

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 7, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John T. O'Neill, Sr. and John Daddario all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Chad Ott, Chief of EMS, Amy Colaneri, Treasurer, and Teresa Warburton, Recording Secretary. Scott Smith was unable to attend the meeting.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency."

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

Chairman Crilley read a proclamation from the Township Committee that recognized Township resident Erika Friedman being chosen as the 2015 Inspira Foundation Auxiliarian of the year. Members of the Committee stated that the entire Friedman family members volunteer for various organizations in the community and that volunteers are what make the Township great.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of March 17, 2016. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40a:4-45.14.. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the proposed ordinance. There being no further public comments, on motion of John Daddario, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote.

**INSERT ORDINANCE**

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Appropriating \$1,008,300.00 from Grants and Capital Reserve Accounts to Provide Funding for the Purchase of Land. The Clerk read the proposed Ordinance by title. Roy Spoltore stated that this proposed ordinance would put the local funding in place for the purchase of property known as Sunset Lake LLC. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed

ordinance on first reading and setting the date for public hearing on April 21, 2016 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

#### INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Honoring the 2016 Best of West and South Cumberland Award Winners Sponsored By The Bridgeton Area Chamber of Commerce, Cumberland Development Corporation and South Jersey Times. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending the 2016 Temporary Budget of the Township of Upper Deerfield #1. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approving Renewal of a Commodity Resale Agreement for the Resale of Motor Fuels with the County of Cumberland. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Shared Service Agreement with the County of Cumberland. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Coin Drop for Upper Deerfield Cumberland Midget Football League. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with Ricky Slade Construction Inc., for the Reconstruction of a Portion of Love Lane - #1. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Part Time Construction Code Administrative Clerk and Certifying Salary. The Clerk read the resolution by title. On motion of

John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancelling Ordinance Number 740. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$118,770.32. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

### COMMITTEE COMMENTS

John Daddario reported that the Fire, EMS & Public Works did a good job responding to situations caused by the recent storm. Individuals were out cutting trees and doing wellness checks. Pepi Dragotta will be throwing out the first pitch for opening day at North Cumberland Little League. Pepi recently donated 12 AED's for Cumberland County and Salem County area sport organizations.

Bruce Peterson reported that he received one of those storm related wellness checks after trees fell on his property and vehicles. The Convenience Center is really starting to shape up as grading work continues. The utility poles along Highway 77 fell for the third time during the storm. The poles can't handle the weight and continue to lean in various directions. The Township needs to contact the Electric Company and get them involved to upgrade the poles as businesses are being shut down when the electric is down for days.

John T. O'Neill, Sr. reported that the Environmental Commission is discussing the idea of working with Rutgers staff to install rain gardens at public and business facilities. Mr. O'Neill recommends supporting the project for the Environmental Commission. Mr. O'Neill made a motion to approve a CEU request for Andrea Penny and Ruth Moynihan to attend the annual Tax Collectors conference at a cost of \$800.00, which was seconded by Bruce Peterson and unanimously approved 4-0 on a roll call vote. Mr. O'Neill also made a motion for to approve a CEU request for Ed Fleetwood to attend housing and zoning classes at a cost of \$255.00 for 3 classes, which was seconded by John Daddario and unanimously approved 4-0 on a roll call vote.

Mayor Crilley complimented John T. O'Neill for his presentation at the Safe Drinking Water workshop sponsored by the Environmental Commission. The Best of the West program recognized a number of Upper Deerfield businesses. On April 13<sup>th</sup>, he will be attending the 30 Mayors and 30 Developers program in Mount Laurel along with Roy Spoltore, Tony Stanzione and John T. O'Neill. Last week the Mayor reported he did a walk through of the Sunset Lake property with a representative of Green Acres, who was impressed with the property. The Mayor added that the Button Mill Road paving project is coming along well and he commended Slade Construction on keeping the traffic flowing while the work was being done. Atlantic City Electric did a good job after the storm and Bert Lopez kept Township officials updated on repairs. A resident of Upper Deerfield asked if anything could be done to slow down the speed of traffic on Button Mill Road, specifically speed bumps. Brian Murphy will look into the requirements for speed bumps but he did not think it would be a good idea.

## **ADMINISTRATOR'S REPORT**

Roy Spoltore, Administrator reported that the state Financial Disclosure forms are due April 30, 2016. A flyer for Community Day activities on April 23<sup>rd</sup>, Burzichelli's alcoholic beverage license amendment, the NJ Planner Magazine, NJLM legislative bill updates and the Township newsletter were included in this evening's packet. NJDOT sent a letter of grant award in the amount of \$181,000 to resurface Love Lane from the Railroad Crossing to Old Deerfield Pike. The construction office for the Millville shared service collected \$119,870.00 of which \$12,493.00 is DCA fees for the months of December, January, February and March. The numbers for these 4 months are in line with the initial projections.

## **ENGINEER'S REPORT**

Brian Murphy reported that the convenience center work is going well and that John Karkocha and Chad Ott are doing a good job. Ricky Slade Construction is doing a good job and they are very easy to work with. Mr. Murphy is currently working on a pre-application grant request to USDA to replace the Carll's Corner pump station, Sunset Pines lift station and the slip lining of sewer lines in Seabrook that are in sensitive areas.

## **SOLICITOR'S REPORT**

Rocco Tedesco reported that he is working with the Fire Marshall in reviewing ordinances for the Knox boxes and fees for non-life hazard inspections. He is reviewing the fire company manual and will be recommending a few changes that he will discuss with Township Committee liaison Mr. Daddario. The solicitor reported that he has responded to a couple of OPRA requests; one pertaining to a settlement agreement that has not occurred and land use approvals on a certain parcel in the Township. Mr. Tedesco explained that there are two processes to award alcoholic beverage licenses; one is a public bid where criteria and conditions have to be met, the second is known as the historical method where individuals may make offers that can be awarded or rejected. Both require public notices. The Township will also need to establish through a land use ordinance where licenses will be permitted.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue stated that she missed the Environmental Commission meeting last night but heard there were some interesting projects going on with rain gardens. Dean Hawk of Merritt Avenue asked if Love Lane was in bad enough condition to warrant resurfacing. Brian Murphy stated that the roads in the Township are annually assessed as to roadway condition and this section of Love Lane is in poor condition?

James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session for matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, Sr., to approve and adopt resolution, unanimously carried 4-0.

## **INSERT RESOLUTION**

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John O'Neill, Sr. to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk