

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 3, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, Treasurer, Brian Murphy, Township Engineer, Chad Ott, Chief of EMS and Teresa Warburton, Recording Secretary. Scott Smith was not able to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John Daddario.

James Crilley presented Greg Peterson with a proclamation for his 30 plus years of service on the Upper Deerfield Township School Board and congratulated him on his service to the community and for serving numerous years as President and Vice-President of the Board. Committee members noted that Greg has been a professional, a gentleman, dedicated and always provided an answer throughout his years of service on the Board. Greg Peterson thanked the Committee for the great working relationship and the Committee's support of the schools.

At this time James Crilley Chairman opened the meeting for public comment.

Mike Hendrix of Thoroughbred Court asked about the status of paving the final layer of asphalt to the road in his development. Brian Murphy reported he has had conversations with the developer and a road contractor about paving the roadway. Mr. Murphy hoped the road portion of the project would be completed by the springtime. Mr. Hendrix asked why South Jersey Gas Co installed 2 gas lines for the property on the south side of Thoroughbred; was it for a second residence? He was informed that a Mr. Rossi had been in the municipal building talking about purchasing the old farm house. The Committee told Mr. Hendrix that the property would have to be subdivided before a second residence could be built and neighbors within 200' of the proposed subdivision would be notified of a Planning Board meeting where the potential subdivision would be discussed.

Dean Hawk of Merritt Avenue asked if it was possible for the Township to get a cheaper price from Waste Management to collect trash for homeowners rather than them negotiating individually. Mr. Tedesco stated that this would have to be a formal bid open to any vendors. Mr. Peterson added that it would have to be private collection or maintaining the Convenience Center where various forms of waste may be disposed. Mr. Hawk asked if the water bills could be sent out quarterly rather than monthly to try and save the cost of postage for eight additional months. The Committee stated that it was done quarterly before the water system was mandated by the state to upgrade the treatment facilities at both water plants. By billing monthly it allows those residents who are on fixed incomes to be able budget payments and residents may pay their utility bills on line or they may prepay their utility bills if they do not want to pay monthly. Mr. Hawk complimented the committee with the way they run the public meetings for the Township.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of October 20, 2016. On a motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 4-0.

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Tax Collector to Cancel Taxes for a Property Owned by the Township of Upper Deerfield – Block 303 Lot 1.04. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing a Temporary Part Time Clerical Employee for the Cumberland Salem Regional Municipal Court – Zuleyma Garcia. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supporting Senate Bill 2663 and Assembly Bill 4234. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities - Ale. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled providing and Delivering Various Traffic and Sign Materials through a Cooperative Price Contract with the County of Cumberland. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Seasonal Position for Public Works Employment – Ryan Griffiths. On motion of John Daddario, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$2,098,428.82. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining on payment of bills for JEM Print.

INSERT RESOLUTION

ENGINEERS REPORT

Brian Murphy reported that EPA officials inspected the old landfill and will be coming up with recommendations that may allow the Township to begin closing some of the smaller monitoring wells. Mr. Murphy stated that three duplicate street lights have been removed. NJ DOT was checking the traffic light synchronization at Carll's Corner.

James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

Rocco Tedesco reported that a pending notice of violation from the DEP from 2011 for Silver Lake Dam has been reduced to \$5,000 for the Township and the County. The original violation amount was \$7,500 for three parties. Township Solicitor recommended that he be authorized to negotiate a settlement of the claim by the State of NJ Department of Environmental Protection pursuant to the Notice of Violation dated January 15, 2014, in an amount not to exceed 2,500.00. Mr. Tedesco also noted that the dam has also being reclassified as a class III dam from a Class II. On motion of Bruce Peterson, seconded by John Daddario to authorize the Township Solicitor to negotiate a settlement of the claim by the State of NJ Department of Environmental Protection pursuant to the Notice of Violation dated January 15, 2014, in an amount not to exceed 2,500.00, unanimously carried 4-0 on a roll call vote.

COMMITTEE REPORTS

John Daddario reported that public works has started leaf pickup and has already completed one round. Mr. Daddario wished Mr. Peterson good luck with the election on Tuesday.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. did not have a report this evening.

Mayor Crilley commented that a resident called to see if hunting is permitted in the recently acquired green acres land. He explained that the township does not give permission for hunting to take place on any Township land but there are no restrictions. No off road permitted signs will be going up around the recently acquired green acres property. Mayor Crilley reminded everyone of the upcoming events: Cumberland Regional High School will be celebrating its 40 year anniversary at the homecoming game on Friday evening, Upper Deerfield Township Schools will be hosting a Veteran's breakfast at 9 am Friday morning, Township Veteran's Day ceremony will take place Saturday at

10am at the Veteran's Memorial and Cumberland Regional will have Veteran's ceremony on Wednesday Nov. 9th.

ADMINISTRATOR'S REPORT

Roy Spoltore presented a map showing the Eachus Farm north of 540 and west of 77 that the County is considering to be placed in the farmland preservation program. The land is located in an R-1 zone in the Township, rather than an agricultural zone, which requires the township to permit the land to be placed in the program. With no objections the Township Committee unanimously recommended that the property be placed in farmland preservation if the County and property owner can come to an agreement. Mr. Spoltore stated that there is a spreadsheet showing the remaining budget balances as of Oct. 31st. It appears that most of the line items are in pretty good shape except the fire O/E will need a budget transfer at the next meeting due to a number of truck maintenance issues. Health benefits for next year will be flat. Theodore Baker sent an email updating everyone on the Verizon copper line maintenance issues. Election Day has been a floating holiday since our employees work on Election Day. Since Christmas is on Sunday and employees are off that Monday, the recommendation was to use the floating day on Friday, December 23rd, since there would be minimal resident usage of the Township services that day due to the holidays. The Committee unanimously concurred. Amy, Mike from Premier Technology and Roy attended a Cyber Security meeting, set up by the ACMJIF, pertaining to safeguards in the Township's computer network system. The meeting lasted 2 ½ hours, and reviewed the cyber protections that are currently in place. The Township was considered to be near low risk. The company will provide the Township with a final written report. It is good that we do payroll in house and not use an outside company. In your packets for your review are NJLM advisories and the MEL's 30th year brochure. The committee agreed to close the tax office windows at 4 pm to help get the employees out on time.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor reported that Andrew White's lawsuit papers have been submitted to Superior Court. The Holly View argument before the Appellate Court reached a 1 year anniversary October 21st with no decision.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk