

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JANUARY 16, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 16, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of December 30, 2013, and January 2, 2014. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Honoring David L. Rogers. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

Chairman Crilley asked David L. Rogers to come forward and he read the resolution in full and thanked Dave for years of service to the community. John Daddario thanked Dave for his service to the Township and noted that as director of the OEM, he always ran it professionally. Scott Smith thanked Dave for his years of service and congratulated him on his retirement. John T. O'Neill, Sr., stated that there are many stories, it has been a good run and hoped that he was able to enjoy his retirement. Bruce Peterson noted that Dave and his wife have been involved in volunteer work for many years and Bruce wished Dave the best in his retirement. David Rogers stated that he started working for the Township when Joe Raymond, Bob Wolfe where on the Committee. Dave added that he has worked with various committeemen over the years and it has been an honor to serve this Township and he truly appreciated the Committee honoring him for his years of service.

James Crilley, Chairman called for a resolution entitled Authorizing Release of Performance Bond South Jersey Autolines, Inc. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supplying and Delivering Office Supplies through a Cooperative Price Contract with The County of Cumberland. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$499,241.45. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reviewed a draft resolution and draft ordinance that would create a Residential Tax Abatement program. The program would enable property owners with homes 20 years or older to qualify for a five year tax abatement on construction improvements that will increase the assessed land improvement value up to a maximum of \$25,000.00. The Committee noted that this would provide an incentive for people with older homes to improve their residences. The Committee will discuss the matter at a later date after further review of the documents.

COMMITTEE COMMENTS

John Daddario stated that on January 25<sup>th</sup> the fire companies will hold their third annual awards dinner at the Centerton Country Club. Park Drive is tentatively scheduled to reopen April 1<sup>st</sup>. Mr. Daddario added that the 96 year old bridge pilings will also need to be encased as they are not safe. Accidents at Silver Lake Road and Old Deerfield Pike are getting more frequent due to the increased volume of traffic. He suggested the Township write a letter to the Board of Freeholders requesting a meeting with them to discuss the installation of a 4 way stop or traffic light at this intersection. The Cumberland Regional Board of Education is sending a letter to the County requesting the Freeholders to review traffic counts at the intersection. The Committee agreed to write a letter to the Freeholders requesting a meeting to address these concerns.

James Crilley called for a motion to temporarily suspend the Township Committee meeting so that they could convene a regularly scheduled meeting of the Redevelopment Entity. On a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried the Committee temporarily suspended the Township Committee meeting. At 7:35 pm

James Crilley, Chairman called for a motion to reconvene the Township Committee meeting at 7:38 pm. John Daddario made the motion, seconded by Bruce Peterson and unanimously approved 5-0 to reconvene the Township Committee meeting.

#### REOPEN TO PUBLIC SESSION

Scott Smith stated that Matt Pisarski of the Cumberland County Planning Board gave a short presentation regarding the County Farmland Preservation Program and identified Township properties enrolled or making application to the program at a recent meeting of the township Planning Board.

Bruce Peterson had no report this evening.

John T. O'Neill, Sr. added that Matt Pisarski's presentation was short and concise regarding the current farmland preservation program and the future of the program. The Environmental Commission has submitted a budget request for updating the ERI plan. Solicitor Tedesco reported that the Township Master Plan needs to be re-examined every 10 years now rather than every six years. Mr. O'Neill suggested that the ERI update be done over a two or three year period if funding becomes an issue.

Mayor Crilley reported that the JIF elected officials meeting has been rescheduled for March 25<sup>th</sup>. The third district legislative representatives will be at the Bridgeton Library from 3-5 pm every first and third Tuesday if anyone would like to meet with them.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the municipal joint meeting with the Bostwick Lake Commission will be held on January 29<sup>th</sup> at 7:30 pm at the Edgar Joyce Senior Center. The demolition of the old school house on Old Deerfield Pike has begun. This evenings packets contained the monthly Departmental Reports and NJLM updates. On March 15<sup>th</sup> from 9-11 am the Cumberland County Health Department will hold a Rabies Clinic in Deerfield Township which will be the closest for Township residents. Cumberland County Improvement Authority's single stream recycling concept is set to start on February 15<sup>th</sup> at the convenience center in Upper Deerfield Township. The Township newsletter will contain a 4 page pullout explaining single stream recycling and be mailed the first week of February. A flyer will also be handed out at the Recycling Center explaining the changes. The Committee discussed the need to have a third person at the Center to help explain the changes to the residents for the first two or three months once the single stream recycling is implemented. On motion of Bruce Peterson, seconded by Scott Smith to

authorize the Personnel Subcommittee to hire an individual for the temporary position at the Convenience Center, unanimously approved 5-0 on a roll call vote.

DEPARTMENTAL MONTHLY REPORTS: December 2013

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| Animal Control and Dog Registrar Monthly Report |
| Clerks Monthly Report                           |
| Construction Office Monthly Report              |
| Housing and Zoning                              |
| Municipal Court Monthly Report                  |
| Tax Collectors Report                           |
| Vital Statistics                                |
| Fire Marshall                                   |

TREASURERS REPORT

The Treasurer's report as of December 31, 2013 shows the balance on the Township accounts is \$6,069,408.43.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Sandy Acevedo of Old Burlington Road Resident asked about the Township Budget Process. Mr. Spoltore explained that the annual financial statements are due by February 10<sup>th</sup>. The finance committee utilizes that information to help prepare the current budget. Typically municipal budgets need to be introduced by March 10<sup>th</sup> and to have a public hearing and adoption by April 20<sup>th</sup>. Ms. Acevedo asked who is on the budget committee. Mr. Spoltore replied that James Crilley and Bruce Peterson sit on the finance committee.

Nancy Ridgway of Irving Avenue asked why the County is moving to single stream recycling. Bruce Peterson explained that there is significant savings for municipalities that offer curbside collection if single stream recycling is implemented, which included all three cities.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on current litigation and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

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There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith. to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk