

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 16, 2017, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: John T. O'Neill, Sr., John Daddario and Bruce Peterson all being members of the Township Committee. Also present were: Dante Romanini, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; and Amy Colaneri, Township Treasurer. James Crilley and Scott Smith were unable to attend the meeting.

The meeting was called to order by Vice-Chairman John T. O'Neill, Sr. and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

John T. O'Neill asked for a moment of silence followed by the flag salute led by Bruce Peterson.

At this time John T. O'Neill, Vice-Chairman opened the meeting for public comment. Orieste Rieti of Finley Road stated he has not been contacted by the County to discuss his drainage problems. The Committee suggested he attend a County Freeholder meeting as his drainage concerns are a county issue and to also contact the County Engineer or Assistant County Engineer at the county offices.

With no other public comments, Bruce Peterson made a motion, seconded by John Daddario to dispense with the reading of the minutes of November 2, 2017 and accept the minutes as received. The minutes were unanimously approved 3-0 on a voice vote.

Vice-Chairman John T. O'Neill called for a discussion and introduction of an ordinance entitled, Amending Chapter 93, Article XII of the Code of the Township of Upper Deerfield with Respect to Mid-Block Crosswalks. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 7, 2017 at 7:00 pm and was carried 3-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

Vice-Chairman John T. O'Neill called for a discussion and introduction of an ordinance entitled, Authorizing the Expenditure of Utility Capital Reserve Funds for Purchase of a Trailer Mounted Portable Generator System. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 7, 2017 at 7:00 pm and was carried 3-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

INSERT ORDINANCE

John T. O'Neill, Vice-Chairman called for a resolution entitled Imposing Lien on Block 705, Lot 2.01 – 385 Centerton Road - Clark. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution Imposing Lien on Block 910, Lot 6 – 1515 Third Avenue - Capelli. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution Authorizing Sale of Property Block 907, Lot 9 on the Tax Map of the Township of Upper Deerfield, Known as 1104 First Avenue. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution Authorizing Sale of Property Block 911, Lot 20 on the Tax Map of the Township of Upper Deerfield, Known as 1405 Second Avenue. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution entitled Rejecting the Bid for Property Block 2801, Lot 4 on the Tax Map of the Township of Upper Deerfield, Known as Irving Avenue. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution Cancelling Small Cities Home Rehabilitation Contract 2017- 08. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution entitled Authorizing Execution of Mutual Aid and Assistant Agreement with Cumberland County Office of Emergency Management. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution Appointing Roy J. Spoltore Township Clerk. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Vice-Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician Britton M. Everly. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

John T. O’Neill, Vice-Chairman called for a resolution entitled Payment of Bills, in the amount of \$824,500.76. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that leaf collection is in full gear and the leaves are being disposed at Lowe’s Nursery again this year.

Bruce Peterson reported that there will be a meeting set up by the county for the municipalities and the SPCA to discuss possible plans for 2018. The CDC representatives met and discussed the SPCA, everyone is hopeful of the shelter keeping its doors open under a different funding mechanism.

Vice-Chairman John O’Neill asked everyone to keep Mayor Crilley in their prayers. Mr. O’Neill added that whether the SPCA remains open will largely depend on how the three cities respond, as they have the largest population base and subsequently would bear the largest cost.

ADMINISTRATOR’S REPORT

Roy Spoltore, Township Administrator reported that the RFP’s for professionals are being advertised, and the hauling contract for waste containers in 2018 is being developed for proposals. He added that the base coat for the Love Lane road project is being applied to the road and shoulders. The guiderail and topsoil will be installed in the next week or two. The County Mosquito Department will set up a display table in the lobby of the building for two weeks. Mr. Spoltore stated that the October monthly departmental reports are included in the packet.

DEPARTMENTAL MONTHLY REPORTS October 2017

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

TREASURERS REPORT

The Treasurer’s report was accepted.

SOLICITOR’S REPORT

Dante Romanini, Assistant Solicitor wanted to update the Committee on litigation.

At this time John T. O’Neill, Vice-Chairman opened the meeting for additional public comments

Nancy Ridgway of Irving Avenue asked about the proposed costs if the County were to operate the animal shelter. Bruce Peterson responded that a governmental agency cost to operate a shelter

would be at least double the cost of an operation by a non-profit organization. Ms, Ridgway asked if volunteer organizations are subject to OPRA requests. It would depend on the request. Dean Hawk of Merritt Avenue asked if the Township fees could be increased for dog licensing. The Committee will have to investigate the state maximum allowable fee. Orieste Rieti thanked the Committee for the time that they put in to the job.

John T. O'Neill, Vice-Chairman called for a resolution Authorizing Closed Session to update the Committee on litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 3-0 on a voice vote.

INSERT RESOLUTION

On a motion of Bruce Peterson, seconded by John Daddario and unanimously approved 3-0, the meeting was reopened to the public.

With no other public comments and no further business to come before the Committee, on a motion of John Daddario, seconded by Bruce Peterson to adjourn the meeting, and unanimously carried

Respectfully submitted,

Roy J. Spoltore, Township Clerk