

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
MONDAY, JANUARY 5, 2015, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Chad Ott, Chief of EMS, Amy Colaneri, Treasurer, and Teresa Warburton, Recording Secretary

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"In compliance with the "Open Public Meetings Act", written advance notice of the time, date and place of the meeting, has been given at least forty-eight (48) hours before the meeting by mailing same to the News of Cumberland County and The Press, Cumberland County Edition, by posting the notice in the Municipal Building at Seabrook, New Jersey, and by filing such notice with the Township Clerk, in compliance with said Act." In compliance with State Fire Safety Statutes, Mr. Crilley instructed those present how to exit the room in an emergency.

Invocation was given by Father Vincent Guest, and the flag salute was led by John T. O'Neill, Sr.

Roy J. Spoltore, Township Clerk presented James P. Crilley to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2017. Mr. Crilley was sworn in to his three year term of office as Committeemen by Solicitor, Rocco Tedesco and assumed his position as a member of the Township Committee.

A motion was made by Mr. Smith, seconded by Mr. Peterson and unanimously carried that the Clerk assume the position as Temporary Chairman for the purpose of selecting a Chairman of the Township Committee for 2015.

Roy J. Spoltore, Township Clerk assumed the position as Temporary Chairman and requested nominations for permanent Chairman for 2015. On a motion of Mr. Daddario and seconded by Mr. Smith, James P. Crilley was selected as Chairman of the Township Committee of Upper Deerfield for the year 2014, unanimously carried 4-0 with Mr. Crilley abstaining.

Chairman Crilley assumed the chair, and called for nominations for Vice Chairman.

On a motion of Mr. Peterson, seconded by Mr. Daddario, that John O'Neill, Sr. serve as Vice-Chairman of the Township Committee and serve as Acting Chairman for the year 2015 during the absence or disability of the Chairman unanimously carried 4-0 with Mr. O'Neill, Sr. abstaining.

Chairman Crilley called for Resolutions 1 through 44 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Daddario seconded by Mr. Peterson, to adopt as a Consent Agenda, Resolutions 1 to 44, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. O'Neill, Sr., Resolutions 1-44 were unanimously approved by a roll call vote of 5-0, with Bruce Peterson abstaining on resolutions 27 and 44.

**Resolution 15-1** – Appointing Township Solicitor – Rocco Tedesco.

INSERT RESOLUTION

**Resolution 15-2** - Adopting a Temporary Budget – Township.

INSERT RESOLUTION

**Resolution 15-3** - Adopting a Temporary Dedicated Sewer & Water Utility Budget.

INSERT RESOLUTION

**Resolution 15-4** - Appointing Township Officials.

INSERT RESOLUTION

**Resolution 15-5** - Appointing Municipal Engineer & Utilities Engineer – Brian J. Murphy.

INSERT RESOLUTION

**Resolution 15-6** - Appointing Township Auditor – Nick L. Petroni.

INSERT RESOLUTION

**Resolution 15-7** - Appointing Treasurer– Amy Colaneri.

INSERT RESOLUTION

**Resolution 15-8** - Appointing Assistant Solicitors – Michael Gruccio, Francis Reuss III, and Dante Romani.

INSERT RESOLUTION

**Resolution 15-9** - Appointing Assistant Solicitors – Marian Haag and Rebecca Bertram.

INSERT RESOLUTION

**Resolution 15-10** - Appointing Fire Safety Code Official – Donald Sims, Jr.

INSERT RESOLUTION

**Resolution 15-11** - Appointing a Commissioner and Deputy Commissioner to the Atlantic County Municipal Joint Insurance Fund. – Roy Spoltore and Vicky Vagnarelli.

INSERT RESOLUTION

**Resolution 15-12** - Appointing Construction Code Official – Jeryl Goff.

INSERT RESOLUTION

**Resolution 15-13** - Appointing Fire Sub-Code Official – Gary Wallen.

INSERT RESOLUTION

**Resolution 15-14** - Appointing Public Agency Compliance Officer – Roy J. Spoltore.

INSERT RESOLUTION

**Resolution 15-15** - Cash Management Plan.

INSERT RESOLUTION

**Resolution 15-16** - Designating Depository for Municipal Funds – Colonial Bank.

INSERT RESOLUTION

**Resolution 15-17** - Authorizing the Signatures of Checks for General Account and Sewer & Water Utility Account.

INSERT RESOLUTION

**Resolution 15-18** - Authorizing the Clerk's Office to Maintain a Petty Cash Fund in the amount of \$50.00.

INSERT RESOLUTION

**Resolution 15-19** – Authorizing Change Funds.

INSERT RESOLUTION

**Resolution 15-20** - Newspapers to receive Notice of Meetings.

INSERT RESOLUTION

**Resolution 15-21** - Designating Official Newspaper –South Jersey Times South.

INSERT RESOLUTION

**Resolution 15-22** - Setting Interest and Penalty on Property Taxes.

INSERT RESOLUTION

**Resolution 15-23** - Setting Interest and Penalty on Sewer & Water Utility Charges and Rents.

INSERT RESOLUTION

**Resolution 15-24** - Authorizing Mayor and Engineer to Sign NJDEP forms.

INSERT RESOLUTION

**Resolution 15-25** - Designating Meeting Dates.

INSERT RESOLUTION

**Resolution 15-26** - Authorizing Cancellation of Property Tax Refund or Delinquency of Less than \$5.00.

INSERT RESOLUTION

**Resolution 15-27** - Authorizing Animal Shelter Contract – Cumberland County SPCA & South Jersey Regional Animal Shelter.

INSERT RESOLUTION

**Resolution 15-28** - Authorizing Contract for Animal Control Services with Countywide Animal Care and Control, LLC.

INSERT RESOLUTION

**Resolution 15-29** - Authorizing Tax Assessor the authority to file tax appeals and tax complaints.

INSERT RESOLUTION

**Resolution 15-30** - Authorizing Professional Service Agreement with DM Medical Billings.

INSERT RESOLUTION

**Resolution 15-31** - Authorizing Contract with Cumberland Development Corporation.

INSERT RESOLUTION

**Resolution 15-32** - Setting Forth Regulations Regarding Convenience Center Stickers.

INSERT RESOLUTION

**Resolution 15-33** - Appointing Staff for CS Regional Municipal Court.

INSERT RESOLUTION

**Resolution 15-34** - Authorizing Contractual Services for CS Regional Municipal Court.

INSERT RESOLUTION

**Resolution 15-35** - Appointing Public Defender for CS Regional Municipal Court – Stephen Kernan.

INSERT RESOLUTION

**Resolution 15-36** - Appointing Prosecutor for CS Regional Municipal Court – Thomas Corrigan.

INSERT RESOLUTION

**Resolution 15-37** - Appointing Acting Deputy Court Administrator for CS Regional Municipal Court – Maryann Sheppard.

INSERT RESOLUTION

**Resolution 15-38** - Appointing Planning Board Solicitor – Matthew Ritter & Theodore Ritter.

INSERT RESOLUTION

**Resolution 15-39** - Appointing Planning Board Planner – Randall Scheule.

INSERT RESOLUTION

**Resolution 15-40** - Appointing Planning Board Engineer – Fralinger Engineering, PA.

INSERT RESOLUTION

**Resolution 15-41** - Appointing Surveyor for Tax Map Maintenance – Barry Gleissner.

INSERT RESOLUTION

**Resolution 15-42** - Authorizing Purchase of Materials, Supplies or Equipment under State Contract.

INSERT RESOLUTION

**Resolution 15-43** - Authorizing Contracts for Senior Center Instructors.

INSERT RESOLUTION

**Resolution 15-44** - Authorizing the Execution of the Contract with Seabrook Educational and Cultural Center to Provide for the Support and Maintenance of the Seabrook Educational and Cultural Center Exhibit and Museum.

INSERT RESOLUTION

James Crilley, Chairman called for Resolution 15-45 entitled Payment of Bills in the amount of \$1,296,506.76. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt resolution, unanimously carried on a roll call vote, 5-0.

INSERT RESOLUTION

Mayor Crilley Called for Appointment of Members of the Township Committee to Serve as Committeemen-in-Charge of Various Subcommittees and Divisions of Municipal Government for the Year 2015.

INSERT COMMITTEE APPOINTMENTS

Chairman Crilley called for appointments to the various Boards, Commissions and Committees with consent of the Committee.

Recreation Commission  
Planning Board  
Industrial Commission/Economic Development Committee  
Historical Commission  
Environmental Commission  
Agricultural Advisory Committee  
Community Pride Relations Committee  
Senior Center Advisory Committee

Chairman Crilley asked for a Motion to approve appointments to Commissions, Boards & Committees, on motion by Mr. O'Neill, Sr., seconded by Mr. Daddario the appointments were unanimously approved 5-0 on a roll call vote.

#### INSERT APPOINTMENTS

#### COMMITTEE COMMENTS

John Daddario stated that the names of the appointments represent a who's who in the Township and it is the volunteers in the Township that make it great and makes things happen. He added he was very happy that James Crilley returned as our Mayor and John T. O'Neill, Sr. as the deputy Mayor for 2015 and that it is a pleasure serving with this group of Committeeman.

Scott Smith thanked all of the Township volunteers who work tirelessly to make the Township better and to make the job of the Township Committee a little easier.

Bruce Peterson congratulated James Crilley on his reappointment as chairman and John T. O'Neill, Sr. as the vice-chairman for the year 2015. Mr. Peterson thanked the volunteers and staff for their efforts and added that it is a pleasure to work with the Committeemen who always have the best interest of the Township in mind. He noted that a lot has been accomplished over the past few years.

John T. O'Neill, Sr. stated that he enjoys working with the Committee and the volunteers because everyone enjoys the Township and care about this community. Being involved in the community as a volunteer since 1967 it has been a pleasure and a fun journey, looking forward to another year. The grant writer has been a true asset to the Township which enabled the Township to receive various grants for sewer and water projects. The Township hopes to continue applying for other grants in 2015.

Mayor Crilley stated that he was proud to be re-elected as mayor again for 2015 and thanked Father Guest for his participation this evening. Chairman Crilley congratulated Mr. O'Neill on his re-election as Deputy Mayor and his technical expertise, willingness to get things done and be available anytime. The Chairman stated that Mr. Peterson knowledge of the history of the Township, leadership and ability to understand the impact certain projects might have in the Township is extremely beneficial. The Mayor stated that Mr. Daddario has been working with the Township's emergency responders since he has been on the Township Committee, all of the volunteer emergency services are top notch and always on the top of their game as he would not have it any other way. Mayor Crilley thanked Mr. Smith

for continuing to accept the assignments for Committees and Boards that require a significant amount of time commitment.

Mr. Crilley explained that he looks forward to the opportunity to make our community a little bit better each meeting. Mr. Crilley added that politics play no role with this committee. The Mayor reported that the Township received over \$800,000 in grants in 2014 and will continue to seek shared service agreements that will be beneficial for everyone. The regional court has just completed its third year of operation with tremendous financial savings for all participants. The Township has around 20 different partners in various shared service agreements. The Mayor explained that the voters passed a referendum for alcohol consumption which should lead to long term economic development growth. He added that the licenses are not earmarked for any particular business and that the Committee will proceed in developing the enabling ordinance in the beginning of 2015. Township officials will continue to do the business visits throughout the township in order to see if there is anything the Township can do to assist the existing businesses.

The Mayor identified various projects that have been accomplished this past year which included the EMS building addition, the parking lot expansion, the passing of the alcohol consumption referendum by the voters, the new roof on the municipal building, additional paved recreation walking trails, two basketball courts, the ADA compliant bathrooms for Little League and Football, tax abatement program for older residential homes, roadway improvements, convenience center building and the Newsletter that Roy Spoltore oversees on has become more important since the newspaper is now a regional paper. The Township employees continue to recognize that they are here to serve the township residents. The Township also has some of the finest volunteers, boards and committees. In concluding the Mayor wished everyone a healthy and Happy New Year.

Mayor Crilley asked all the newly appointed officials present to come forward and be sworn in by Township Solicitor, Rocco Tedesco. The officials present received their Oath of Office.

At this time, Mayor Crilley asked if there were any comments from the public.

Nancy Ridgway of Irving Avenue stated that she has been working with this Committee for a while now and believes the township is in pretty good hands.

With no other public comments, Chairman Crilley invited all present to join the Committee for refreshments and fellowship at the Senior Center at the conclusion of the meeting.

A Benediction was offered by Father Vincent Guest.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried the meeting was adjourned.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk