

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 17, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Dante Romanini, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 17, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of April 3, 2014. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by Scott Smith, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the Reading of the 2014 Municipal Budget and 2014 Utility Budget by Title. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0.

**INSERT RESOLUTION**

James Crilley, Chairman called for a public hearing on the 2014 Municipal Budget and 2014 Utility Budget. On motion of Bruce Peterson, seconded by Scott Smith, to open the meeting for a public hearing on the 2014 Budget, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nick Petroni, Auditor gave an overview of the 2014 budget, noting that there were a couple of minor cosmetic revisions requested by the State after their review of the budget which did not affect the budget. James Crilley, Mayor stated that the local purpose tax rate increased by 1.5 cents which is the equivalent of a \$1.25 per month on a house assessed at \$100,000. The budget reflects an increase of \$100,000 for capital improvements primarily for road repairs. The Chairman added that the budget is \$810,000 less than last years budget. Roy Spoltore, Clerk stated that the salary and wages and operating expenses portion of the budget is \$6,800 more than last years budget, however the budget is still below the .05% appropriations cap. Bruce Peterson commented that the Township cannot wait for funding from the State Highway Trust Fund to repave all of the Township roads, the Township must add a minimum of \$250,000 a year for road improvements to have an adequate road improvement program. John T. O'Neill, Sr. added that the roads will continue to deteriorate if the Township waits for funding from the trust fund. Nancy Ridgway of Irving Avenue stated that taxes are going up 10 cents in the

Township between the County, Health, Schools and the Township. She asked about Committee benefits. The Chairman explained that the Committee has not taken a salary increase in six years, makes major contributions and is looking to eliminate for new members. Sandy Acevedo of Old Burlington Road asked how much of the budget is raised by local taxes. Mr. Spoltore explained that only \$381,000 of the \$4.6 million dollar budget comes from the local tax. Ms. Acevedo asked questions pertaining to the capital improvement funds, reserve capital accounts and reserve funds. She was directed to look at the audits and financial statements that are on line to see the current balance amounts. There being no further public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing, and unanimously carried.

James Crilley, Chairman called for a resolution entitled Adoption of the 2014 Municipal Budget and 2014 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,013,526.88. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

#### COMMITTEE COMMENTS

John Daddario reported that Little League is in full swing. Improvements were made at NCLL with little league paying for materials and public works doing the work. The EMS Building is 95% complete, down to check lists being completed. Little League and Midget Football handicap accessible bathrooms should be in place in a couple of months.

Scott Smith did not have a report this evening.

Bruce Peterson reminded everyone that April 26<sup>th</sup> is Community Day. The Municipal Building back door and the outdoor museum door need to be replaced. Three quotes were received from South Jersey Glass Company, Inc. in the amount of \$8,288.00, South Coast Glass & Door in the amount of \$8,636.00 and Elmer Door Company, Inc. in the amount of \$11,537.00. On motion of Bruce Peterson, seconded by Scott Smith, and unanimously approved 5-0 on a roll call vote to award the proposal to South Jersey Glass Company, Inc. in the amount of \$8,288.00. Proposals were also received to top and shape eight trees in front of the Municipal Building from Sprouse's Tree Service, LLC in the amount of \$2,900.00, Clarky's Tree Service, Inc. in the amount of \$3,350.00 and Young Bucks in the amount of \$3,500.00. On motion of Bruce Peterson seconded by Scott Smith and unanimously approved 5-0 on a roll call vote, to award proposal to Sprouse's Tree Service, LLC in the amount of \$2,900.00.

John T. O'Neill, Sr. reported that he attended the Easter program at the Senior Center where approx. 20 seniors made their own Easter bonnets for the contest. The USDA funding has changed a little and officials have recommended that if the Township has a utility project we should submit it.

Mayor Crilley reported that next Tuesday, he, Roy Spoltore and John T. O'Neill will be continuing the Township Business visits. Also on Tuesday, the Personnel Committee will interview a Nurse for the Senior Center to do medication checks and take blood pressures. He added that tours of the EMS Building may be available on Community Day. The CDC has tentatively scheduled a meeting with the Cumberland County Freeholders on July 30<sup>th</sup>. The Annual Environmental Commission Report is available for review.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that Community Day starts at 10 am and the 2<sup>nd</sup> annual Fire vs. EMS softball game is set to start at 2:30 pm. Bids for the construction of the new Convenience Center Building are due on May 13<sup>th</sup>. A letter from the county pertaining to Seeley Lake was included in this evening's packet, along with the JIF's quarterly report. An email was received from an individual in Mountainside, NJ requesting all New Jersey municipalities endorse the awareness of a disease by adopting a resolution or proclamation. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., and unanimously approved to adopt a resolution entitled raising awareness of Fibrodysplasia Ossificans Progressiva.

INSERT RESOLUTION

When Brian Murphy was up on Tuesday he noticed a drainage pipe on Cornwell Drive near the intersection of Old Deerfield Pike is starting to collapse. Mr. Murphy reached out to Ricky Slade Construction for a change order proposal to replace the pipe. Ricky Slade Construction submitted a change order in the amount of \$9,750.00 to replace the pipe on Cornwell Drive. On a motion of Bruce Peterson, seconded by Scott Smith, and unanimously approved on a roll call vote of 5-0, to approve the change order in the amount of \$9,750.00 to Ricky Slade Construction to replace the drainage pipe collapse at Cornwell Drive.

INSERT RESOLUTION

Ryan Griffith and Les Keyes submitted applications to serve as temporary seasonal public works employees. On a motion of John Daddario, seconded by John T. O'Neill, Sr., and unanimously carried on a roll call vote of 5-0, to appoint Ryan Griffith and Les Keyes as temporary seasonal help for up to 120 days to begin work when additional help is needed in the Public Works Department.

INSERT RESOLUTION

DEPARTMENTAL MONTHLY REPORTS: March 2014

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
TREASURERS REPORT
Vital Statistics
Fire Marshall

James Crilley, Chairman opened the meeting for additional public comments.

Sandy Acevedo of Old Burlington Road asked how the regional court impacts the Municipal Budget. Mr. Spoltore gave an overview of the shared service court and how past and current court budgets have been implemented.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending personnel, and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

There being no further business to come before the Committee, on motion of John Daddario, seconded by Bruce Peterson to adjourn, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk