

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 30, 2013, AT 3:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor, Amy Colaneri, Treasurer, and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 30, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

There being no public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 19, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 328 of the Code of the Township of Upper Deerfield with Respect to Sewer Use and Fees. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore gave an overview of the ordinance that will charge commercial sewer customers who have outbound sewer meters based on sewage flow. John T. O'Neill, Sr. stated that this ordinance offers a measure of equity and protection. Bruce Peterson added that this ordinance will make it better for our users. There being no public comments, on motion of Bruce Peterson seconded by John Daddario to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled 2013 Budget Transfer #2. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Abatement for Improvement, Conversion or Construction of property – Farm Credit East. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Amending Contract with T & W Construction Co., LLC for the East Loop Water Main Extension -#5. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$175,945.70. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario – No Report.

Scott Smith – No Report.

Bruce Peterson – No Report.

John T. O’Neill, Sr. wished everyone healthy and Happy New Year.

Mayor Crilley wished everyone a Happy New Year and invited everyone to attend the reorganization meeting on January 2, 2014 at 7 pm.

ADMINISTRATOR’S REPORT

Roy Spoltore informed the Committee that their packets contained a spreadsheet showing the remaining balances of the 2013 budget and a draft reorganization agenda for your review. Proposals were received from Coleman Electric in the amount of \$1,350 and ABS Electric in the amount of \$5,750 to install a temporary electric service at the Convenience Center. On motion of Bruce Peterson seconded by John Daddario to award the proposal to Coleman Electric to install the temporary electric service, which was unanimously approved 5-0 on a roll call vote. Proposals were received for 700 tons of I-5 gravel from C & H Disposal at \$6.52 per ton, South State at \$10.50 per ton, and Tony Brago Excavating at \$15.83 per ton. On motion of Bruce Peterson, seconded by Scott Smith to award the contract to C & H Disposal at \$6.52 per ton unanimously approved 5-0 on a roll call vote. Proposals were received for 600 tons of DGA from C & H Disposal at \$11.00 per ton, South State at \$11.50 per ton, and Tony Brago Excavating at \$18.43 per ton. On motion of Bruce Peterson, seconded by Scott Smith to award the proposal to C & H Disposal at \$11.00 per ton, unanimously approved 5-0 on a roll call vote.

At this time Chairman James Crilley opened the meeting for additional public comments. Joe Lacotte asked the committee to clarify what I-5 and DGA is. Mr. O’Neill, Sr. replied that I-5 is just a fancy name for gravel DGA is dense grated aggregate.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss personnel matters. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk