

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, SEPTEMBER 15, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Scott Smith, Bruce Peterson and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, Treasurer and Teresa Warburton, Recording Secretary. John T. O'Neill, Sr., was unable to attend the meeting.

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues" the Chairman instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley Chairman opened the meeting for public comment.

Nancy Ridgway of Irving Avenue asked if the Township was going to get any grant money towards the replacement of the Seabrook water tower? Ms. Ridgway stated that she was at a meeting where it was reported that DEP has grant money available to help with painting and refurbishing, she believes the first 50% is forgiven, next 25% is low interest and the remaining 25% would be regular interest rates. She was informed that the Township has applied for Small Cities grant and when successful the Township will apply for a USDA grant/loan for the balance. The Township will also look into the DEP program. Dean Hawk of Merritt Avenue asked if there was any thought to not allowing residents to cut their grass after a certain time on Sunday. The Committee was concerned about putting additional restrictions on residents.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the meeting of September 1, 2016. On a motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, which were unanimously approved 3-0 with Bruce Peterson abstaining.

Chairman James Crilley called for a public hearing on an ordinance entitled, Amending Policy Numbers 1.01, 1.06, 1.08, 1.17, 2.01, 3.05, 3.07 and 3.10 And Adding Policy Numbers 1.20, 2.20, 2.21, 3.11 and 3.12 of the Personnel Manual of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of by Bruce Peterson, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk explained that this ordinance updates the Township personnel handbook to be in compliance with the ACMJIF requirements. The union has reviewed the modifications and submitted their approval. Dean Hawk asked what is an I-9 certification in section 1.17. Mr. Peterson explained that this is a verification that the individual may be employed via US laws. There being no other public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 4-0, on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing the Tax Collector to Cancel Taxes for a Property Owned by the Township of Upper Deerfield – Block 1601 Lot 1. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Tax Collector to Cancel Taxes for a Property Owned by the Township of Upper Deerfield – Block 303 Lot 1.04. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,109,374.12. On motion of Bruce Peterson, seconded by Scott Smit, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that William Ziefle has been serving as acting president of the Recreation Committee with the passing of Ken Lavine. Mr. Daddario made a motion to move up Al Beverly to a regular member and adding Earl Rennie as a regular member to fill the two open seats on the Committee. Scott Smith seconded the motion and the committee unanimously approved the two individuals as members of the recreation committee. There are currently two alternate positions open. Public Works crew cleaned up areas of the newly acquired Sunset Lake property. All Upper Deerfield children who wish to participate in Soccer, Football Basketball, or Little League will be admitted into the leagues since the Township is covering the maintenance of the fields.

Scott Smith reported that the guardrail on Love Lane at Silver Lake Road needs to be repaired due to a recent motor vehicle accident.

Bruce Peterson reported that the Convenience Center looks good and the traffic flow is great. Mr. Peterson added that the SECC had their annual appreciation dinner and it was a nice event. He reported that there is a pothole on Sentry Drive by the first bend that needs to be patched.

Mayor Crilley added that he also attended the Seabrook Educational Cultural Commission annual volunteer appreciation dinner. The Mayor informed the Committee that John Fuuyme continues to be a great supporter of the organization with his time and financially.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the JIF is provided their annual elected officials liability seminars December 7, 2016, January 31, 2017 and February 16, 2017 please decide which meeting can be attended. Century Bank provided the best six month interest rates on the Township's CD's at $\frac{3}{4}\%$. The planning board has been reviewing areas in the Township where alcoholic beverage licenses would be permitted. They are looking at expanding the town center zone to Love Lane and creating a B-3 zone in the Carlls Corner area which was previously zoned as a B-2. The B-3 and the TC zones are where they are considering permitting the licenses. The B-3 zone would mirror the B-2 zone except it would allow alcoholic beverage licenses in the zone. Mr. Peterson stated for the record that he has not been involved in any discussions with the Planning Board or Township Committee about the proposed zones where licenses might be permitted and that he is abstaining from any future discussions, as he owns property in the area. The planning board should provide a draft ordinance for the proposed changes in the near future. Mr. Spoltore noted that the monthly departmental reports for August as well as the NJ League of Municipalities advisories are included in this evenings packet.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor did not have a report this evening.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue thanked Mr. Peterson for putting his statement on the record. She added that the Public Works crew did an excellent job of cleaning up the Sunset Lake area. Ms. Ridgway reported that she recently received a reverse 911 call for a meet and greet with the Fairfield Township OEM coordinator to help residents prepare for emergency situations and also provided the homeowners with battery operated smoke detectors. She thought it would be a good idea for the Township to offer this concept. Mr. Daddario explained that the Township did do something similar and the fire companies distribute fire alarms. Dean Hawk of Merritt Avenue stated that Atlantic City Electric provides the County with smoke detectors every year to hand out to the residents.

James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on personnel, litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk