

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, NOVEMBER 16, 2017, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario and Bruce Peterson all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; and Amy Colaneri, Township Treasurer. Scott Smith was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John O'Neill.

At this time James Crilley Chairman opened the meeting for public comment. Kevin Fallick of Smith Drive discussed a petition he passed around the Sunset Lake neighborhood requesting speed bumps on the main roads in the lake area because of speeding or any other ideas to get people to slow down. Mayor Crilley thanked Mr. Fallick for taking the time to get signatures and talking with the neighbors. Mr. Crilley also informed Mr. Fallick of the issues that speed bumps cause on municipal roads such as: delay for emergency vehicles and with patients in ambulance, legal liability, snow plowing and damage to residents vehicles to name a few. The Chairman added that the neighborhood is one road in and one road out so the individuals guilty of speeding are resident's, family or friends. Mr. O'Neill asked if the neighbors had any conversations with the individuals who are speeding. The Committee stated they will continue to review potential solutions and remind residents about speeding in the neighborhoods in the newsletter, but suggested the neighbors talk with the four individuals who are speeding.

With no other public comments, Bruce Peterson made a motion, seconded by John Daddario to dispense with the reading of the minutes of December 7, 2017 and accept the minutes as received. The minutes were unanimously approved 3-0 on a voice vote with James Crilley abstaining.

Chairman James Crilley called for a public hearing on an ordinance entitled, Amending Chapter 125-7 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of John O'Neill, seconded by Bruce Peterson to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Mr. Peterson explained that the State establishes a maximum cost for a dog license and the proposed increase will help offset a portion of the new SPCA sheltering contract costs to the Township. There being no public comments, on motion of Bruce Peterson, seconded by John O'Neill to close the public hearing and unanimously carried. On a motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 – Recycling Tonnage Grant. On motion of John O’Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 – Small Cities Facilities. On motion of John O’Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 – Small Cities Home Rehabilitation. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Directing the Distribution of the Township of Upper Deerfield Net Returned Surplus Funds Held in Trust by the Atlantic County Municipal Joint Insurance Fund. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Bid for Home Rehabilitation Contract 2017-9. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Cancel Balance of Funds Remaining in Ordinance Numbers 684 & 742. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled 2017 Utility Budget Transfer. On motion of John O’Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Charging 2017 Capital Budget Line Items & Turning Them Over to General Capital Account. On motion of John Daddario, seconded by John O’Neill, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Charging 2017 Utility Capital Budget Line Items & Turning Them Over to Utility Capital Account. On motion of John O’Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC to Implement Elements of the Master Plan Re-Exam. On motion of John O'Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Amending Contract to Ricky Slade Construction Inc. for the Paving of Love Lane - 1. On motion of John O'Neill, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Approval Change Order 1 – Wolbert. On motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Tax Payments to be Refunded. On motion of John O'Neill, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Payment of Bills, in the amount of \$190,742.98. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

#### COMMITTEE COMMENTS

John Daddario reported that leaf collection is moving smoothly and the repaving of the Tunbridge Cul-de-Sac turned out well.

Bruce Peterson did not have a report this evening.

Vice-Chairman John O'Neill thanked Mayor Crilley for leading CDC pertaining to the SPCA contract issue.

Chairman Crilley reported that there is still work to do with the SPCA contracts for 2018. The issue needs to be resolved; it is in the best interests of all the municipalities to come to an agreement of some type of a methodology for a fair share contractual payment for all involved. Rocco Tedesco added that the SPCA has not made any adjustments in fee schedule for a number of years.

#### ADMINISTRATOR'S REPORT

Roy Spoltore, Township Administrator presented proposals for the purchase or leasing of three new copiers in the building. The Committee reviewed the purchase proposals from KDI in the amount of \$13,250, Toshiba in the amount of \$13,771 and Heritage Business in the amount of \$10,745. On

motion of John Daddario, seconded by Bruce Peterson, to approve the purchase of three copiers in the amount of \$10,745 from Heritage Business, unanimously carried 4-0 on a roll call vote. The Committee did not have a preference for the joint meeting with Hopewell and Bostwick Lake Commission on either Jan 22<sup>nd</sup> or 24<sup>th</sup>. Hauling proposals for waste containers are due on Dec 28<sup>th</sup>. Zoning and land mining ordinances will be introduced Jan 18<sup>th</sup>. The state established the date of March 20<sup>th</sup> for budgets to be introduced and April 20<sup>th</sup> for budgets to be adopted. Mr. Spoltore stated that the November monthly departmental reports are included in the packet.

#### DEPARTMENTAL MONTHLY REPORTS November 2017

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

#### TREASURERS REPORT

The Treasurer's report was accepted.

#### SOLICITOR'S REPORT

Rocco Tedesco, Solicitor reported that the tentative closing date for Silver Lake Estates is Dec. 28<sup>th</sup>. The Solicitor added that the state has discharged the judgement against the Township, County and LLC regarding Silver Lake Dam, because of the County's appeal. A public hearing will take place in Trenton in the near future.

At this time Chairman Crilley opened the meeting for additional public comments

Orieste Rieti of Finley road asked who is responsible for Silver Lake Dam. The solicitor stated that ownership of the dam is shared by the Township, County and personal LLC – Township owns road crossing, county has the drainage and the lake bed is a private owner. Kevin Fallick asked if a lake could be owned by an individual. Bruce Peterson stated that most lakes in New Jersey are man-made so they were all privately owned. Nancy Ridgway of Irving Avenue informed the Committee that Harvey Friedman was resigning from the CCUA and that they had terminated the contract for the construction of a new lift station behind the convenience center.

John T. O'Neill, Vice-Chairman called for a resolution Authorizing Closed Session to discuss personnel and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, to approve and adopt said resolution, unanimously carried 4-0 on a voice vote.

#### INSERT RESOLUTION

On a motion of Bruce Peterson, seconded by John Daddario and unanimously approved 4-0, the meeting was reopened to the public.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John O'Neill to adjourn the meeting, and unanimously carried

Respectfully submitted,

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Roy J. Spoltore, Township Clerk