

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, FEBRUARY 6, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 6, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of January 16, 2014. On motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to accept the minutes as received, and unanimously approved 5-0 on a roll call vote.

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement Fralinger Engineering – Municipal Complex Topographic Survey. The Clerk read the resolution by title. Brian Murphy explained that this survey is needed to complete the repaving of the parking lots and entrance driveways to the Municipal Building. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Expenditure from the Capital Improvement Fund for Preliminary Expenses for the Old Landfill on Woodruff Road in the Township of Upper Deerfield. The Clerk read the resolution by title and explained that this resolution is needed to provide funding for the old landfill boundary survey. Brian Murphy explained that the boundary survey is needed to construct a portion of fencing that needs to be installed at the old landfill and to locate all of the existing monitoring wells. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement – Fralinger Engineering - Boundary Survey Old Landfill on Woodruff Road. The Clerk

read the resolution by title. Mr. Murphy stated he received a letter from the EPA with a list of 10 items that were requested by EPA which will enable the Township to move closer toward the closing of the test wells on this site. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Agreement Between County of Cumberland and Township of Upper Deerfield Regarding the Alliance for Substance Abuse Prevention. The Clerk read the resolution by title and explained that this grant will now be on a State fiscal year cycle rather than a calendar year. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Supplying Stationary Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Contract for Providing Repairs to Various Fencing within Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding of Contract for Spring Activation and Fall Weatherization to Certain Underground Irrigation Systems within The Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Contract for Providing Overhead Door Repairs and Maintenance to various locations within The Township of Upper Deerfield. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$2,020,157.22. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt

said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on the JEM Print and Harvey Glick Escrow payments.

INSERT RESOLUTION

Bostwick Lake – Roy Spoltore reported that the Committee has a copy of the proposed agreement with Hopewell Township pertaining to the operation and maintenance of Bostwick Lake that was discussed at previous Township meetings and at the joint meeting with Hopewell Township and the Bostwick Lake Commission in January. Rocco Tedesco asked the Committee to continue with the meeting while he reviewed existing Township ordinances to see if any pertained to Bostwick Lake.

COMMITTEE COMMENTS

John Daddaio asked about the status of the sign for Parkview Heights Extension. Roy Spoltore reported that Brian Rosenberger, Tax Assessor sent a letter to 911 and the four property owners this afternoon and that David Rogers was asked to order the sign. John Daddaio asked about the status of the bathrooms for the recreation facilities. Mr. Murphy stated that the bid documents should be completed by next week and put out to bid. He added that he also located a local vendor who also constructs modular ADA compliant bathrooms. Mr. Daddario asked about the status of the generator for the ambulance building. Roy Spoltore reported that Chad Ott met with a representative from the company who has the State Contract for Generators and he has reached out to other vendors for pricing. It appears it will be cheaper to purchase outside of the State Contract/

Scott Smith reported that the annual Bostwick Lake joint meeting was held and Hopewell and Upper Deerfield have accepted Alloway Township's withdrawal from ownership of Bostwick Lake. Bostwick Lake Commission held reorganization and set meeting dates for 2014. Bostwick Lake Dam inspections are due every two years with the next full inspection due in 2021. The Commission is establishing the cleanup schedule for the year

Bruce Peterson reported that the Environmental Commission met last night and discussed the new single stream recycling that will go into effect on February 14th at the Convenience Center.

John T. O'Neill, Sr. explained that it may take awhile to get the residents on board and understand the new single stream recycling process.

Mayor Crilley requested that the evaluation forms be sent to the Committee. Chairman Crilley read a letter that was received from a resident pleased that the Committee was considering a residential tax abatement program for home improvements. He added that he and John Daddario attended the annual EMS and Fire Awards Banquet which was well attended. The Mayor also attended a CAWA meeting today where they discussed the sampling of the contamination of the streams leading into the Cohansey, and have found that the contamination at Sunset Lake is not from Septic Systems as previously thought, but is from the wildlife in the area.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee the JIF Safety Breakfast will be held on 2/13/14 at 8:30 am. The winter newsletter was mailed out today which have a 4 page pull out on single stream recycling for the residents and another 4 page pull out with the directory of officials and a listing of the meeting dates for the committees and commissions for 2014. Mr. Spoltore added that he has been in communication with NJ Transit with regards to the bus shelters at the Rite Aid and Parsonage Road and Highway 77. James Chiropractic requested to offer free spinal screenings to the employees at the municipal building. The Committee felt it would be more appropriate for the screenings to take place at the Doctor's office rather than at the municipal building and that they be done outside of work hours. The Contractor for the EMS has a representative from SJ Gas coming on Monday to make sure gas meter is the proper size due to the added gas appliances. The annual financial statement was just received and is being analyzed for preparation of the 2014 budget. A two sided flyer will be hadded out at the convenience center when the single stream recycling starts. The CCIA has allowed us to continue to use an open top for the larger appliance boxes for the cardboard recycling. The owners of Fox farm barn have requested an extension of the deadline to demo the barn since the property has a sale pending which is being held up by the farmland preservation program. On motion of Bruce Peterson, seconded by John Daddario and unanimously approved to authorize Roy Spoltore to approve the demo extension of the barn provided that a hold harmless indemnification and additional insured certificate is attained within one week otherwise the Township should proceed with the demolition of the barn. The Township received a \$2,000 grant from the Cumberland Cultural Heritage Commission for Community Day.

ENGINEER'S REPORT

Brian Murphy reported that he created a color coded map to help the residents understand the new single stream recycling locations at the Convenience Center, He added that he met with Blake Maloney which will be helpful in creating a storm water drainage system at the convenience center The Interconnect with Bridgeton between the two municipal water systems on Park Drive will start once the weather settles down. SJ Gas was supplied with a list of roads that were paved within the past five years and the roads that are anticipated being paved this year.

Rocco Tedesco reported that there are no existing ordinances pertaining to the operation of Bostwick Lake other than hours of operation. He recommended that the Committee authorize the signature of the agreement between Hopewell and Upper Deerfield Township pertaining to the operation of Bostwick Lake and that he will prepare a resolution that will memorialize the action. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to authorize the execution of the agreement between Hopewell and Upper Deerfield Township for the operation of Bostwick Lake, unanimously carried 5-0 on a roll call vote.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of potential litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On

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motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk