

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, OCTOBER 2, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Chad Ott, Chief of EMS and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of October 2, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgway of Irving Avenue asked as a member of the South Jersey Transportation Planning Organization Citizens Advisory Committee if the Township Committee would consider hosting a meeting on November 24th at 6:30 pm for the SJTPO Citizens Advisory Committee. The Committee agreed to host the meeting and the administrator is to contact David Heller, Secretary to go over details.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of September 18, 2014. On motion of John T. O'Neill, Sr., seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Ordinance 685 Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 165 of the Code of the Township of Upper Deerfield with Respect to Uniform Construction Codes. The Clerk read the proposed Ordinance by title. Roy Spoltore, Clerk explained that the proposed ordinance will enable any modification to the state fees by NJDCA for training and certification under the uniform construction office be the amount established by State regulations and not listed as a specific amount

requiring constant changes to the Township's ordinance over time. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on October 16, 2014 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman Crilley called for Resolutions 14-266 through 14-302 to be combined as a consent agenda and voted upon as one item. Motion by Mr. O'Neill, Sr. seconded by Mr. Peterson, to adopt as a Consent Agenda Resolutions 14-266 to 14-302, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. O'Neill, Sr., Resolutions 14-266 through 14-302 were unanimously approved by a roll call vote of 5-0.

Resolution 14-266 – Imposing Lien on Block 402, Lot 21 – 43 W. Deerfield Rd. - Petersen

INSERT RESOLUTION

Resolution 14-267 – Imposing Lien on Block 705, Lot 2.06 – 379 Centerton Rd. - Garron

INSERT RESOLUTION

Resolution 14-268 – Imposing Lien on Block 705, Lot 2.08 – 340 Woodruff Rd. - Pace

INSERT RESOLUTION

Resolution 14-269 - Imposing Lien on Block 804, Lot 2 – 2 Deerfield Dr. Ext. - Ross

INSERT RESOLUTION

Resolution 14-270 - Imposing Lien on Block 807, Lot 2–1002-1003 Highway 77– School Village, LLC

INSERT RESOLUTION

Resolution 14-271 - Imposing Lien on Block 807, Lot 4–1007 E. Parsonage Rd – School Village, LLC

INSERT RESOLUTION

Resolution 14-272 - Imposing Lien on Block 808, Lot 1 – 1010 Olde Road – School Village, LLC

INSERT RESOLUTION

Resolution 14-273 - Imposing Lien on Block 808, Lot 4–1017 E. Parsonage Rd.–School Village, LLC

INSERT RESOLUTION

Resolution 14-274 - Imposing Lien on Block 808, Lot 9–1022 E. Parsonage Rd. – School Village, LLC

INSERT RESOLUTION

Resolution 14-275 - Imposing Lien on Block 808, Lot 14 – 1012 School Lane – School Village, LLC

INSERT RESOLUTION

Resolution 14-276 - Imposing Lien on Block 907, Lot 9 – 1104 First Ave. - Devlin

INSERT RESOLUTION

Resolution 14-277 - Imposing Lien on Block 909, Lot 16–1209 First Ave. – Gunnison Properties, LLC

INSERT RESOLUTION

Resolution 14-278 - Imposing Lien on Block 910, Lot 1 – 1520 Third Ave. - Epright

INSERT RESOLUTION

Resolution 14-279 - Imposing Lien on Block 910, Lot 14–1415 Second Ave. – Kerr & Associates, LLC

INSERT RESOLUTION

Resolution 14-280 - Imposing Lien on Block 913, Lot 7–1706 Fourth Ave – Gunnison Properties, LLC

INSERT RESOLUTION

Resolution 14-281 - Imposing Lien on Block 913, Lot 19–1606 Third Ave. – Kerr & Associates, LLC

INSERT RESOLUTION

Resolution 14-282 - Imposing Lien on Block 913, Lot 22–1603 Third Ave. – MBM Properties III, LLC

INSERT RESOLUTION

Resolution 14-283 - Imposing Lien on Block 914, Lot 3 – 1818 Fourth Ave. - Athey

INSERT RESOLUTION

Resolution 14-284 - Imposing Lien on Block 915, Lot 10–1803 Fourth Ave –MBM Properties III, LLC

INSERT RESOLUTION

Resolution 14-285 - Imposing Lien on Block 1003, Lot 14 – 8 Seeley Rd. - Spagnolo

INSERT RESOLUTION

Resolution 14-286 - Imposing Lien on Block 1106, Lot 3 – 6 Silver Brook Drive -Shrader

INSERT RESOLUTION

Resolution 14-287 - Imposing Lien on Block 1202, Lot 7 – 1241 Highway 77 - CCTS Tax Liens 1

INSERT RESOLUTION

Resolution 14-288 - Imposing Lien on Block 1504, Lot 17 – 12 Hood Drive – Hepner

INSERT RESOLUTION

Resolution 14-289 - Imposing Lien on Block 1504, Lot 40–7 Granada Drive – Merit Construction, LLC

INSERT RESOLUTION

Resolution 14-290 - Imposing Lien on Block 1504, Lot 85 – 23 Granada Drive -Fisher

INSERT RESOLUTION

Resolution 14-291 - Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive-Timm

INSERT RESOLUTION

Resolution 14-292 - Imposing Lien on Block 1807, Lot 42 – 45 Roberts Ave. - Vivona

INSERT RESOLUTION

Resolution 14-293 - Imposing Lien on Block 1808, Lot 2 – 77 Laurel Heights Drive – COBA, Inc.

INSERT RESOLUTION

Resolution 14-294 - Imposing Lien on Block 1808, Lot 27 – 66 Old Deerfield Pike –Swing

INSERT RESOLUTION

Resolution 14-295 Imposing Lien on Block 2001, Lot 1 – 2 Landis Avenue –Bridgeton Property, LLC

INSERT RESOLUTION

Resolution 14-296 - Imposing Lien on Block 2005, Lot 6 – 16 Hildreth Ave. – Titus

INSERT RESOLUTION

Resolution 14-297 - Imposing Lien on Block 2009, Lot 12 – 2025 Grant Avenue - Schilling

INSERT RESOLUTION

Resolution 14-298 - Imposing Lien on Block 2401, Lot 11 – 92 Landis Avenue – Sukeforth

INSERT RESOLUTION

Resolution 14-299 - Imposing Lien on Block 2401, Lot 21 – 142 Landis Avenue - Reed

INSERT RESOLUTION

Resolution 14-300 - Imposing Lien on Block 2401, Lot 47.03 – 38 E. Finley Road - Kolva

INSERT RESOLUTION

Resolution 14-301 - Imposing Lien on Block 2501, Lot 54.01 – 27 Orillia Drive - Grady

INSERT RESOLUTION

Resolution 14-302 - Imposing Lien on Block 2701, Lot 16 – 230 Rosenhayn Avenue -Brady

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing a Part Time Nurse and Substitute Director at the Edgar Joyce Senior Center. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Cornwell Drive and Button Mill Road. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Roberts Avenue, Charles Avenue and Pleasant Drive. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Requesting for the Dedication by Rider for a Parking Offenses Adjudication Act as Required by NJSA 39:4-139.9. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with DDL Enterprises, Inc. for the ADA Accessible Recreation Bathrooms #2. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$150,118.49. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario stated that additional cameras are needed in the back of the Municipal Building to get better coverage of the enlarged parking area. Mr. Daddario noted that Kim Hemple Miletta pled guilty to the charge of misapplication of entrusted property and property of government or financial institution. Committeeman Daddario thanked Chairman Crilley for his leadership and resolve in trying to get restitution for the seniors. John Daddario made a motion to have the basketball courts lined in an amount not to exceed \$1,100.00, seconded by Bruce Peterson, unanimously approved 5-0 on a roll call vote. Mr. Daddario informed the Committee that Public Works needs a new pickup and State Contract currently has a Ford F-250 4 x 4 with an 8 foot Western plow at \$26,174.69 from Winner Ford in Cherry Hill. Delivery will take about 12-14 weeks. There may be a couple of other small options necessary for the plow package. On motion of John Daddario, seconded by Bruce Peterson to purchase the F-250 with the plow package, and unanimously carried 5-0 on a roll call vote.

Scott Smith did not have a report this evening.

Bruce Peterson also thanked Jim Crilley and Rocco Tedesco for their leadership pertaining to the court case with Kim Hemple Miletta. Mr. Peterson added that the one way traffic from Wawa to Wal-Mart has improved traffic circulation and safety in the area.

John T. O'Neill, Sr. asked for approval for Patty Adams and Marion Higbee to attend court CEU classes at a cost of \$60.00 and for Registrar CEU's for Amy Colaneri and Andrea Penny at a cost of \$110.00. Staff coverage has been lined up. On Motion of John T. O'Neill, Sr., seconded by Bruce Peterson to allow Patty Adams, Marion Higbee, Amy Colaneri and Andrea Penny to attend the CEU Training, unanimously approved 5-0 on a roll call vote. Mr. O'Neill also thanked Roy Spoltore for preparing various spreadsheets for the regional court committee to review.

Mayor Crilley stated that restitution for the people who are out of money is the most important aspect of the court case. Business visits were made to F & H Supply, Roarke, Susquehanna Bank and Antonio's Deli. At the recent meeting of regional court committee, member municipalities were asked to go back to their governing bodies to see if there was any objection to discussing and possibly negotiating an agreement to add Commercial and Downe Townships who have expressed an interest in exploring membership to the CS Regional Court. Rocco Tedesco, Solicitor stated that the Shared Service Agreement and Ordinance would have to be amended and acceptable terms would have to be negotiated with Commercial and Downe Townships in order for them to enter into the shared service agreement with the CS Regional Court. On motion of John Daddario, seconded by Bruce Peterson to authorize Upper Deerfield Township Committee Representative to the CS Regional Court to pursue and negotiate an amendment to the existing shared service agreement of the CS Regional Court for the potential admission of Downe Township and Commercial Township to the court, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

ADMINISTRATOR'S REPORT

Roy Spoltore reminded everyone that the County Health Department free flu shot will be given on Monday October 6th between 11 am and 1 pm at the senior center and of the Elected Officials training at Merighi's on November 11th. Mr. Spoltore reported that the county firefighters union was planning to hold a beef and beer fundraiser to purchase winter coats for children who do not have a coat at the Seabrook Fire Hall on October 24th. A special ABC licensing permit is being applied for from the state. On a motion by Bruce Peterson, seconded by Scott Smith and unanimously approved on a roll call vote, the Committee authorized the

Tax Collector to waive the interest penalty that was assessed for Douglas and Jennifer Brookins by the software program even though the Brookins made a payment online on Saturday May 10th when the payment due date was extended to Monday May 12th. The Committee discussed coin drops in the Township and agreed that any authorized coin drop should be by an organization that is affiliated with the Township. The Committee also agreed that the applicants for a convenience center sticker hardship insignia should make their presentation to the Township Committee at one of their regularly scheduled meetings. The Committee reviewed the 2014 Best Practice questionnaire that was completed by the Township Administrator and CFO and acknowledged the score of 94%.

ENGINEER'S REPORT

Brian Murphy reported that the bathrooms at Little League and Football are working, a ramp still needs to be installed for Little League. Mr. Murphy reported that the Convenience Center building is nearly complete, the new temporary roadways are being installed and the new concrete pad site for the containers on the west side of the center should be poured next week. He added that he met with Clement Pappas officials to discuss their sewage pre-treatment and the cooling tower for the bottling plant. Mr. Murphy stated he has spoken with WRT officials about changing the media filter at the Love Lane water facility since the radionuclide testing is beginning to punch over the allotted amount.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue asked if the leaf vacuum machines are ready to go. She wanted to know when leaf pick-up will begin. Mr. Daddario replied that tentatively they are scheduled to begin the first week of November.

With no further public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on Personnel, Contracts, Litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk