilitation Policies and Procedures Manual.

INSERT RESOLUTION

Resolution 18-139: Small Cities Grant to Provide Rehabilitation Loans to Low and Moderate Income Homeowners to Repair Their Homes Throughout Upper Deerfield Township.

INSERT RESOLUTION

Resolution 18-140: Approving Public Facilities Grant Management Plan.

INSERT RESOLUTION

Resolution 18-141: Small Cities Facilities Grant to Implement a Hildreth Tract Sanitary Sewer, Water & Storm Water Phase I Project.

INSERT RESOLUTION

Resolution 18-142: Identifying Small Cities Fair Housing and Equal Opportunity Officer

INSERT RESOLUTION

Resolution 18-143: Adoption of State Model Citizen Participation Plan for DCA Small Cities Program

INSERT RESOLUTION

Resolution 18-144: Awarding Professional Service Contract to Mark Blauer - DBA/Blauer Associates

INSERT RESOLUTION

James Crilley, Chairman called for Resolutions 18-145 through 18-162 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith to adopt as a Consent Agenda Resolutions 18-145 to 18-162, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. O'Neill, Resolutions 18-145 to 18-162 were unanimously approved by a roll call vote of 5-0 with John Daddario abstaining on 18-161 and James Crilley abstaining on 18-148.

Resolution 18-145: Awarding Contract For Providing Routine Services of Trees in the Township

INSERT RESOLUTION

Resolution 18-146: Awarding Contract for Providing Overhead Door Repairs and Maintenance

INSERT RESOLUTION

Resolution 18-147: Awarding Contract For Providing Heating Oil #2

INSERT RESOLUTION

Resolution 18-148: Awarding Contract For Providing Bottled Water To The Township

INSERT RESOLUTION

Resolution 18-149: Awarding Contract For Providing IT Support

INSERT RESOLUTION

Resolution 18-150: Awarding Contract For Providing Electrical Services

INSERT RESOLUTION

Resolution 18-151: Awarding Contract For Providing Yearly Fire Extinguisher Maintenance

INSERT RESOLUTION

Resolution 18-152: Awarding Contract For Providing Heating & Air Conditioning General Maintenance

INSERT RESOLUTION

Resolution 18-153: Awarding Contract For Providing Jetting & Vassing Pipes

INSERT RESOLUTION

Resolution 18-154: Awarding Contract For Providing Off Road Ultra Low Sulfur

INSERT RESOLUTION

Resolution 18-155: Awarding Contract For Providing General Plumbing Repairs And General Maintenance

INSERT RESOLUTION

Resolution 18-156: Awarding Contract For Supplying Chemicals To The Water Plants

INSERT RESOLUTION

Resolution 18-157: Awarding Contract For Providing Lift Stations Pump Outs

INSERT RESOLUTION

Resolution 18-158: Awarding Contract For Providing Repairs Of Control & Alarm Systems Lift Stations

INSERT RESOLUTION

Resolution 18-159: Awarding Contract For Providing Repairs Of Flow Meters

INSERT RESOLUTION

Resolution 18-160: Awarding Contract For Providing Repairs Or Replacement Lift Station Pumps

INSERT RESOLUTION

Resolution 18-161: Awarding Contract For Supplying Stationary Services

INSERT RESOLUTION

Resolution 18-162: Awarding Contract for Providing Occasional Hauling of Compactors And Dumpsters from the Upper Deerfield Township Convenience Center to Cumberland County Solid Waste Complex and/or Giordano Vineland Scrap And Metal Co.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled The Annual Report of Audit for the Year 2017. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's. The Clerk read the resolution by title. On motion of John Daddario, seconded by John O'Neill to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointment of Township Senior Center Director – Sherrie Bragg. The Clerk read the resolution by title. On motion of John O'Neill, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Bid to Purchase Loader-Backhoe. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$310,817.32. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on the JEM Print payment.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the truck limit signs are up on DuBois Road.

Scott Smith stated that the staff is being trained on the use of the new truck.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. requested approval for Amy Colaneri to attend a procurement card seminar at a cost of \$128.00 that was seconded by John Daddario and was unanimously approved 5-0 on a roll call vote.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator informed the Committee that the City of Bridgeton has requested that the shared service agreement for the hourly fee for Jet Vac truck be amended from \$86 per hour to \$110 per hour. The amended resolution will be on the agenda for the next meeting. The June departmental reports, NJLM advisories, revised Bristol ponds conceptual drawing and the tax letter that will accompany the tax bill are included in this evening's packets for your review.

ENGINEER'S REPORT

Brian Murphy updated the Committee on the status of the nitrate water samples at Love Lane. The July 6th water sample exceeded the acceptable level for nitrates, a second water sample three days later was below the acceptable level but the average of the two samples exceeded the level. The Township delivered a notice to the users in the south end of the township that received their water from the Love Lane plant that the water could be harmful to children 6 months and under and pregnant women. Currently looking at drilling a test well that may allow the township to drill a new well that may have a water sample below the level and the various ways to remove nitrates (ion, biological and reverse osmosis). DEP is allowing one year to remedy the situation. The Committee authorized the engineer to get proposals for a new test well. Mr. Murphy stated that the manholes have been cleaned and upgraded for the slip lining project. The next phase of the project will be to tv the lines, clean them and then insert the slip lining.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor reported that the Tri-County Football league does have by-laws that deal with franchises and how players may receive a release of waiver. He added that this is a league matter and not a Township matter. The solicitor had a matter for closed session.

James Crilley, Chairman opened the meeting for public comments. Lisa Kinkade stated that she is cleaning up the property that she purchased from the Township last year and she wanted to know if there was any leeway in having a CO within 18 months. Rocco Tedesco stated that the Township wants to see significant progress. The solicitor suggested she put together a timeline of activities that have been completed and the Township Committee has the ability to extend the time frame.

With no other public comments and no further business to come before the Committee James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on Pending Litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore, Township Clerk