

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, OCTOBER 3, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk, Amy Colaneri, Treasurer, Brian Murphy, Engineer, David Rogers, Supervisor of Roads and Recreation and Chad Ott, Chief of EMS. Bruce Peterson was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of October 3, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

Dean Hawk reported that Public Works fixed drainage pipes in the Hood Drive area and the work went well. Eileen Clark informed the Committee that the Environmental Commission will have workshop on Wednesday October 9th at 7 pm, on Climate Change. Nancy Ridgway asked to have the CAP Bank explained. Roy Spoltore explained that the CAP Bank represents the difference between the maximum amount of general operating expenses that could be in the current year's budget utilizing a COLA ordinance and the actual amount of general operating expenses in the current budget year.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of August 15, 2013. On motion of Scott Smith, seconded by John Daddario, to dispense with the reading of the minutes, and unanimously carried with James Crilley abstaining. On motion of John T. O'Neill, Sr., seconded by John Daddario, to accept the minutes as received, and unanimously approved 3-0 with James Crilley abstaining.

James Crilley, Chairman called for a public hearing of an ordinance entitled, An Ordinance Restricting the Parking of Commercial Vehicles, Recreational Vehicles and Trailers along Public Streets. The Clerk read the proposed Ordinance by title. Mr. Daddario commented that the ordinance is needed for safety purposes. John T. O'Neill, Sr. stated the ordinance will not stop any business from doing work for a resident. Chairman Crilley added that the ordinance minimizes hardships but provides for public safety. With no public comments, on a motion of John T. O'Neill, Sr., seconded by John Daddario, to close the public hearing was carried 4-0 on a roll call vote. On motion of John Daddario, seconded by Scott Smith, to approve and adopt proposed ordinance was carried 4-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Supporting Efforts to Extend Modern Telecommunications Infrastructure to Area Municipalities for Cell Phone Service, High-Speed Internet, and Cable Television. The Clerk read the resolution by title. On motion of John Daddario, seconded by

Scott Smith, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$147,047.78. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the Ambulance Building addition is moving along as the plumbing has been started. Completion date is scheduled around the end of February.

Scott Smith did not have a report this evening.

John T. O'Neill, Sr. reported that Patty Adams, Marion Higbee and Andrea Penny have requested time off to attend CEU classes during the League of Municipalities Conference, office coverage is in place. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve attendance for the CEU classes, unanimously approved 4-0 on a roll call vote. Mr. O'Neill reminded everyone about the Climate Change Workshop on the 9th at the Senior Center.

Mayor Crilley suggested that the Environmental Commission have another seminar on Septic Systems in 2014. A request from the State Farmland Preservation office was received requesting the Township's recommendation to allow Block 201, Lot 3 on Grier Lane to enter the program. On motion of John T. O'Neill, seconded by Scott Smith and unanimously approved the Committee recommended that Block 201, Lot 3 be added to the State Farmland Preservation Program. Mayor Crilley reported that he met with the Governor's staff liaison for Cumberland County and a number of issues were discussed including the improvement of the intersection at Parsonage Road and Route 77. A letter from the Assistant Commissioner at DOT was already received that they are reviewing the matter. The Mayor added that a number of local businesses and residents are being recognized by the Bridgeton Area Chamber of Commerce on October 29th. Resolutions honoring the businesses will be on the next meeting's agenda.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that NJLM Mayor Advisories, a sample target practice ordinance and the Municipal Building window report from Watson and Henry were included in this evening's packets for review. Mr. Spoltore reported that the two tractors and two file cabinets sold on Gov Deals. The Clerk stated that the Construction Code Official is recommending that the Township hire an Elevator Subcode Official so that the Township can collect some of the annual inspection fees. James Crilley, Chairman called for a resolution entitled Appointing Elevator Subcode Official – Pat McCarthy. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

ENGINEER'S REPORT

Brian Murphy reported that the RFP to purchase modular ADA compliant restrooms for the recreation areas will be advertised soon for the 2013 Small Cities Facility Grant. Mr. Murphy met with representatives for Sensus who provide the water meters for the Township. Sensus is developing new computer software and is asking the Township to purchase the product. Mr. Murphy recommended that the Utility Committee meet with representatives. The Committee reviewed a draft plan that will provide additional parking for the Little League fields with 8 new handicapped parking spaces. Mr. Murphy sent out a RFP for clearing land at the Convenience Center for the proposed expansion, results should be available at the next meeting. Plans for the Love Lane drainage and repaving were reviewed with Fralinger Engineering, they will now be sent to DOT for their approval. Mr. Murphy will look at the Colonial Terrace drainage improvements and see if additional seeding is necessary.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway supports the efforts to extend modern telecommunications infrastructure to area municipalities for cell phone service, high-speed internet and cable television. Eileen Clark reported that Lynn Maun will be appointed to the Cumberland County Planning Board.

With no other public comments and no further business to come before the Committee, James Crilley, Chairman called for a motion to adjourn. On a motion of Scott Smith, seconded by John Daddario, to adjourn and unanimously carried.

Respectfully submitted,

Roy J. Spoltore
Township Clerk