TOWNSHIP OF UPPER DEERFIELD

RESOLUTION 17-37

APPOINTING PLANNING BOARD SOLICITOR
MATTHEW RITTER & THEODORE H. RITTER

WHEREAS, there exists the need for the "Professional Services" of a TOWNSHIP PLANNING BOARD SOLICITOR, to be retained by the Township for the performance of legal services and related duties associated therewith as directed by the authorized representatives of the Township of Upper Deerfield, as more specifically set forth in the Professional Services Agreement; and

WHEREAS, the Township of Upper Deerfield has determined that it shall use a fair and open process to acquire the services of a Township Planning Board Solicitor in accordance with the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Upper Deerfield has advertised a Request for Qualifications for the position of Township Planning Board Solicitor of the Township of Upper Deerfield; and

WHEREAS, Matthew Ritter, Esquire & Theodore H. Ritter, Esquire of the Ritter Law Firm have submitted a response to the Request for Qualifications; and

WHEREAS, the Township Committee of the Township of Upper Deerfield is desirous of awarding the Request for Qualification to Matthew Ritter, Esquire & Theodore H. Ritter, Esquire through the Fair and Open Process and appointing them as Township Planning Board Solicitor of the Township of Upper Deerfield pursuant to a Professional Service Contract for the year 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper Deerfield, County of Cumberland and State of New Jersey, as follows:

1. That the allegations of the preamble hereto are incorporated herein as if fully set forth.

2. That Matthew Ritter, Esquire & Theodore H. Ritter, Esquire of the Ritter Law Firm of Bridgeton, New Jersey, are attorneys authorized to practice law by the Supreme Court of the State of New Jersey, be appointed Township Planning Board Solicitor for Upper Deerfield Township for the year 2017 to perform professional services ordinarily provided by an attorney, and shall receive compensation in accordance with terms of the contract on file in the Clerk's office.

3. That the aforesaid contract is awarded pursuant to the use of the Fair and Open Competitive Bid Process.

4. Upon adoption of the 2017 temporary budget, a purchase order in the amount of the annual cost of the retainer will be encumbered and serve as a certification of availability of funds. The prorated amount of potential additional professional fees contained within the aforementioned contract are included within the temporary budget and the continuation of any potential additional fees for the year will be included within the adopted 2017 budget to be certified by the Chief Financial Officer upon adoption of the 2017 budget.

5. The Business Entity Disclosure Certification shall be placed on file with this Resolution

6. That a copy of the specific items pertaining to the award of this contract shall be published in a Notice of Award in the Daily Journal as required by law within ten (10) days of the Resolution authorizing same; and

BE IT FURTHER RESOLVED that the Mayor and Clerk be and are hereby authorized to enter into a contract with Matthew Ritter, Esquire & Theodore Ritter, Esquire in a form satisfactory to the Township Solicitor of the Township of Upper Deerfield.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Upper Deerfield that this professional service agreement is awarded pursuant to and in compliance with the provisions of Pay to Play legislation, N.J.S.A. 19:44A-20.4, et seq.

Moved By: Bruce Peterson

Seconded By: John T. O'Neill, Sr.

VOTING	In Favor	Against	Abstain	Absent
James P. Crilley	X			
John L. Daddario	X			
John T. O'Neill, Sr.	X			
Bruce T. Peterson	X			
Scott Smith	X			

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Township Committee of the Township of Upper Deerfield, in the County of Cumberland, at a meeting thereof held January 5, 2017

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Roy J. Spoltore, Township Clerk