

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JANUARY 21, 2016, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

"This meeting is being held in accordance with the "Open Public Meetings Act." Notice of the meeting has been provided and published as required by law in the Daily Journal and The Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statues the Chairman instructs those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

Dean Hawk of Merritt Avenue asked if there should be number 2 on draft the Alcoholic Beverage Ordinance under 114-8 as the numbering reflected a 1 and 3 without a number 2 listed. The Solicitor stated that number 3 should be listed as number 2. Mr. Hawk expressed his concern that the County Freeholders will be introducing an ordinance that would create a Homeless Trust Fund that would be funding through a \$3 surcharge on recording certain documents in the County Clerk's office. Mr. Hawk feared that the proposal may create more issues than it may fix. Nancy Ridgeway of Irving Avenue stated that the State does allow a Homeless Trust to be created and there are a few counties in the State that have them. She was concerned that money may be turned over to religious organizations.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meetings of December 30, 2015, and January 7, 2016. On a motion of Bruce Peterson, seconded by Scott Smith to dispense with the reading of the minutes, and to accept the minutes as received, unanimously approved, 5-0.

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 114 of the Code of The Township of Upper Deerfield with Respect to Alcoholic Beverages. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 4, 2016 at 7:00 pm, was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request

INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Ordinance 720 Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the proposed ordinance with respect to the Elevator Sub code Official to add on as an employee. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 4, 2016 at 7:00 pm, was unanimously carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the Daily Journal as required by law and copies to be made available upon request.

#### INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing Agreement between County of Cumberland and Township of Upper Deerfield Regarding the Alliance for Substance Abuse Prevention. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Canceling Certain Outstanding Checks for the Cumberland Salem Regional Municipal Court. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Canceling Certain Outstanding Checks for the Cumberland Salem Regional Municipal Court Bail Account. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$456,342.03. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

## COMMITTEE COMMENTS

John Daddario reported that public works and first responders are ready for the forecasted storm. The plows are ready,  $\frac{3}{4}$  of the salt shed is full and the volunteers are ready at the Fire Departments and EMS. Mr. Daddario stated that the Township should consider hiring some temporary employees to help with plowing of snow in the event our employees need to take a break. On motion of John Daddario, seconded by Bruce Peterson to hire Jeremy Warburton and Keith Stoms as temporary snow removal employees for 2016, unanimously approved 5-0 on a roll call vote.

### INSERT RESOLUTION

Mr. Daddario added that he has gotten good feedback from neighboring municipalities regarding financial assistance for the operation of the regional sport leagues. He will keep the Committee informed.

Scott Smith stated the annual Bostwick Lake meeting with Hopewell and Upper Deerfield Township will be held on January 27<sup>th</sup> at 6:30 pm in the Upper Deerfield Township Senior Center.

Bruce Peterson reported that the Committee should discuss the closing of the Convenience Center on Saturday due to the predicted accumulations of snow Friday evening and throughout Saturday. The Township Committee agreed to close the Convenience Center Saturday due to the predicted storm. Signs will be posted at the site to inform our residents and added to the website.

John T. O'Neill, Sr. stated that residents should stay off the roads so public works can clear the roads.

James Crilley called for a motion to temporarily suspend the Township Committee meeting so that the members could convene a regularly scheduled meeting of the Redevelopment Entity. On a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried the Township Committee meeting was temporarily suspended at 7:30 pm.

James Crilley, Chairman called for a motion to reconvene the Township Committee meeting at 7:35 pm. Bruce Peterson made the motion, seconded by Scott Smith and unanimously approved 5-0 to reconvene the Township Committee meeting.

### REOPEN TO PUBLIC SESSION

James Crilley did not have a report this evening.

## ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that Stow Creek Township has requested a waiving construction office permit fees for the removal of tanks on Township property. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to waive any Construction fees for the permits, unanimously carried 5-0 on a roll call vote. Mr. Spoltore reported that the last partner appears to be place to purchase the Sunset Lake property. Bruce Peterson stated that the Township will need to borrow around \$180,000 from ourselves and pay it back over 5 to 10 years. He added that it has been a long process but the Township is getting close. The Township will be meeting with USDA

to close out the Love Lane water project. The Township continues to work with FEMA to get the final reimbursement from damage to Love Lane and Colonial Terrace from Hurricane Irene. Mr. Spoltore reported that the construction officials have entered all of the backlogged construction permit requests into the system and everything appears to be running smoothly. Mr. Spoltore suggested that Travis Harris be hired as a part time security official to open and close the buildings when Bill Ridgway is not available. On a motion of Bruce Peterson, seconded by John Daddario that Travis Harris be hired as a part time security official at the rate of \$10.00 per hour, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

DEPARTMENTAL MONTHLY REPORTS: December 2015

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

SOLICITOR’S REPORT

Solicitor Rocco Tedesco stated that DEP has reclassified Silver Lake Dam as a Class III dam. The County is having their consulting engineer review what the capital improvement costs would be with the dam being re-classified. The County still wants to know if the Township is interested in helping with the re-construction of Seeley Dam. The Solicitor added that Chapter 294 controls solicitation by commercial vendors in the Township. MR. Tedesco reported that there has not been any decision regarding Hollyview.

TREASURERS REPORT

The Treasurer’s report was accepted.

At this time James Crilley, Chairman opened the meeting for additional public comments.

There being no comments or further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn at 7:50 pm, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk