

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, APRIL 15, 2018, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Chad Ott, Supervisor Streets and Recreation, Brian Murphy, Township Engineer; Teresa Warburton, Recording Secretary, and Amy Colaneri, CFO.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time Chairman James Crilley opened the meeting for public comment.

There being no public comments Chairman James Crilley called for the approval of minutes for the Meeting of March 15, 2018. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Section 405-12 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore gave an overview of the proposed ordinance. There being no public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 93, Article XII of the Code of the Township of Upper Deerfield with Respect to Trucks over Certain Weights Excluded. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the proposed ordinance. John Daddario stated that the road does not have shoulders and there are trees along the roadway. Mr. Tedesco, Solicitor added that Mr. Murphy as Township Engineer will have to submit a traffic study to DOT after the ordinance might be adopted for their review and approval. On motion of John Daddario, seconded by Scott Smith

to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 19, 2018 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Amending the 2018 Temporary Budget of the Township of Upper Deerfield - 1. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Approval of Change Order #1 Small Cities - Falk. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Coin Drop for Upper Deerfield Cumberland Midget Football League. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Contract for Township Employee and Volunteers Physicals to RSP Medical, LLC. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing the Tax Collector to Cancel Taxes for a Property Owned by the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Awarding of Contract for Spring Activation and Fall Winterization to Certain Underground Irrigation Systems Within the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with Scott Smith abstaining.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Contract for Supplying DGA Material to Various Locations Within Upper Deerfield Township. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Contract for Geotechnical Engineering Services for the Seabrook Water Tower. The Clerk read the resolution by title. On motion of John O'Neill, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Bid to Ricky Slade Construction Inc. for the Reconstruction of Sunset Lake Road, Dogwood Drive, Holly Lane and Davis Road. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Payment of Bills in the amount of \$537,428.42. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that NCLL will open next weekend as the weather has not been cooperative. They are completing renovations at the concession stand. The Township spring clean-up is scheduled for Saturday April 21st.

Scott Smith stated that public works and the first responders did great job during the past winter storm. Chad Ott prepared a report on the event in the event FEMA funding may be available.

Bruce Peterson reported that the tub grinder will be brought in to start chipping the brush at the convenience center. Mr. Peterson requested that a meeting be set up with Fulton Bank to discuss the conditions at the Jack's Crossing development on Love Lane and Button Mill Road and the use of ATV's on this property.

John T. O'Neill, Sr. reported on the Environmental Commission meeting and the recent Mayor/Freeholder meeting. Mr. O'Neill reviewed the County's proposed five year road paving schedule that was handed out at the meeting.

James Crilley stated that the County is trying to secure state funding and from Rutgers to hire a county agent for the nursery's, as the position has not been filled since the last county agent retired. At the County meeting there was also discussion about the County College and Rowan having a meeting to investigate a potential merger of services, extremely preliminary. The County noted that their budget will increase 1.8 cents.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that they can view an elected official's online training to get credit from the JIF until May 1st, Financial Disclosure is due by April 30th and the 2020 census preliminary work is beginning. Mr. Spoltore reported that there are 25 residential tax appeals and that Community Day is on April 28th. Recent NJLM advisories are contained in the packet.

ENGINEER'S REPORT

Brian Murphy stated that slip lining bids are due on April 17th. Mr. Murphy is preparing an RFP for sealing the well at the Seabrook water tower. Mr. Murphy will have prices for survey work for drainage on Charles Avenue for the next meeting.

SOLICITOR'S REPORT

Rocco Tedesco reviewed the recent legislative changes pertaining to what items may be included in future performance bond requirements for developers. The changes only permit site improvements to items that will be dedicated to the public entity. The solicitor suggested that the Planning Board create an ordinance consistent with the new law and one that creates a zoning violation if the applicant does not comply with the requirements of the Board for other improvements to the property such as landscaping. On a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried this will be forwarded to the Planning Board.

At this time Chairman James Crilley opened the meeting for additional public comments.

Joe Lacotte of Centerton Road reminded everyone that the Environmental Commission workshop on "Plant Wars" will be held on April 11th. Nancy Ridgway of Irving Avenue noted that there were only two bidders for the Sunset Lake paving project. Wayne Sabota of Quail Ridge Drive asked about the guiderail in the wooded section along Love Lane. Brian Murphy stated that he met with Fralinger Engineering at the site and it was both their opinions that guiderail was not needed at that location.

With no further public comments and no further business to come before the Committee Chairman James Crilley, called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on contracts, pending litigation, potential litigation and other matters requiring attorney client privileged confidential communications. The

Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk