

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MARCH 6, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., and Bruce Peterson all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS. Committeeman Scott Smith was unable to attend the meeting

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of March 6, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of February 20, 2014. On motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by Bruce Peterson to accept the minutes as received, and unanimously approved 3-0 with James Crilley abstaining.

James Crilley, Chairman called for a resolution entitled Amending the 2014 Temporary Budget of the Township of Upper Deerfield #1. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$237,420.84. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

2014 BUDGET DISCUSSION

Administrator Roy Spoltore gave an overview of the draft 2014 Budget. The auditors are reviewing the proposed budget. The budget calls for a 1.5 cent local tax increase which is being utilized in its entirety in the Capital Improvement line for roadway improvements. Bruce Peterson added that the Township Engineer has projected that approximately \$400,000 per year will need to be budgeted to carry out a 20 year road improvement program. The Committee discussed the possibility of having a

referendum to see if the residents want an open space tax.

COMMITTEE COMMENTS

John Daddario requested that a follow up letter be sent to the County pertaining to the closing of Park Drive. The road closure is killing businesses both in Upper Deerfield Township and Hopewell Township, the road needs to be opened. The Committee discussed requesting copies of the Bid Specifications, Contracts and any change orders granting time extensions from the County. John Daddario made a motion, seconded by Bruce Peterson, to approve Chad Ott's attendance at an OEM class on Monday, May 5th at a cost of \$75.00, unanimously approved 4-0 on roll call vote. Mr. Daddario reported that the EMS Building has ceiling grid in place and the tile is up in the bathrooms.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. added that the Park Drive project completion date appears to change without explanations.

Mayor Crilley reported that Upper Deerfield recently hosted an Economic Development program and had approximately 40 people in attendance. The committee will continue their business visits now that the weather is improving. The Complete Care community health facility will have their ribbon cutting at noon on March 7th. A meeting for shared services is set up for Friday to see if we can come to an agreement for a shared service with another town. Upper Deerfield recently received \$1,000.00 for meeting the guidelines of the 2013 JIF Safety Incentive program. The water interconnect with the City of Bridgeton has been delayed due to the weather. The Bridgeton Journal newspaper is being thrown on driveways again. Mr. Spoltore will contact the circulation department about this issue.

ADMINISTRATOR'S REPORT

Roy Spoltore reminded the Committee that the JIF elected officials meeting is March 25th. Verizon Wireless is looking at utilizing the cell tower on Centerton Road to upgrade their service in the area. Patricia Mixner Annison sent in a letter providing a brief history of the Upper Deerfield Ambulance service since her father was involved when the service was created. Mr. Sasso has given verbal permission for Cumberland Regional High School to put up a sign on his property line at the corner of Silver Lake Road and Highway 77.

ENGINEER'S REPORT

Brian Murphy reported that the recreation modular bathrooms are out to bid. The pre-construction meeting for the road work project on Love Lane was held, traffic will need to re-routed for safety concerns during work hours with Silver Brook Drive being used as a detour. Love Lane will remain open during non-work hours. The schools will be notified of the road work due to bus transportation and the fire and EMS companies of the road work. The Convenience Center building specifications should be completed and out for bid at the beginning of April.

At this time James Crilley, Chairman opened the meeting for public comments.

Nancy Ridgway of Irving Avenue reported that at the Cumberland County Freeholders meeting she was told that Park Drive will open on April 4th. She added that the Cumberland County Improvement Authority is seeking bids for hauling the single stream recycling material to the end user. Ms. Ridgway noted that the Upper Deerfield Township Convenience Center was busy at the end of the day last Saturday. The administrator will look into other potential means for recycling and disposing of cardboard.

Tom Connelly of Irving Avenue asked about a stop mining sign on Centerton Road. The Committee explained that there is an application before the Planning Board to allow gravel mining.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on personnel, contracts and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddaro, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill, Sr. and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk