

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JUNE 16, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Amy Colaneri, Treasurer, and Chad Ott, EMS Chief and Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

Mike Hendricks of Thoroughbred Court asked the status of when the developer will install the finish coat of asphalt on the road and plant the approved landscape plan for Thoroughbred Court. Mr. Hendricks also stated there is a dirt blockage across the south side retention basin toward the end of the road. Township Engineer Brian Murphy stated he had spoken with the developer about the basin blockage and will reach out to him to discuss the finish coat of asphalt and the landscaping. Joe Ford of Thoroughbred Court echoed the sentiments of Mr. Hendricks and added that he has even patched the road at times. Mr. Ford stated that all of the property owners are taking care of their homes and property and they would like to see the road paved and landscaped so the remaining two lots would be more attractive to develop. John Ferrillo of Thoroughbred Court agreed with the statements of Mr. Hendricks and Mr. Ford. Bruce Peterson explained that the Homeowners Association may have some responsibility in maintaining the drainage basins. Dean Hawk of Merritt Avenue questioned the need for a stop sign at Hood Drive near Merritt and Uhland. Chad Ott explained that the intersection calls for one to be placed there.

James Crilley, Chairman called for a motion to dispense with the reading of the minutes and accept the minutes as received for the meeting of June 2, 2016. On a motion of Bruce Peterson, to dispense with the reading of the minutes and to accept the minutes as received, seconded by John T. O'Neill, Sr. and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 287 to Prohibit Smoking in Public Parks and Recreation Areas. The Clerk read the proposed Ordinance by title. On motion of by Bruce Peterson seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway of Irving Avenue asked if the ordinance would restrict chewing tobacco. She was informed that it does not restrict chewing tobacco. Dean Hawk of Merritt Avenue was concerned that because a few individuals complain does not justify the Township passing an ordinance. Rocco Tedesco replied that the ordinance will require a resolution to designate areas. There being no further public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to close the public hearing and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0.

INSERT ORDINANCE

Chairman Crilley called for Resolutions 16-156 through 16-173 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. Smith, to adopt as a Consent Agenda Resolutions 16-156 to 16-173, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. O'Neill, Resolutions 16-156 through 16-173 were unanimously approved by a roll call vote of 5-0 with Mayor Crilley abstaining from Resolutions 16-156 and 16-159 and Committeeman Daddario abstaining from Resolution 16-172.

RESOLUTION 16-156: Awarding Contract for Providing Coffee Supplies

INSERT RESOLUTION

RESOLUTION 16-157: Awarding Contract for Providing Heating Oil #2

INSERT RESOLUTION

RESOLUTION 16-158: Awarding Contract for Providing Propane

INSERT RESOLUTION

RESOLUTION 16-159: Awarding Contract for Providing Bottled Water

INSERT RESOLUTION

RESOLUTION 16-160: Awarding Contract for Providing IT Support

INSERT RESOLUTION

RESOLUTION 16-161: Awarding Contract for Providing Electrical Services

INSERT RESOLUTION

RESOLUTION 16-162: Awarding Contract for Providing Yearly Fire Extinguisher Maintenance

INSERT RESOLUTION

RESOLUTION 16-163: Awarding Contract for Providing Heating & Air Conditioning General Maintenance

INSERT RESOLUTION

RESOLUTION 16-164: Awarding Contract for Providing Jetting & Vassing Pipes

INSERT RESOLUTION

RESOLUTION 16-165: Awarding Contract for Providing Off Road Ultra Low Sulfur

INSERT RESOLUTION

RESOLUTION 16-166: Awarding Contract for Providing General Plumbing Repairs & General Maintenance

INSERT RESOLUTION

RESOLUTION 16-167: Awarding Contract for Supplying Chemicals to the Water Plants

INSERT RESOLUTION

RESOLUTION 16-168: Awarding Contract for Providing Lift Stations Pump Outs

INSERT RESOLUTION

RESOLUTION 16-169: Awarding Contract for Providing Repairs of Control and Alarm Systems at Lift Stations

INSERT RESOLUTION

RESOLUTION 16-170: Awarding Contract for Providing Repairs of Flow Meters

INSERT RESOLUTION

RESOLUTION 16-171: Awarding Contract for Providing Repairs or Replacement of Lift Station Pumps

INSERT RESOLUTION

RESOLUTION 16-172: Awarding Contract for Supplying Stationary Services

INSERT RESOLUTION

RESOLUTION 16-173: Awarding Contract for Providing Overhead Door Repairs and Maintenance

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled The Annual Report of Audit for the Year 2015. The Clerk read the resolution by title. Mayor Crilley thanked the staff for another good audit. Bruce Peterson noted that the Township has had close to ten straight audits with no recommendations. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC to Prepare Re-Examination of the Township Master Plan. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Seasonal Employment – Symone Sweazie. The Clerk read the resolution by title. On motion of John T.

O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Part Time Employment – James Hanson. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician – Dominick Manno. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,612,917.96. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario stated that the convenience center looks nice and Brian Murphy did a good job in designing the facility. Public Works removed 52 pallet loads of electronics and will be removing another 28 pallet loads next week from the pole barn. Mr. Daddario reported that Ken Lavine passed away and will be missed. The Recreation Committee will not be meeting until September and Mr. Daddario made a motion to have Bill Ziefle served as acting chair of the Committee until such time that they meet to elect a new chair. Scott Smith seconded the motion and a unanimous vote was recorded for Bill Ziefle to serve as acting chair.

Scott Smith stated that the convenience center looks fantastic. Mr. Smith added that Recreation will miss Ken Lavine.

Bruce Peterson stated that the convenience center looks a lot better than in the past. Mr. Peterson explained that Donna Pearson has requested the Township allow the Jamaican group to raise their flag under the US Flag on a Township flag pole for a ceremonial recognition of the Jamaican ancestry moving into the area in 1943. The ceremony will take place sometime in July. The Committee approved the request.

John T. O'Neill, Sr. made a motion for Amy Colaneri to attend a purchasing agent class in north Jersey on five Friday's this summer. The motion was seconded by Bruce Peterson and unanimously approved on 5-0 roll call vote. Mr. O'Neill explained that the Carlls Corner lift station needs to have a work done on the pumps and valves. Proposals for the work were requested from Deltronics, Municipal Maintenance and GE Mechanical. Deltronics was the only vendor to submit a proposal. Deltronics submitted the following proposal; replace bearings and seals on the spare pump which has not been used for 8 or 9 years - \$1,542, install the spare pump and pull the old pump - \$3,462 and replace gate and check valves, plug off station and provide by-pass pumping while work is being done to replace valves - \$10,083. John T. O'Neill, Sr. made a motion to award the work to Deltronics, seconded by Scott Smith, and unanimously approved 5-0 on a roll call vote.

Mayor Crilley reported that he attended the Upper Deerfield graduation ceremony and awarded the humanitarian awards to Umberto Turner and Kayla Nieves. The Mayor added that the Obon Festival will be held on July 16th from 4 to 9 pm. Chairman Crilley stated that Ken Lavine will be missed in the Township. Minutes from the CDC meeting were contained in this evening's packet and the Mayor asked the Committee members to review the concept that is being discussed in the minutes where residents would receive a property tax rebate from purchases at local retail stores who would participate in the program.

ADMINISTRATOR'S REPORT

Roy Spoltore, Administrator informed the Committee that Shiloh may be interested in entering a shared service agreement with the Township for construction code services. NJLM Advisories and the monthly departmental reports are contained in this evening's packet.

ENGINEER'S REPORT

Brian Murphy stated that a number of people put a lot effort in getting the convenience center completed and he is happy with the end result. Mr. Murphy added he has spoken with Diego Garcia, from EPA, and EPA will be down at the end of the summer to determine what monitoring wells at the old landfill will need to be cleaned and which wells can be closed.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor had a couple of issues to discuss in closed session.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk of Merritt Avenue asked whether it is good to have the same auditors. It was noted that the Township has requested proposals for auditors the last five years. Nancy Ridgway of Irving Avenue stated that the former County CFO explained that typically personnel in the auditing firms change from year to year so there are always new eyes looking at the financial information. Ms. Ridgway suggested that the CDC look into whether Sheriff Officers are being used for security at some municipal committee meetings.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for a resolution Authorizing Closed Session for matters pertaining to contracts, litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore, Township Clerk