

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JUNE 19, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 19, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgway of Irving Avenue stated she objected to resolutions 14-140 & 14-152 which pertains to the purchase of coffee and bottled water.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of June 5, 2014. On motion of John Daddario, seconded by Bruce Peterson, to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by Bruce Peterson, to accept the minutes as received, and unanimously approved 5-0.

Chairman Crilley called for Resolutions 14-140 through 14-153 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. O'Neill, Sr., to combine Resolutions 14-140 to 14-153 as a Consent Agenda, and unanimously carried. Roy Spoltore, Clerk, then read each resolution by title. On a motion by Mr. Smith, seconded by Mr. Peterson, Resolutions 14-140-14-153 were unanimously approved by a roll call vote of 5-0 with James Crilley abstaining on Resolution 14-152.

**Resolution 14-140** – Authorizing Awarding Contract for Providing Coffee Supplies to the Township.

INSERT RESOLUTION

**Resolution 14-141**– Authorizing Awarding Contract for Providing Electrical Services.

INSERT RESOLUTION

**Resolution 14-142** – Authorizing Awarding Contract for Providing Yearly Fire Extinguisher Maintenance.

INSERT RESOLUTION

**Resolution 14-143** - Authorizing Awarding Contract for Providing Heating & Air Conditioning General Maintenance and Service Repairs.

INSERT RESOLUTION

**Resolution 14-144** – Authorizing Awarding Contract for Supplying Chemicals to the Water Plants in Township.

INSERT RESOLUTION

**Resolution 14-145** - Authorizing Awarding Contract for Providing Jetting/Vacuuming Pipes in Township.

INSERT RESOLUTION

**Resolution 14-146** - Authorizing Awarding Contract for Providing General Plumbing Repairs & General Maintenance in Township.

INSERT RESOLUTION

**Resolution 14-147** - Authorizing Awarding Contract for Providing Lift Station Pump Outs in Township.

INSERT RESOLUTION

**Resolution 14-148** - Authorizing Awarding Contract for Providing Repairs of Control & Alarm Systems at the Township's Lift Stations.

INSERT RESOLUTION

**Resolution 14-149** - Authorizing Awarding Contract for Providing Repairs of Flow Meters in Township.

INSERT RESOLUTION

**Resolution 14-150** - Authorizing Awarding Contract for Providing Repairs or Replacement of Lift Station Pumps in Township.

INSERT RESOLUTION

**Resolution 14-151** - Authorizing Awarding Contract for Providing Heating Oil #2.

INSERT RESOLUTION

**Resolution 14-152** - Authorizing Awarding Contract for Providing Bottled Water to Township.

INSERT RESOLUTION

**Resolution 14-153** - Authorizing Awarding Contract for Providing Off Road Ultra Low Sulfur in Township.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled The Annual Report of Audit for the Year 2013. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Assigning Municipal Planning Incentive Grant Funds for the Purchase of Development Easements. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application & Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Cornwell Drive & Button Mill Road. The Clerk read the resolution by title. Mr. Peterson stated that the Cornwell Drive overlay looks odd the way it was done but the County and State are also doing road repairs the same way after the harsh winter. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Application to & Execution of the Award of Agreement with the State of New Jersey Department of Environmental Protection, Green Acres Program for Acquisition Assistance for the Sunset Lake Open Space Project. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,369,014.99. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that he will be meeting with the Upper Deerfield Township Board of Education for the group that came in for the basketball at the last meeting. EMS will be holding their open house on Saturday if anyone can attend from 10 am – 4 pm. He informed everyone that he recently took his baseball team to the Vineland Challenger league to volunteer for the day to work with children with disabilities. He added it was a great experience and would recommend anyone to volunteer for this great group of kids.

Scott Smith reported that he, Brian Murphy, John T. O'Neill, Sr., Roy Spoltore and John Hoogendorn had a utilities committee meeting to check over maintenance issues and water rates. June 20<sup>th</sup> is the Upper Deerfield Township 8<sup>th</sup> grade graduation.

Bruce Peterson reported that Public Works did a nice job cleaning up around the municipal building. He added that he and the Mayor were looking at colors for the new building for the recycling center.

John T. O'Neill, Sr. thanked Roy Spoltore for getting the Utility meeting together and the spreadsheets and he thanked Andrea Penny for gathering information for the reports.

Mayor Crilley reported that he would present the Humanities award for two students at the Upper Deerfield Township 8<sup>th</sup> grade graduation. At the last CDC meeting, Lawrence Township presented a resolution opposing a State legislative bill that would eliminate local municipal tax assessors and create a countywide assessment. The Committee felt that more information was needed before they could make a recommendation on this issue.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the monthly departmental reports and NJLM advisories are contained on this evening's packet. Dilisi's will be celebrating their 35<sup>th</sup> anniversary on July 7<sup>th</sup> at 11am. The deadline for the newsletter submission is July 11<sup>th</sup>. A CB Structures representative was at the Convenience Center yesterday and the building materials are to be delivered in the next couple weeks. The construction of the new building should be taking place the month of July. The second floor air conditioner at the EMS building is having trouble keeping the upstairs cool. A door on the second floor storage area was installed today and hopefully there will be better results. GenServe did their annual service on the Township generator's, they estimated that the generator at Station 33 required around \$3,200 in repairs. The committee discussed replacing the generator rather than repairing the unit. An estimate was received around \$9,200 to purchase a new 30 KW unit. It is not know whether the existing quick disconnect cord could be used. On motion of John Daddario, seconded by Bruce Peterson, to replace the generator at Station 33 at a cost not to exceed \$17,000.00, unanimously approved 5-0, on a roll call vote. A report from Andrea Penny showed a glitch in the excess sewer billings and will have to be adjusted manually; the utility committee will be meeting to discuss the water rates.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue reported that at the Cumberland County Utilities Authority meeting they stated that the need for Townships to pass an ordinance and not resolutions pertaining to the new billing system. She added that they will be reaching out to the municipalities to explain the situation. Ms. Ridgway also stated that she was concerned about a recent newspaper article she read regarding Township volunteers.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

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The Committee reopened the public portion of the meeting on a motion of John Daddario, seconded by Bruce Peterson and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk