

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 5, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor, Roy Spoltore, Township Administrator/Clerk, Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, Brian Murphy, Township Engineer, and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 5, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

Nancy Ridgway of Irving Avenue asked about the effective date on the proposed ordinance. Mr. Spoltore explained that the ordinance pertains to the two commercial businesses that the Township calculates actual expenses based on their annual sewage flows at the end of the year.

There being no other public comments, Chairman James Crilley called for the approval of minutes for the meeting of November 21, 2013. On motion of Bruce Peterson, seconded by John O'Neill, Sr., to dispense with the reading of the minutes, and unanimously carried. On motion of John Daddario, seconded by Scott Smith, to accept the minutes as received and unanimously approved 5-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 328 of the Code of the Township of Upper Deerfield with Respect to Sewer Use and Fees. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the proposed ordinance and how it currently only affects two commercial industrial users. John O'Neill, Sr. explained how the annual true up of these commercial users will now be charged by volume and not quality because of the new way CCUA is billing. On motion of Scott Smith, seconded by John O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 30, 2013 at 3:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times South as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Approval of Change Order #1 Small Cities - Chann. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Bid for the Home Rehabilitation Contracts 2013-11 - Jones. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Services for Providing Snow Removal for the Upcoming Season to Various Roads within Upper Deerfield Township. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Amending Contract with DDL Enterprises, Inc. for the Upper Deerfield EMS Building Addition - #1. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$61,940.84. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the EMS Building is coming along, the shingles should be going on soon weather permitting and the electric work has been started.

Scott Smith reported that he will be reviewing specifications for a chipper with David Rogers.

Bruce Peterson requested that the administrator look at potential sources of grant funding for sidewalks in neighborhoods and as walk paths to commercial businesses. and I see that Hopewell is getting a grant.

John T. O'Neill, Sr. requested approval for Amy Colaneri to take two classes for her CFO certificate. On motion of John T. O'Neill, Sr., seconded by Scott Smith unanimously approved 5-0 on a roll call vote.

Mayor Crilley scheduled a finance committee meeting for 12/12/13 at 10 am. A letter was sent to the County pertaining to the negative economic effects the closing of Park Drive is having on local businesses. County Administrator Ken Mecouch noted that the County hopes to get the road open sooner if they can. Chairman Crilley attended a recent meeting of the County Planning Board where they passed a resolution supporting the Township's desire to seek funding to acquire Sunset Lake LLC and Silver Lake Estates as Open Space.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that in your packets is a spreadsheet showing the remainder of the 2013 budget balances. The FEMA firefighters grant has been submitted for new air packs and a cascade system totaling around \$300,000. The Committee authorized financial support for the Kids Run against Drugs held in May at the Woodruff School. The Committee was reminded about the JIF's elected officials training next week.

ENGINEER'S REPORT

Brian Murphy informed the Committee that proposals were received for planting trees along Highway 77 from TBI Unlimited, LLC in the amount of \$391.66 per tree, Weldy's Landscaping & excavating in the amount of \$408.00 per tree, De Wilde's Rhodo-Lake Nursery in the amount of \$430.00 per tree and Dutch Neck Landscaping in the amount of \$490.00 per tree. On motion of Bruce Peterson, seconded by Scott Smith to award proposal to TBI Unlimited, LLC in the amount of \$391.66 per tree in an amount not to exceed \$8,000, and unanimously approved 5-0 on a roll call vote. Trees may be selected from a choice of Fall Fiesta Sugar Maple, Armstrong Red Maple, October Glory Red Maple and Skyline Locust. The EPA inspection of the old landfill will occur next week, hopefully this will be the last one. There is a section of fencing that needs to be replaced. The Recycling Center has been cleared and stumped and the site looks bigger.

At this time Chairman James Crilley opened the meeting for additional public comments.

Nancy Ridgway resident of Irving Avenue stated she was happy to hear that the Township is planting trees.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending litigation, personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk