

# AGENDA

## 2018 REORGANIZATION MEETING

Thursday, January 4, 2018

7:00 P.M

Municipal Building

Seabrook, New Jersey

1. Call to order of the Meeting – James P. Crilley.

### PUBLIC ANNOUNCEMENT

“In compliance with the “Open Public Meetings Act”, written advance notice of the time, date and place of the meeting has been given at least forty-eight (48) hours before the meeting by mailing same to the Daily Journal and The Press, Cumberland County Edition, by posting the notice in the Municipal Building at Seabrook, New Jersey, and by filing such notice with the Township Clerk, in compliance with said Act.” In compliance with State Fire Safety Statutes the Chairman instructs those present how to exit the room in an emergency.

2. Invocation – Father Matthew Weber
3. Flag Salute
4. James Crilley sworn in as Township Committee member for a term of three years
5. Selection of Temporary Chairperson for the purpose of electing Chairperson of Township Committee.
6. Selection of Chairperson of the Township Committee of Upper Deerfield Township for 2018.
7. Selection of Vice-Chairperson of the Township Committee of Upper Deerfield Township for 2018.
8. Resolutions 1 through 49 to be combined and adopted as a consent agenda and voted upon as one item.
9. Resolution 16-1 Appointing Township Solicitor – Rocco Tedesco, Esq
10. Resolution 16-2 Adopting a Temporary Budget - Township
11. Resolution 16-3 Adopting a Temporary Dedicated Sewer & Water Budget
12. Resolution 16-4 Appointing Township Officials
13. Resolution 16-5 Appointing Township Engineer & Utilities Engineer – Brian J. Murphy, PE
14. Resolution 16-6 Appointing Township Auditor - Nick L. Petroni, CPA
15. Resolution 16-7 Appointing Township CFO – Amy Colaneri
16. Resolution 16-8 Appointing Assistant Solicitors – Michael Gruccio, & Dante Romanini, Esq
17. Resolution 16-9 Appointing Assistant Solicitor & Conflict Solicitor - Rebecca Bertram, Esq
18. Resolution 16-10 Authorizing Professional Service Agreement with Jeffrey R. Surenian and Associates, LLC for the Services as Special Counsel
19. Resolution 16-11 Appointing a Commissioner and Deputy Commissioner to the Atlantic County Municipal Joint Insurance Fund – Roy Spoltore, & Vicki Vagnarelli
20. Resolution 16-12 Appointing Township Treasurer – Ruth Moynihan
21. Resolution 16-13 Appointing Public Agency Compliance Officer – Roy J. Spoltore
22. Resolution 16-14 Cash Management Plan
23. Resolution 16-15 Designating Depository for Municipal Funds – Ocean First Bank
24. Resolution 16-16 Authorizing the Signing of Checks for General Account and Sewer & Water Utility Account

25. Resolution 16-17 Authorizing Clerk's Office to Maintain a Petty Cash Fund in the Amount of \$50.00
26. Resolution 16-18 Authorizing Change Funds
27. Resolution 16-19 Newspapers to Receive Notice of Meetings
28. Resolution 16-20 Designating Official Newspaper – Daily Journal
29. Resolution 16-21 Setting Interest and Penalty on Property Taxes
30. Resolution 16-22 Setting Interest and Penalty on Sewer & Water Utility Charges and Rents
31. Resolution 16-23 Authorizing Mayor and Engineer to Sign NJDEP Forms
32. Resolution 16-24 Designating Meeting Dates
33. Resolution 16-25 Authorizing Cancellation of Property Tax Refund or Delinquency Less Than \$10.00
34. Resolution 16-26 Authorizing Animal Shelter Contract – Cumberland SPCA & SJ Regional Animal Shelter
35. Resolution 16-27 Authorizing Contract for Animal Control Services with Society to Protect Animals
36. Resolution 16-28 Authorizing Tax Assessor the Authority to File Tax Appeals and Tax Complaints
37. Resolution 16-29 Authorizing Professional Service Agreement with DM Medical Billings
38. Resolution 16-30 Authorizing Contract With Cumberland Development Corporation
39. Resolution 16-31 Setting Forth Regulations Regarding Convenience Center Stickers
40. Resolution 16-32 Appointing Staff for CS Regional Municipal Court
41. Resolution 16-33 Authorizing Contractual Services for CS Regional Municipal Court
42. Resolution 16-34 Appointing Public Defender for CS Regional Municipal Court– Stephen Kernan, Esq
43. Resolution 16-35 Appointing Prosecutor for CS Regional Municipal Court – Thomas Corrigan, Esq
44. Resolution 16-36 Appointing Prosecutor Judge for CS Regional Municipal Court – Lauren Van Embden, Esq
45. Resolution 16-37 Appointing Planning Board Solicitor – Theodore Ritter, Esq & Matthew Ritter, Esq
46. Resolution 16-38 Appointing Planning Board Planner – Randall Scheule, PP
47. Resolution 16-39 Appointing Planning Board Engineer – Fralinger Engineering, PA
48. Resolution 16-40 Appointing Township Construction Code Officials and Certifying Salaries  
Resolution 16-41 Appointing Electric Subcode Official – Gary Wallen
50. Resolution 16-42 Appointing Fire Safety Code Official – Chris Williams & Dominick Manno
51. Resolution 16-43 Authorizing Purchase of Materials, Supplies or Equipment Under State Contract
52. Resolution 16-44 Authorizing Contracts for Senior Center Instructors
53. Resolution 16-45 Authorizing the Execution of the Contract with Seabrook Educational and Cultural Center to Provide for the Support and Maintenance of the Seabrook Educational and Cultural Center Exhibit and Museum
54. Resolution 16-46 Appointing Plumbing Subcode Official – John Lamanteer
55. Resolution 16-47 Appointing Building Subcode Official – Richard Saunders
56. Resolution 16-48 Appointing Surveyor for Tax Map Maintenance - Fralinger Engineering, PA
57. Resolution 16-49 Authorizing a Representative on Behalf of Upper Deerfield Township to Attend an Organizational Meeting with Respect to the Potential Creation of a Cooperative or Other Joint Services Entity to Address the Animal Sheltering Needs of Communities Within Cumberland and Salem County, New Jersey
58. Resolution 16-50 Payment of Bills

59. Appointment By Chairman Of Members Of The Township Committee To Serve As Committeemen-In-Charge Of Various Subcommittees And Divisions Of Municipal Government For The Year 2018
60. Appointments By The Chairman To Commissions, Boards And Committees With Consent Of The Committee
  - BOSTWICK LAKE COMMISSION
  - COMMUNITY PRIDE & RELATIONS COMMITTEE
  - ENVIRONMENTAL COMMISSION
  - FARMLAND PRESERVATION ADVISORY COMMITTEE
  - HISTORICAL COMMISSION
  - INDUSTRIAL COMMISSION/ECONOMIC DEVELOPMENT COMMITTEE
  - PLANNING BOARD
  - RECREATION COMMISSION
  - SENIOR CENTER ADVISORY COMMITTEE
61. Remarks By Township Committee
62. Swearing In Of All New Officials By The Township Solicitor
63. Public Comments
64. Adjournment