

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JUNE 6, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 6, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

James Crilley introduced Chief of EMS - Chad Ott. Mr. Ott gave an overview of his findings regarding Fire Department gear and equipment testing. Mr. Ott reported that he is discussing a possible shared service agreement with Rosenhayn Fire & Rescue to purchase a hose testing apparatus. He also presented the monthly calls for each department. The cascade system that Station 33 is renting is being returned to cut costs and all three companies will be using the cascade system housed at Station 32. The JIF has reviewed the proposed junior firefighter program and the guidelines will be added to the Fire Department policies and procedures.

James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss pending contracts and other matter requiring attorney client communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. Rocco Tedesco, Solicitor excused himself prior to the start of the closed session and left the room.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

James Crilley, Chairman called for a resolution entitled Rejecting Bids for Renovations and Additions to the Existing Upper Deerfield EMS Building. The Clerk read the resolution by title. The Committee explained that some of the construction specifications need to be modified and the project will be rebid. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

There being no public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of May 16, 2013. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by John Daddario, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Bond Ordinance Providing for an Addition and Renovations to the Upper Deerfield Township Ambulance Building in and by the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$795,000.00 therefore and Authorizing the issuance of \$755,250.00 Bonds or Notes of the Township for Financing the Cost Thereof. The Clerk read the proposed Ordinance by title. Bruce Peterson explained that the Township intends to borrow the money from itself and repay the bond amount over a ten year period. Dean Hawk asked if the rejected bids were less than the bond amount, why not reduce the bond amount. The Committee explained that actual cost of the project will be the amount that will be bonded. Nancy Ridgway asked if there was a possibility to get a low interest loan from the Cumberland County Improvement Authority or any grant money was available on this project. The Committee explained that the Improvement Authority does not fund this kind of project and there are not grant funds available for this kind of project. On motion of John Daddario, seconded by Scott Smith, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on June 20, 2013 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 188 Article I of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway of Irving Avenue supported the ordinance but wished the committee would include fees for CRHS activities so the other sending districts would share in the costs for services. There being no further public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 8 of the Rules and Regulations of the Upper Deerfield Township Fire Department and Adding Sections 1-111 and 1-112 to the Standard Operating Procedures. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Eileen Clark of Old Deerfield Pike supported the ordinance which brings uniformity to the Fire Stations. There being no further public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt the proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Appointing a Temporary Part Time Clerical Employee for the Cumberland Salem Regional Municipal Court. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Part Time Emergency Medical Technician – Guntow & Briggs. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$155,632.01. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on all bills for North Cumberland Little League.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that the Fire Stations are all working and training together and all of the chiefs are doing a good job.

Scott Smith stated that the grounds at the municipal building are looking good.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. reported that Patty Adams and Marion Higbee have requested approval to attend sessions for CEU's on 6/21/13, 7/9/13 and 7/20/13 which will cost approximately \$210 for all three sessions. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to authorize Patty Adams and Marion Higbee to attend the CEU classes, unanimously carried 5-0 on a roll call vote.

Mayor Crilley gave an overview of the first year of operation for the CS Regional Courts which showed the 8 municipalities saved over \$150,000. At a recent meeting of the regional court, the 2012 financials and the savings were shown as follows: Upper Deerfield - \$32,983.00, Shiloh - \$7,094.00, Pittsgrove - \$45,204.00, Lawrence - \$31,954.00, Hopewell - \$21,501.00, and Deerfield - \$11,102.00. The court currently has an interim judge at this time and the court is current on their cases. Roy Spoltore and Mr. Crilley met with the new Executive Director of Cumberland County Improvement Authority to see what services are available. The CDC meeting will be held on 6/12/13 at 4:30 pm at the Upper Deerfield Township Senior Center. The Environmental Commission Birding Workshop is set for June 11, 2013 at 7 pm at the Upper Deerfield Township Senior Center.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that a draft ordinance for the Junior Firefighter program and the NJLM advisories is in their packet for review. The Cumberland County Utilities Authority has changed their billing to a flow based system and the utility committee is looking into modifying the way customers are being billed. The Direct Install energy projects have all been completed and currently there is one minor issue which is being addressed at Station 32. On 6/13/13, the District 3 legislative mobile will be at the municipal building from 3-5 pm. Quotes for four outdoor security cameras and one indoor camera were presented, the committee tabled to further review of the specifications. Mr. Peterson suggested that Watson & Henry be contacted to do a walk around get their recommendation on replacement windows.

ENGINEER'S REPORT

Brian Murphy reported that Bob Nocentino has completed the seeding of the north basin and the grass is growing. On motion of Bruce Peterson, seconded by Scott Smith, to allow Mr. Nocentino to receive a certificate of occupancy on homes as they are completed, unanimously carried 5-0. NJDCA completed their close out on the School Village project. Mr Murphy reported that DEP Dam Safety is requesting an Emergency Action Plan for Silver Lake. Rocco Tedesco, Solicitor suggested to respond to the DEP that they do not have all of the current owners who would share in the responsibility for the Silver Lake. The Committee agreed that a meeting should be set up with the County and Frank Baitinger to discuss Silver Lake.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Eileen Clark of Old Deerfield Pike stated that Tom Daily used to own Silver Lake but he sold it to Baitinger. At one point Green Acres was looking at acquiring the lake. Seeley Pond is also privately owned. She felt that if any public funds are used it has to be opened up to the public.

Dean Hawk stated that the County is still discussing Seeley Pond.

Nancy Ridgway of Irving Avenue stated that if the County fixes Seeley Pond it would be another dam that they will have to take care of. She stated that Fairfield Township holds annual LEPC meetings to inform the public of the township's local emergency plan. The annual meetings address what equipment the Township and Count have available, where the Senior Citizens and Disabled are located, and identifies the emergency shelter locations. Mr. Daddario stated that David Rogers, Emergency Management Coordinator has updated the Upper Deerfield Township emergency plan. Mr. Daddario suggested that a magnet for the refrigerator could be sent out with the tax bills with all of Upper Deerfield Township Emergency information. He also noted that Seabrook Fire and Rescue was added as a cooling center last year when the generator was installed.

Sandy Acevedo of Old Burlington Road asked how many years the bonding of the EMS Building addition would be for? Roy Spoltore responded that it could be up to ten years. Does the committee attend the freeholders meetings or school boards on a regular basis? Mr. Crilley responded that the school board meetings are attended or school officials are contacted by Mr. Crilley for CRHS and Mr. Daddario meets with Greg Peterson to discuss Upper Deerfield Township Schools. Ms. Acevedo asked

about bills from the South Jersey Times. Mr. Spoltore responded that the Township has to advertise legal notices, ordinances and planning board findings.

Nancy Ridgway commended Upper Deerfield Township on their legal advertising as being informative and timely.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on existing litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk