

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MAY 3, 2018, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: John T. O'Neill, Sr., James Crilley, Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Dante Romanini, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; Chad Ott, Chief of EMS, Brian Murphy, Township Engineer; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time Chairman James Crilley opened the meeting for public comment.

Bruce Peterson commented that is someone is so concerned about budgets instead of going on the radio they should attend meetings to see what is going on before going to the radio station to complain.

There being no public comments Chairman James Crilley called for the approval of minutes for the Meeting of April 19, 2018. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 5-0.

Chairman James Crilley called for a resolution entitled Authorizing the Reading of the 2018 Municipal Budget and 2018 Utility Budget by Title. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Confirming Compliance with NJAC 5:30-7; Conducting Local Examination of 2018 Annual Municipal Budget Township of Upper Deerfield, County of Cumberland. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a public hearing on the 2018 Municipal Budget and 2018 Utility Budget. The Clerk read the proposed 2018 Municipal Budget and 2018 Utility Budget by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the 2018 Municipal Budget and 2018 Utility Budget, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore gave an overview of the proposed 2018 Municipal Budget and 2018 Utility Budget. Nancy Ridgway of Irving Avenue wanted to confirm that the tax rate is going up 5 cents on the local purpose tax. There being no other public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried 5-0 on a roll call vote.

Chairman James Crilley called for a resolution entitled Adoption of the 2018 Municipal Budget and 2018 Utility Budget by Title. The Clerk read the resolution by title. Bruce Peterson thanked all the staff for all their hard work that goes into a budget. He added that with the reduction in state aid, the loss of surplus over the past five years, the committee could no longer delay increasing the local tax. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 303 Article II of the Code of the Township of Upper Deerfield with Registration of Premises. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the proposed ordinance that changes the rental registration deadline from April 1st to April 30th to be in line with the dog registrations. On motion of Scott Smith, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on May 17, 2018 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 352, Article I of the Code of the Township of Upper Deerfield with Street Excavations and Encroachments. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the proposed ordinance that revises the Township street opening fees to be in line with the fees charged by Cumberland County. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt the proposed ordinance on first reading and setting the date for public hearing on May 17, 2018 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Approval of Change Order #1 Small Cities - Pancoast. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Installment Tax Payments Regarding Block 2602, Lot 22 on the Tax Map of the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Appointing Part Time Emergency Medical Technician – Tyler Cain. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Awarding Contract for Lawn Maintenance for Various Vacant Properties. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Payment of Bills in the amount of \$2,135,958.92. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that Community Day had good weather and the event was good.

Scott Smith added that there was a great turnout for Community Day.

Bruce Peterson stated that SJ Autoline on Landis Avenue may be closing as the inventory is low, Nick’s Auto Repair has a few abandoned vehicles that may need to be removed from the property and a property on Seeley Road near Cake Road should be visited by the Zoning Officer. The names of Bill Ridgway and Zeb Hall need to be added to the plaque in the lobby. Mr. Peterson added that a meeting was held with officials from Fulton Bank to go over the conditions of the development known as Jack’s Crossing. Bank officials will get back to the Township on their plan of action.

John T. O’Neill, Sr. made a motion for Teresa Warburton to attend the Fire Subcode official class beginning in July at a cost of \$525.00. Bruce Peterson seconded the motion, which was unanimously carried 5-0 on a roll call vote.

James Crilley noted that everyone appeared to have fun at Community Day and thanked all those involved in the planning of the event.

ADMINISTRATOR’S REPORT

Roy Spoltore reported that the Recycling Tonnage grant was submitted to the state and the amount of recycling tonnage increased by 3,000 tons over last year. Matt Pisarski from the County Planning Board prepared the update to the state for the municipal Planning Incentive Grant for farmland preservation. In the packet is information from the Environmental Commission regarding their Cistern proposal for the Senior Center and an explanation from the ACMJIF regarding a recent lawsuit and coverage denial for a municipality along with the a Superior Court judgment confirming the position of the ACMJIF.

ENGINEER'S REPORT

Brian Murphy reported that he submitted the information to NJ DOT seeking their approval to limit truck traffic on DuBois Road. Mr. Murphy added that the Seabrook slip lining project and the soil testing project for the new Seabrook water tower will begin in the near future

SOLICITOR'S REPORT

Dante Romanini had a couple of issues for closed session.

At this time Chairman James Crilley opened the meeting for additional public comments.

Nancy Ridgway stated that Bridgeton and Fairfield Township are using a company to enforce the maintenance of properties.

With no further public comments and no further business to come before the Committee Chairman James Crilley, called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on Pending Litigation, Potential Litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk