

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, AUGUST 18, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, Scott Smith and John Daddario all being members of the Township Committee. Also present were: Dante Romanini, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; and Teresa Warburton, Recording Secretary

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley Chairman opened the meeting for public comment.

Nancy Ridgway of Irving Avenue commented that the Cumberland County Freeholders at their meeting on Tuesday will be adopting the mitigation plan for FEMA. Ms. Ridgway wanted the Indian Fields Branch to be included in this mitigation plan.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the meeting of August 4, 2016. On a motion of John T. O'Neill, Sr., seconded by John Daddario, to dispense with the reading of the minutes and to accept the minutes as received, and unanimously approved 5-0.

Chairman James Crilley called for a public hearing on an ordinance entitled, Amending Chapter 360, Article II of the Code of the Township of Upper Deerfield with Respect to Tax Exemption for Construction of Commercial or Industrial Structures or Improvements. The Clerk read the proposed Ordinance by title. On motion of by John Daddario, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the proposed ordinance. There being no public comments, on motion of John Daddario, seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 5-0.

INSERT ORDINANCE

Chairman James Crilley called for a public hearing on an ordinance entitled, Amending Chapter 212 of the Ordinances of the Township of Upper Deerfield to require installation of Key Boxes and the Registration of Certain Non-life Hazard Uses. The Clerk read the proposed Ordinance by title. On motion of by John Daddario, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the

Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the proposed ordinance. John Daddario stated that everyone did a good job on this ordinance. There being no public comments, on motion of John T. O'Neill, Sr., seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of John Daddario, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,185,479.66. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario did not have a report this evening.

Scott Smith did not have a report this evening.

Bruce Peterson commented that there tremendous improvements have been made at the Convenience Center.

John T. O'Neill, Sr. reported that Patty Turkali and Marion Higbee requested approval to attend a class for CEU's, at a cost of around \$185.00. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve CEU class for Patty Turkali and Marion Higbee, unanimously approved 5-0 on a roll call vote. Mr. O'Neill stated that at the Solid Waste advisory committee meeting the CCIA reported that the reverse osmosis treatment has reduced by 40% the amount of leachate that was needed to be hauled to the CCUA. At the meeting, Tom Byrne from the NJDEP, recommended that municipalities seek DEP site approval ahead of time in order to dispose of debris from a state of emergency storm. This would enable FEMA reimbursement funding to be utilized for the pre-approved site. Mr. Byrne is willing to come and see the potential sites and help with the application process.

Mayor Crilley stated that tomorrow is the senior center party if any committee members would like to attend. On August 23, 2016 the Cumberland County Technical Education will be hosting a tour of the new facility at 8 am. The Economic Development committee has an opening and Chris Jespersen has been recommended to fill the vacancy. On motion of Bruce Peterson, seconded by Scott Smith to appoint Chris Jespersen to the vacant position on the Economic Development committee, unanimously approved 5-0 on a roll call vote.

ADMINISTRATOR’S REPORT

Roy Spoltore reported that department reports and NJLM advisories are in this evenings packet for your review. A DCA representative conducted an interim review of the home rehab project and everything was in order. There were three harassment training sessions on Tuesday and there were approximately 80 in attendance, another session will be held next week. A link with the MEL harassment training video will be provided for those who could not attend one of the sessions. The JIF has requested language changes in some sections of the personnel manual as well as adding a few new sections. The CRHS music booster’s has requested approval of a bingo license, on premises raffle and a 50/50 raffle on homecoming 11/19/16 and a 50/50 raffle license on 11/4/16. On motion of Bruce Peterson, seconded by John Daddario to allow the raffles for the Music Boosters group, unanimously approved 5-0 on a roll call vote.

SOLICITOR’S REPORT

Dante Romanini, Assistant Solicitor did not have a report this evening.

DEPARTMENTAL MONTHLY REPORTS: July 2016

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Official

Treasurer’s report was accepted.

At this time Chairman James Crilley opened the meeting for additional public comments.

With no public comments, Chairman James Crilley called for a resolution Authorizing Closed Session to update the Committee on contracts, potential Litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

With no public comments and no further business to come before the Committee, on a motion of John T. O’Neill, Sr., seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk