

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JUNE 20, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS. John Daddario was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 20, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

Nancy Ridgway of Irving Avenue stated that she still believes the other sending districts should pay their fair share of EMS services provided to Cumberland Regional.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of June 6, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to accept the minutes as received, and unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Bond Ordinance providing for an Addition and Renovations to the Upper Deerfield Township Ambulance Building in and by the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$795,000.00 Therefore and Authorizing the Issuance of \$755,250.00 Bonds or Notes of the Township for Financing the Cost Thereof.. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Sandy Acevedo asked why there are different amounts in the ordinance. It was explained that the Township needs to provide 5% of the amount as a down payment for any bond ordinance. Nancy Ridgway complemented the committee on giving a Treasurer's report each month so that the public knows that the amount of funds the Township has available. There being no further public comments, on motion of John T. O'Neill, Sr., seconded by Scott Smith, to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Authorizing Adding Section 1-113 to the Standard Operating Procedures of the Rules and Regulations of the Upper Deerfield Township Fire Department. The Clerk read the proposed Ordinance by title. Mr. O'Neill, Sr. explained that the ACMJIF has provided guidelines for junior firefighters and they have reviewed the proposed ordinance. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt

proposed ordinance on first reading and setting the date for public hearing on July 18, 2013 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, authorizing the Expenditure of Capital Reserve funds for the Construction of Road Improvements. The Clerk read the proposed Ordinance by title. Mr. Spoltore explained that these funds would be used to cover the anticipated expenses for the Love Lane road project. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on July 18, 2013 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman asked the members to review the revised draft of an ordinance Restricting the Parking of Commercial Vehicles, Recreational Vehicles and Trailers along Public Streets. The Committee will discuss the ordinance at a future meeting.

Chairman Crilley called for Resolutions 13-130 through 13-141 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. Smith, to adopt as a Consent Agenda Resolutions 13-130 to 13-141, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson seconded by Mr. Smith, Resolutions 13-130 through 13-141 were unanimously approved by a roll call vote of 4-0.

Resolution 13-130 entitled Imposing Lien on Block 402, Lot 21 – 43 W. Deerfield Road - Petersen.

INSERT RESOLUTION

Resolution 13-131 entitled Imposing Lien on Block 502, Lot 4 – 17 Northville Road - Bombara.

INSERT RESOLUTION

Resolution 13-132 entitled Imposing Lien on Block 804; Lot 2 – 2 Deerfield Drive Ext. -Ross.

INSERT RESOLUTION

Resolution 13-133 entitled Imposing Lien on Block 913; Lot 13 – 1612 Third Ave. - Hatch.

INSERT RESOLUTION

Resolution 13-134 entitled Imposing Lien on Block 914; Lot 3 – 1818 Fourth Ave. - Athey.

INSERT RESOLUTION

Resolution 13-135 entitled Imposing Lien on Block 1401, Lot 14 – 14 Concord Court - Castilo.

INSERT RESOLUTION

Resolution 13-136 entitled Imposing Lien on Block 1507; Lot 17 – 21 Dawson Drive - Timm.

INSERT RESOLUTION

Resolution 13-137 entitled Imposing Lien on Block 2302; Lot 2 – 11 S. Woodruff Road - Davis.

INSERT RESOLUTION

Resolution 13-138 entitled Imposing Lien on Block 1504, Lot 40 – 7 Granada Drive – Merit Construction LLC.

INSERT RESOLUTION

Resolution 13-139 entitled Imposing Lien on Block 1808, Lot 2 – 77 Laurel Heights Drive – Integrity Land Dev.

INSERT RESOLUTION

Resolution 13-140 entitled Imposing Lien on Block 1504, Lot 85 – 23 Granada Drive Ext. - Fisher.

INSERT RESOLUTION

Resolution 13-141 entitled Imposing Lien on Block 1106, Lot 3 – 6 Silver Brook Drive - Shrader.

INSERT RESOLUTION

Chairman Crilley called for Resolutions 13-142 through 13-160 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith, to adopt as a Consent Agenda Resolutions 13-142 to 13-160, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith, Resolutions 13-142 through 13-160 were unanimously approved by a roll call vote of 4-0 with Mr. Crilley abstaining on Resolutions 13-157 & 13-158.

Resolution 13-142 entitled Authorizing Awarding Contract for Supplying Chemicals to the Water Plants.

INSERT RESOLUTION

Resolution 13-143 entitled Authorizing Awarding Contract for Providing IT Support.

INSERT RESOLUTION

Resolution 13-144 entitled Authorizing Awarding Contract for Providing Electrical Services.

INSERT RESOLUTION

Resolution 13-145 entitled Authorizing Awarding Contract for Providing Yearly Fire Extinguisher Maintenance.

INSERT RESOLUTION

Resolution 13-146 entitled Authorizing Awarding Contract for Providing Heating Oil #2.

INSERT RESOLUTION

Resolution 13-147 entitled Authorizing Awarding Contract for Providing Heating & Air Conditioning General Maintenance and Service Repairs.

INSERT RESOLUTION

Resolution 13-148 entitled Authorizing Awarding Contract for Providing Jetting/Vacuuming Pipes.

INSERT RESOLUTION

Resolution 13-149 entitled Authorizing Awarding Contract for Providing Off Road Ultra Low Sulfur.

INSERT RESOLUTION

Resolution 13-150 entitled Authorizing Awarding Contract for Providing General Plumbing Repairs and General Maintenance.

INSERT RESOLUTION

Resolution 13-151 entitled Authorizing Awarding Contract for Providing Pest Control to the Ambulance Building, Municipal Building and the Recycling Center.

INSERT RESOLUTION

Resolution 13-152 entitled Authorizing Awarding Contract for Providing Lift Stations Pump Outs.

INSERT RESOLUTION

Resolution 13-153 entitled Authorizing Awarding Contract for Providing Repairs of Control and Alarm Systems at the Township's Lift Stations.

INSERT RESOLUTION

Resolution 13-154 entitled Authorizing Awarding Contract for Providing Repairs of Flow Meters within the Township.

INSERT RESOLUTION

Resolution 13-155 entitled Authorizing Awarding Contract for Providing Repairs or Replacements of Lift Station Pumps.

INSERT RESOLUTION

Resolution 13-156 entitled Authorizing Awarding Contract for Providing Routine Services of Trees.

INSERT RESOLUTION

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Resolution 13-157 entitled Authorizing Awarding Contract for Providing Bottled Water.

INSERT RESOLUTION

Resolution 13-158 entitled Authorizing Awarding Contract for Providing Coffee Supplies.

INSERT RESOLUTION

Resolution 13-159 entitled Authorizing Awarding Contract for Supplying Public Works Employees Uniforms.

INSERT RESOLUTION

Resolution 13-160 entitled Authorizing Awarding Contract for Providing Overhead Door Repairs and Maintenance to Various Locations within Upper Deerfield Township.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Professional Service Contract to Mark Blauer – DBA/Blauer Associates. The Clerk read the resolution. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, and unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Fralinger Engineering for the Reconstruction of a Portion of Love Lane. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, and unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$985,196.81. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

Scott Smith had no report this evening.

Bruce Peterson presented quotes received on two security cameras for the Court Room and four outside perimeter cameras of the Municipal Building. Quotes were received from Security Tech, LLC in the amount of \$6,624.47, Lupton Enterprises in the amount of \$6,952.00 and DNS Solutions, LLC in the amount of \$10,000.00. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to award the bid to Security Tech in the amount of \$6,624.47, for the high definition cameras and new nvr, and unanimously approved

4-0 on a roll call vote. Quotes were presented to power wash the exterior of the Municipal Building including ramp areas. Turner/Garrison Painting & Carpentry submitted at proposal in the amount of \$1,600.00, Eastridge Painting LLC & Pressure Washing did not respond, and Larry Whitesell Painting in the amount of \$1,400.00. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to award the bid to Larry Whitesell Painting in the amount of \$1,400.00 to power wash the entire municipal building including ramp areas, unanimously approved 4-0 on a roll call vote. Mr. Peterson asked about applying for sidewalk grants for the Button Mill Road neighborhood since there is a lot of traffic. The administrator will look into what type of grants might be available for this type of project. The committee also authorized entering into an agreement with Watson & Henry for window replacement consultation in an amount not to exceed \$1,000.00.

John T. O'Neill, Sr. presented quotes to purchase five air conditioning/heating units from Islandaire in the amount of \$9,966.25, Woodruff Energy in the amount of \$11,875.00 and Laury Services did not submit a proposal. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to purchase the units from Islandaire in the amount of \$9,966.25, unanimously approved 4-0 on a roll call vote.

Mayor Crilley reported that there was a joint meeting with the freeholders and municipal representatives, sponsored by the CDC. Registration for the fresh vegetables program for seniors will continue to be handled at the Senior Centers in the county. NJDOT responded to the Township's request to review the need for a crosswalk on Highway 77 at the Laurel Plaza that they will be reviewing the request. The Environmental Commission held a birding workshop on the Osprey from eggs to flight. Mr. Crilley received a list of dams in Cumberland County from Don Olbrich which lists Upper Deerfield Township as owner of Silver Lake Dam. The Township Solicitor will reach out to the County to establish a meeting to discuss the ownership of the dam as the County constructed the dam in the 30's or 40's and to discuss pursuing a reclassification of the dam.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that information has been received from the JIF for a three year renewal beginning January 2014. A letter was received from South Jersey Gas to do some repair work on First through Fourth Avenues in Seabrook. Brian Murphy will handle the request from South Jersey Gas. The Auditors will be in next week for the 2013 audit and the Tax Sale is set for July 1, 2013 at 10 am. Departmental reports or May are included in the packets for review. The ambulance building addition will be advertised to be rebid next week.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue asked who has been paying for the inspections of this dam on Silver Lake. The Township paid around \$2500 for one inspection in 2010. Ms. Ridgway thanked the Township Committee for making great strides on her requests. She also stated her disapproval of awarding agreements to purchase water and coffee

Sandy Acevedo of Old Burlington Road asked about the location of the Love Lane Road project if it was near the dam? Mr. Peterson replied that it was and is a continuation of the reconstruction of this portion of road that had emergency repairs authorized by FEMA. She questioned a payment to Dutchneck Landscaping? Mr. Peterson replied that this was for the cleanup of the vacant properties throughout the township and the liens that were approved tonight are for those expenses. Mrs. Acevedo also asked when the

2013 minutes, resolutions and ordinances will be available on the township website? Mr. Spoltore replied that should be up soon.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on current litigation and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk