

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 17, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, Scott Smith and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk, Chad Ott, Chief of EMS and Teresa Warburton, Recording Secretary.

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

At this time James Crilley Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of November 3, 2016. On a motion of John Daddario, seconded by John T. O'Neill, Sr. to dispense with the reading of the minutes and accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the Sale of Public Property On-Line through a New Jersey State Contract Auction Service – Govdeals.com. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled 2016 Budget Transfer. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$831,364.28. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on approving payment for JEM Print.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario informed the Committee that the leaf machine broke down and it would take 2 weeks for the part to ship, however they were able to locate the part in Virginia which a public works employee will pick up to get the machine back in service as soon as possible. Mr. Daddario congratulated Mr. Peterson on his re-election to the Township Committee.

Scott Smith congratulated Bruce Peterson and John Daddario on their reelection to Township Committee.

Bruce Peterson stated that it is an honor to be back for another three years and the Committee members and staff is a great group to work with.

John T. O'Neill, Sr. congratulated Bruce Peterson and John Daddario on their reelection to Township Committee. The Township Committee must always remember why we are here.

Mayor Crilley congratulated Bruce Peterson and John Daddario on their reelection to Township Committee. The Mayor informed everyone that flu shots will be given at the Senior Center from 10-12 pm on Friday, the Senior Center Christmas party will be held on Dec. 9th –please RSVP if you can attend, business visits will be done tomorrow and the William Penn group and ANJEC will be at the complex to look at the new rain garden on Monday at 2:30 pm. Mr. Crilley added that at the CDC meeting last week South Jersey Times representatives were in attendance asking the municipalities to consider using their publication for legal ads. The representatives felt their ad cost was cheaper than the Daily News and they would be reaching out to Mr. Spoltore for current costs. The mayors reminded them that reorganization meetings are coming up so they would need to get information back to the municipalities soon.

ADMINISTRATOR'S REPORT

Roy Spoltore stated that the Township will receive a dividend from the JIF in the amount of \$15,248. The insurance premium in 2017 will increase \$3,929. The Committee agreed to have a resolution at the next meeting that will apply \$3,929 from the dividend to next year's premium and have the balance applied to the Township's aggregate excess loss contingency fund. The Committee received in their packet; a copy of the remaining budget analysis as of Oct. 31st, CCUA minutes, NJLM Advisories, Planner magazine, and the departmental reports for October. Mr. Spoltore informed the Committee that the Firefighter Assistance grant was filed, the TDMA FEMA disaster disposal sites was submitted to the state and county, the construction office revenue numbers in Millville are maintaining or slightly exceeding the projections that were presented last year and the master plan re-exam committee continue to meet and make progress. Mr. Spoltore reported that he attended a session at the NJLM convention pertaining to alcoholic beverage Special Concessionaire Licenses which may be applicable in the future in the Township.

Temporary seasonal help Ryan Griffiths has taken a full time job elsewhere and will no longer be available to help with leaf collection. The Township Committee authorized the personnel committee to conduct interviews for a temporary seasonal employee and hire the individual to do leaf collection for the balance of the year on a motion of Bruce Peterson, seconded by John Daddario, and unanimously approved 5-0 on a roll call vote.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor had an item for closed session.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments and no further business to come before the Committee James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on Pending Litigation, and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk