

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, DECEMBER 30, 2015, AT 3:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor, Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

This meeting is being held in accordance with the "Open Public Meetings Act". Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

James Crilley opened the floor for public comment:

Robert Loew of Old Deerfield Pike asked about hunting regulations for Township property. He was informed that the Township does not authorize hunting on Township property.

There being no other public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 17, 2015. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes and accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 165 of the Code of the Township of Upper Deerfield Entitled: Construction Code Enforcement," Setting Fees for Construction Permits. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson seconded by Scott Smith to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

**INSERT ORDINANCE**

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 74 and Chapters 287 of the Upper Deerfield Township Code. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson seconded by John T. O'Neill, Sr., to close the public hearing and unanimously carried. On motion of John Daddario seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

**INSERT ORDINANCE**

Chairman James Crilley called for a resolution entitled Honoring Bruno Basile. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Honoring Blake Maloney. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Charging 2015 Capital Budget Line Items and Turning them over to the General Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Charging 2015 Capital Budget Line Items and Turning them over to the Utility Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Granting Final Approval of the Arnold Application to Donate Development Easement. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled 2015 Budget Transfer - 3. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$260,143.61. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario did not have a report.

Scott Smith did not have a report.

Bruce Peterson reported that the Township received a recycling tonnage grant in the amount of \$53,400.42.

John T. O'Neill, Sr. did not have a report.

Mayor Crilley – Cumberland County Freeholder Board reorganization will be 1/4/16 at 7 pm at the administration building, The annual court security review meeting will be held next week.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the Steward Estate approved a \$200,000.00 grant toward the purchase of 119 acre property known as Sunset Lake LLC. We are waiting to hear from another potential funding partner that may cover the balance of the non-green acres third party funding balance. The Committee wanted to wait on surveying the Sunset Lake, LLC property until such time that the third party funding source was in place. The remaining budget balances as Dec. 30th and a draft reorganization agenda was included in this day's packet for the Committee's review.

A resolution prepared by Tax Assessor Brian Rosenberger was reviewed by Solicitor Rocco Tedesco, who added language that the Assessor was authorizing approval. Chairman James Crilley called for a resolution entitled Residential Abatement for Improvement of Property - Gregg. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve the resolution with added language, unanimously approved 5-0 on a roll call vote.

#### INSERT RESOLUTION

SOLICITOR'S did not have a report

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk